

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 23, 2018**

**ITEM C
APPROVAL OF AGENDA**

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING**

Tuesday, January 23, 2018,
7:00 PM



CALL TO ORDER at _____ P.M.

A. ROLL CALL: Kurt Heise_____, Mark Clinton_____, Chuck Curmi _____,
Bob Doroshewitz ____, Jerry Vorva ____, Jack Dempsey_____,
Gary Heitman _____

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA
Tuesday, January 23, 2018

D. APPROVAL OF CONSENT AGENDA

D.1 Approval of Minutes:
Regular Meeting – Tuesday, January 9, 2018

D.2 Acceptance of Communications, Resolutions, Reports:
Building Department Monthly Report – December, 2017
Fire Department Monthly Report – December, 2017
Fire Department Year End Report - 2017
FOIA Monthly Report – Clerk’s Office – December, 2017
FOIA Monthly Report – Police Department – December, 2017
Planning and Zoning Department Monthly Report
Police Department Monthly Report – Department, 2017

D.3 Approval of Township Bills:

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	\$418,356.39	\$98,489.51	\$516,845.90
Solid Waste Fund	226	3,313.83	21,994.40	25,258.23
Improvement Revolving (Capital)	246	.00	.00	.00
Drug Forfeiture Fund	265	.00	.00	.00
Drug Forfeiture State	266	.00	.00	.00
Drug Forfeiture IRS	510	.00	2,665.00	2,665.00

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING**

Tuesday, January 23, 2018,
7:00 PM



Golf Course Fund	510	105.00	.00	105.00
Senior Transportation	588	5,054.79	2,982.92	8,037.71
Water/Sewer Fund	592	47,924.28	345,071.53	392,995.81
Trust and Agency	701	.00	.00	.00
Police Bond Fund	702	3,850.00	.00	3,850.00
Tax Pool	703	159,737.38	.00	159,737.38
Special Assessment Capital	805	326.31	.00	326.31
TOTALS:		\$638,667.98	\$471,153.36	\$1,109,821.34

E. PUBLIC COMMENTS AND QUESTIONS

F. NEW BUSINESS

1. Five Mile Road Property Potential Buyer Update – Steve Gordon
2. Public Hearing (Second) – 2018 Community Development Block Grant Program, **Resolution #2018-01-23-01** - Sarah Visel, Solid Waste Coordinator
3. Annual Right of Way Agreements with Wayne County, **Resolution #2018-01-23-02** - Patrick Fellrath, Director of Public Services
4. Annual Michigan Department of Transportation (MDOT) Right-of-Way Permit, **Resolution #2018-01-23-03** - Patrick Fellrath, Director of Public Services
5. Purchase of 2018 Ford F-150 Pick-Up Truck for DPW Foreman, **Resolution #2018-01-23-04** – Patrick Fellrath, Director of Public Services
6. Request to Pursue Application for Historical Marker – Trustee Dempsey

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING**

Tuesday, January 23, 2018,
7:00 PM



7. Request for Board Action, Engagement Letter with Plante Moran for 2017 Audit – Clerk Vorva
8. Request for Board Action – Agreement denying collection of late filing fees for Property Transfer Affidavits, **Resolution #2018-01-23-05** – Clerk Vorva
9. Golf Course Committee Update – Supervisor Heise

G. SUPERVISOR AND TRUSTEE COMMENTS

H. PUBLIC COMMENTS AND QUESTIONS

I. ADJOURNMENT

PLEASE TAKE NOTE: The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 N Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800-649-3777 (Michigan Relay Services)

**The Public Is Invited and Encouraged To Attend All Meetings of
the Board of Trustees of the Charter Township of Plymouth.**

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 23, 2018**

**ITEM D.1
APPROVAL OF CONSENT AGENDA
*APPROVAL OF MINUTES
FROM JANUARY 9, 2018***

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, JANUARY 9, 2018**

PROPOSED MINUTES

Supervisor Heise called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: Kurt Heise, Supervisor
Mark Clinton, Treasurer
Charles Curmi, Trustee
Robert Doroshewitz, Trustee
Jack Dempsey, Trustee
Gary Heitman, Trustee
Jerry Vorva, Clerk

MEMBERS ABSENT: None

OTHERS PRESENT: Dan Phillips, Fire Chief
Thomas Tiderington, Police Chief
Kevin Bennett, Township Attorney
David Richardson, Spalding DeDecker Assoc
Sandra Groth, Deputy Clerk
Sue Brams, Executive Asst. to Supv.
Sarah Visel, Solid Waste & Public Serv. Coord.
Alice Geletzke, Recording Secretary
18 Members of the Public

B. PLEDGE OF ALLEGIANCE – Led by Joshua Schriver.

C. APPROVAL OF AGENDA
Tuesday, January 9, 2018

Moved by Trustee Dempsey and seconded by Trustee Heitman to approve the agenda for the Board of Trustees regular meeting of January 9, 2018. Ayes all.

D. APPROVAL OF CONSENT AGENDA

D.1 **Approval of Minutes:**
Regular Meeting – Tuesday, December 12, 2017

D.2 **Acceptance of Communications, Resolutions, Reports:**

D.3 **Approval of Township Bills:**

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, JANUARY 9, 2018**

PROPOSED MINUTES

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	\$787,976.24	\$139,435.13	\$927,411.37
Solid Waste Fund	226	6,376.14	103,391.24	109,737.38
Improvement Revolving (Capital)	246	118,580.62	.00	118,580.62
Drug Forfeiture Fund	265	.00	.00	.00
Drug Forfeiture Fund	266	.00	.00	.00
Golf Course Fund	510	37,511.09	69.77	37,580.86
Senior Transportation	588	8,731.56	1,605.18	10,336.74
Water/Sewer Fund	592	309,631.17	812,242.54	1,121,873.71
Trust and Agency	701	39,396.50	4,548.75	43,945.25
Police Bond Fund	702	2,494.00	.00	2,494.00
Tax Pool	703	717,781.33	.00	717,781.33
Special Assessment Capital	805	29.65	1,762.50	1,792.15
TOTALS:		\$1,310,726.97	\$1,063,055.11	\$2,373,782.08

Moved by Trustee Heitman and seconded by Clerk Vorva to approve the consent agenda for the Board of Trustees regular meeting of January 9, 2018. Ayes all.

E. PUBLIC COMMENTS AND QUESTIONS

Resident Marvin Tople of Tavistock Drive objected to the snow plowing done on the street, blocking the areas he clears.

F. NEW BUSINESS

1. "Neighbors Helping Neighbors" Volunteer Program – Supervisor Heise and Volunteer Coordinator Joshua Schriver

Supervisor Heise explained the new program, which will be a clearinghouse for pairing volunteers with residents who need a hand with light housework, yard cleaning, snow shoveling and debris removal. The Clerk's office will be leading the effort.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, JANUARY 9, 2018**

PROPOSED MINUTES

Volunteer Service Coordinator Joshua Schriver, who is a volunteer, spoke about the program his ongoing efforts in maintaining a database of volunteers and residents in need. He introduced Nancy McGue, a widow and recent heart-surgery patient, who was grateful for the snow-shoveling help recently received through the program. Joshua noted he can be reached at 734-414-1423 or by e-mail; at volunteer@plymouthtp.org.

2. Public Hearing – 2018 Community Development Block Grant Program – Sarah Visel – Solid Waste Coordinator, First Public Hearing of Two.

Moved by Trustee Heitman and seconded by Clerk Vorva to open the public hearing regarding the 2018 Community Development Block Grant Program at 7:27 p.m. Ayes all.

Ms. Visel explained that the 2018 funding allocation is estimated at \$91,072, and could be increased or decreased. Of the total allocation, 15% must be directed into public service programs, 10% is allocated for administration, and 75% brick and mortar projects. National objectives must be met, as follows: Benefit low to moderate income persons (includes seniors and handicapped persons); prevention or elimination of slums or blight, and address existing conditions that pose a serious and immediate threat (i.e., tornado, flood). A copy of the allocation table is attached.

As there were no comments from the public, it was moved by Trustee Heitman and seconded by Clerk Vorva to close the public hearing at 7:37 p.m. Ayes all.

A second public hearing is to be held at the Board meeting on January 23, at which time action will be taken on the proposed use of the funds.

3. Goal Setting for 2018 – Township Board

Board members discussed at length a list of proposed goals for 2018 in the following categories, making suggestions and additions to the list:

- Public Safety (Police, Fire, Dispatch)
- Infrastructure (Water, Sewer, Roads, Sidewalks)
- Fiscal Integrity (Budgets, Audits, Finance, Taxes, Personnel)
- Quality of Life (Parks, Heritage, Culture, Recreation, Accessibility)
- Economic Development (Increase Tax Base, Jobs, Community Brand)

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, JANUARY 9, 2018**

PROPOSED MINUTES

G. SUPERVISOR AND TRUSTEE COMMENTS

Supervisor Heise reviewed possible agenda items for the next regular Board meeting on January 23.

H. PUBLIC COMMENTS AND QUESTIONS – There were none.

I. ADJOURNMENT

Moved by Trustee Heitman and seconded by Trustee Dempsey to adjourn the meeting at 9:25 p.m. Ayes all.

Jerry Vorva, Township Clerk

**ALLOCATION TABLE
CDBG PY 2018**

PROJECT	2017 FINAL ALLOCATION AS APPROVED BY WAYNE COUNTY		2018 ESTIMATED ALLOCATION	
	<i>Dollar Amount</i>	<i>% of total</i>	<i>Dollar Amount</i>	<i>% of total</i>
<u>PUBLIC SERVICE PROGRAMS</u>				
Senior Services	\$6,863.00	7.5%	\$6,830.00	7.5%
Council on Aging	\$4,639.00	5.1%	\$4,606.00	5.1%
Senior Alliance	\$2,224.00	2.4%	\$2,224.00	2.4%
Senior Transportation	\$6,863.00	7.5%	\$6,830.00	7.5%
Senior Transportation	\$6,863.00	7.5%	\$6,830.00	7.5%
TOTAL PUBLIC SERVICES	\$13,726.00	15%	\$13,660.00	15%
<u>ADMINISTRATION PROGRAMS</u>				
Administration	\$9,107.18	10%	\$9,107.00	10%
<u>BRICK & MORTAR PROGRAMS</u>				
ADA Township Facility Improvements	\$68,238.63	75%	\$68,305.00	75%
TOTAL ALLOCATION	\$91,071.81	100%	\$91,072.00	100%

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 23, 2018**

**ITEM D.2
*APPROVAL OF CONSENT AGENDA
BUILDING DEPARTMENT REPORT
DECEMBER, 2017***

CHARTER TOWNSHIP OF PLYMOUTH
DEPARTMENT OF BUILDING & CODE ENFORCEMENT



MONTHLY REPORT

December
2017

New Commerical Building for 2017

Company Name	Property Address	Type of Work	Construction Value	Status	Month
Auto Zone	1423 Ann Arbor RD	Auto Parts Supply	610,340	Issued	January
Andover Business Phase II	47025 5 Mile RD	Business Retail	943,632	Issued	April
Andover Business Phase II	47057 5 Mile RD	Business Retail	908,016	Issued	April
Kirco-OM Plymouth (Oerlikon)	41144 Concept	Industrial	25,000,000	Issued	May
Adient Mechanical Building	49200 Halyard	Industrial	8,000,000	Issued	November
Polytec Inc	47909 Halyard	Industrial	1,000,000	Issued	December
Total Construction Value			36,461,988		

New Commercial Additions/Alterations for 2017

Company Name	Property Address	Type of Work	Construction Value	Status	Month
Trumpf	47711 Clipper	Interior remodel	235,000	Issued	January
ASK Services Inc	40600 Ann Arbor RD #200	Tenant finish	90,000	Issued	January
Kroger	44525 Ann Arbor RD	Deli/Produce remodel	650,000	Issued	February
Comercia Bank	42345 Ann Arbor RD	Construct Vestibule	250,000	Issued	February
Bank of America	40909 Ann Arbor RD	Change lighting to LED	109,143	Issued	February
Mercy-USA	44450 Pinetree #201	Remodel Restrooms	40,000	Issued	February
MJ Cabinets	533 Ann Arbor RD	Interior remodel	20,000	Issued	February
Absopure	9000 General DR	Propane tank	4,000	Issued	March
Chrysan Industries	14707 Keel	Office remodel	75,000	Issued	March
Chrysan Industries	14707 Keel	Lab remodel	240,000	Issued	March
Accurate Tape & Label	14500 Jib	Repave parking lot	25,000	Issued	March
Advanced Periodontics	40400 Ann Arbor RD	Tenant remodel	50,000	Issued	April
Bidigare Contractors Inc	939 Mill	Interior remodel	150,000	Issued	April
Burroughs	41100 Plymouth RD	Bay door/man doors	13,000	Issued	April
Adient	49200 Halyard	Phase I interior demo	99,000	Issued	May
Jogue	14731 Helm CT	Additoin	1,800,000	Issued	May
Troy Design	14425 Sheldon	Remodel CVC area	352,000	Issued	May
Preier Auto Service	705 Ann Arbor RD	Roof/overhead door	75,994	Issued	May

Company Name	Property Address	Type of Work	Construction Value	Status	Month
Sames Kremlin	45001 5 Mile RD	Loading dock replacemen	7,980	Issued	May
Auto Park LLC	45749 Helm	Interior demo	25,000	Issued	May
Lake Pointe Bible	42150 Schoolcraft	Additoin	600,000	Issued	June
Farrow Realty	14555 Jib	High rack storage	19,000	Issued	June
Hamma Salon	46074 Ann Arbor TR	Tenant finish	600	Issued	June
Deluxe Spa	1464 Sheldon RD	Tenant finish	50,000	Issued	June
Hines Park	9301 Haggerty	Parking Lot	297,000	Issued	July
Coherent Rofin	40984 Concept	Warehouse office	99,500	Issued	July
Mahle Industries	14900 Galleon	Interior office	25,000	Issued	July
Dr. Praveen Modi	9857 Haggerty	tenant finish	250,000	Issued	July
Johnson Controls	47911 Halyard	Tenant finish	210,000	Issued	July
Title Solutions	41486 Wilcox	Tenant finish	150,000	Issued	July
Artic Pond	40475 Plymouth	New ice area & addition	2,150,000	Issued	July
Undercover Storage	13995 Haggerty	Fence	24,000	Issued	August
Undercover Storage	13995 Haggerty	Parking Lot	120,000	Issued	August
Citgo Gas Station	42395 Ann Arbor RD	Concrete replacement	6,500	Issued	August
Loc Performance	13505 Haggerty	Additoin	5,192,734	Issued	August
Troy Design	14425 Sheldon	White Room	370,565	Issued	August
Essco Development	1498 Sheldon	Demo of interior space	2,000	Issued	September
Nordson Sealant	45677 Helm	Repave parking lot	45,600	Issued	September
Farrow Realty	14555 Jib	Repave parking lot	47,000	Issued	September
Plymouth 848 LLC	41100 Pymouth RD	Install 4 exterior doors & c	50,000	Issued	September
Plymouth 848 LLC	41100 Plymouth RD	Build walls	60,000	Issued	September
Plymouth 848 LLC	41100 Plymouth RD	Install 2 doors	20,000	Issued	September
Dr. Praveen Modi	9877 Haggerty	White Box	9,000	Issued	September
Coffee Express	47722 Clipper	Momento Gelato	70,000	Issued	September
Auto Park LLC	45749 Helm	Interior finish	250,000	Issued	September
McDonald's	15110 Beck RD	Parking lot lights	4,500	Issued	October
Bob Jennotte Pontiac	14949 Sheldon	Parking lot lights	57,000	Issued	October
Cequent Performance	47912 Halyard # 100	Generator Pad	67,470	Issued	October
First Step	44567 Pinetree	Parking Lot	35,000	Issued	October
Vig Construction	15040 Cleat	Tenant finish	400,000	Issued	October
Star Trucking	8801 Haggerty	Gas canopy	15,000	Issued	October
Bosch	15000 Haggerty	Coffee Station	168,000	Issued	November
Star Trucking	8801 Haggerty	Parking Lot	200,000	Issued	November
Athletico Physical Therapy	41576 Ann Arbor RD	Tenant finish	75,000	Issued	November

<u>Company Name</u>	<u>Property Address</u>	<u>Type of Work</u>	<u>Construction Value</u>	<u>Status</u>	<u>Month</u>
Coherent Rofin	40984 Concept	Warehouse office	90,000	Issued	November
Corpore Sano Hospice	39475 Ann Arbor RD	Eclose Drive-thru	50,000	Issued	November
TUV-SUD America	47523 Clipper	Interior remodel	16,000	Issued	December
Total Construction Value			15,607,586		
Grand Total Construction Value			<u><u>52,069,574</u></u>		

Residential Housing 2017

	<u>Single Family Detached</u>			
	<u>Total #</u>	<u>Total #</u>	<u>Total</u>	<u>Total</u>
	<u>Buildings</u>	<u>Dwelling</u>	<u>Value</u>	<u>Square</u>
			<u>Construction</u>	<u>Feet</u>
January	0			
February	0			
March	3	3	635,481	4,158
April	1	1	467,906	4,961
May	0			
June	1	1	427,088	4,221
July	0			
August	0			
September	1	1	292,000	2,565
October	0			
November	1	1	439,470	2,950
December	2	2	736,490	5,280
Totals	9	9	\$2,998,435	24,135

	<u>Single Family Attached (Townhouses/ Row Houses)</u>			
	<u>Total #</u>	<u>Total #</u>	<u>Total</u>	<u>Total</u>
	<u>Buildings</u>	<u>Dwelling</u>	<u>Value</u>	<u>Square</u>
			<u>Construction</u>	<u>Feet</u>
January	0			
February	0			
March	0			
April	0			
May	0			
June	0			
July	0			
August	0			
September	0			
October	0			
November	0			
December	0			
Totals	0	0	\$ -	-

	<u>Two-Family Buildings (Duplex)</u>			
	<u>Total #</u>	<u>Total #</u>	<u>Total</u>	<u>Total</u>
	<u>Buildings</u>	<u>Dwelling</u>	<u>Value</u>	<u>Square</u>
			<u>Construction</u>	<u>Feet</u>
January	0			
February	0			
March	1	2	409,798	3,884
April	0			
May	0			
June	0			
July	0			
August	0			
September	0			
October	0			
November	0			
December	0			
Totals	1	2	\$ 409,798	3,884

	<u>Three-or-more Family Building (Apartments/Stacked Condos)</u>			
	<u>Total #</u>	<u>Total #</u>	<u>Total</u>	<u>Total</u>
	<u>Buildings</u>	<u>Dwelling</u>	<u>Value</u>	<u>Square</u>
			<u>Construction</u>	<u>Feet</u>
January	0			
February	0			
March	0			
April	0			
May	0			
June	0			
July	0			
August	0			
September	0			
October	0			
November	0			
December	0			
Totals	0	0	\$ -	-

	<u>Total #</u>	<u>Total #</u>	<u>Value</u>	<u>Square</u>
	<u>Buildings</u>	<u>Dwelling</u>	<u>Construction</u>	<u>Feet</u>
Totals all categories	10	11	\$ 3,408,233	28,019

Certificate of Occupancy List

01/13/2018

1/1

CofO Number	Status	Issued To	Address	CofO and Permit Dates	
OF17-0120 <u>Permit Number</u> PB17-1120	ISSUED (FINAL) <u>Applicant Name</u> Victory Lane Quick Oil Change	Victory Lane Quick Oil Change	45550 HELM <u>Contractor</u>	<u>CO Date Apply:</u> 12/12/2017 <u>Permit Date Apply:</u> 11/30/2017	<u>CO Date Finaled:</u> 12/12/2017 <u>Permit Date Issued:</u> 2/12/2017
OF17-0121 <u>Permit Number</u> PB17-0824	ISSUED (FINAL) <u>Applicant Name</u> SCHONSHECK INC	Auto Park LLC	45749 HELM <u>Contractor</u> SCHONSHECK INC	<u>CO Date Apply:</u> 12/12/2017 <u>Permit Date Apply:</u> 09/05/2017	<u>CO Date Finaled:</u> 12/12/2017 <u>Permit Date Issued:</u> 09/28/2017
OF17-0122 <u>Permit Number</u> PB17-0944	ISSUED (FINAL) <u>Applicant Name</u> 41170-41300 JOY RD LLC	41170-41300 JOY RD LLC	41280 JOY RD <u>Contractor</u>	<u>CO Date Apply:</u> 12/12/2017 <u>Permit Date Apply:</u> 10/03/2017	<u>CO Date Finaled:</u> 12/12/2017 <u>Permit Date Issued:</u> 2/12/2017
OF17-0128 <u>Permit Number</u> PB17-1170	ISSUED (FINAL) <u>Applicant Name</u> Distributor Operations Inc.	Distributor Operations Inc.	40985 CONCEPT DR <u>Contractor</u>	<u>CO Date Apply:</u> 12/26/2017 <u>Permit Date Apply:</u> 12/26/2017	<u>CO Date Finaled:</u> 12/26/2017 <u>Permit Date Issued:</u>
OF17-0129 <u>Permit Number</u> PB17-1018	ISSUED (FINAL) <u>Applicant Name</u> Sam Mocerri Mechanical LLC	Deluxe Spa	1464 SHELDON RD <u>Contractor</u> Sam Mocerri Mechanical LLC	<u>CO Date Apply:</u> 12/26/2017 <u>Permit Date Apply:</u> 10/24/2017	<u>CO Date Finaled:</u> 12/26/2017 <u>Permit Date Issued:</u> 0/24/2017

All Records

Co.DateFinaled Between 12/1/2017 12:00:00 AM AND

12/31/2017 11:59:59 PM AND

Co.Status = ISSUED (FINAL)

Number of CofO's: 5



Revenue Breakdown Report

01/13/2018

Filter: All Records, Transaction.DateToPostOn in <Previous month> [12/01/17 - 12/31/17]

Unit Totals		
Unit Name	Records	Revenue
	163	85,883.00
TOTAL	163	85,883.00

Record Type Totals		
Unit:	Records	Revenue
Name	8	12,500.00
Permit	155	73,383.00
UNIT TOTAL:	163	85,883.00

Record Type Breakdowns		
Unit:	Records	Revenue
Record Type: Name	8	12,500.00
TOTAL:	8	12,500.00

Record Type: Permit	Records	Revenue
Building	60	50,359.00
Electrical	26	5,150.00
Mechanical	53	14,190.00
Plumbing	16	3,684.00
TOTAL:	155	73,383.00

01/13/18

Enforcement List Vacant Properties

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement Action	Date Enforcement Closed
<u>VACANT BLD - RES</u>					
11626 JOY RD	R-78-061-99-0027-001	Bruce Gould	07/07/09	Violation Issued	06/14/11
11626 11626 BUTTERNUT	R-78-027-01-0160-002		10/26/11	Recv'd Registration	01/16/14
11626 8890 NORTHERN	R-78-059-03-0136-000	Rowe, Kimberly W	01/13/12	Recv'd Registration	
11626 9440 NORTHERN	R-78-059-03-0167-000	Baczlo Properties, LLC	03/21/13	Recv'd Registration	
11626 41451 CRABTREE LN	R-78-017-02-0521-000		11/27/13	Recv'd Registration	
11626 42405 HAMMILL	R-78-017-03-0048-301	Rottell, Barbara Joann Trust	03/31/15	1st Reg ltr sent	
11626 9400 S MAIN	R-78-061-01-0003-000		03/31/15	2nd Notice	
11626 44415 ERIK PASS	R-78-058-01-0046-000	FINANCIAL FREEDOM/BREE	03/27/17	2nd Notice	
11626 46643 ANN ARBOR TR	R-78-035-99-0006-006	National Field Network	05/02/17		06/06/17
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Total: 9					

01/13/18

Enforcement List Vacant Properties

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement Action	Date Enforcement Closed
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VACANT BLD- COM

11626 14556 JIB	R-78-009-03-0096-002	Elizabeth Stanaj	07/07/09	Recv'd Registration	
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Total: 1

01/13/18

Enforcement List Vacant Properties

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement Action	Date Enforcement Closed
<u>VACANT PROP - RES</u>					
11626 Greystone Blvd	R-78-064-99-0022-701	Biondo Design & Building LLC	07/07/09	1st Reg ltr sent	
11626 BECK RD	R-78-040-99-0008-000	Marcus Raymond	07/07/09	1st Reg ltr sent	06/14/11
11626 JOY RD	R-78-061-99-0026-001	Bruce Gould	07/07/09	Recv'd Registration	
11626 ANN ARBOR RD	R-78-054-99-0015-000	Shari Lightston, Trustee	07/07/09	Recv'd Registration	
11626 ANN ARBOR RD	R-78-054-99-0015-000	Shari Lightston, Trustee	08/07/13	2nd Notice	03/28/14
11626 44415 ERIK PASS	R-78-058-01-0046-000	FINANCIAL FREEDOM/BREE	04/06/16		02/08/17
<hr/>					
Total: 6					

01/13/18

Enforcement List Vacant Properties

Address

Sid-well Number

Responsible Party

Date of
Enforcement
Action

Status Of
Enforcement
Action

Date
Enforcement
Closed

Total All Records: 16

Page: 4

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 23, 2018**

**ITEM D.2
*APPROVAL OF CONSENT AGENDA
FIRE DEPARTMENT REPORT
DECEMBER, 2017***



Plymouth Township Fire Department

Monthly Report

December 2017

Response Information:

The Plymouth Township Fire Department responded to **255** emergencies this month.

There was an average of **8.22** runs per day this month.

PTFD's average response time was **5 minutes 47 seconds** to the scene. This includes all responses including non-emergent.

Mutual Aid:

Plymouth Township Fire Department is a member of the Western Wayne County Mutual Aid Association and we provided mutual aid **6** times this month and received mutual aid **3** times.

EMS Information:

There were **136** patients transported this month.

HVA transported **113** patients to the hospital.

Plymouth Township Fire transported **23** patients to the hospital.

The remainder of **35** patients were not transported for various reasons.

Plymouth transports billed out **\$15,570.00** this month, received **\$6,411.91** and have **\$50,012.63** in outstanding bills and **\$3,401.06** was written off.

Fire Loss:

There were **5** fires this month that accounted for **\$3,100.00** worth of damage to possessions and property.

We prevented the destruction of **\$1,428,984.00** in property

Fire Prevention:

Plymouth Township Fire Department provided comprehensive fire inspections to businesses within Plymouth Township.

Fire Safety public education classes in CPR, Fire Extinguisher and Fire Safety are provided throughout the year.

This month, the department conducted **3** fire safety talks to a total of **281** participants.

Reports Included:

CLEMIS Reports

Incidents Section

- Incident Summary by Incident type
 - Incident Type
 - Type count
 - Property Loss
 - Property Value

- Mutual Aid by Department
 - Mutual aid Received
 - Mutual Aid Given

Local Section

- Fire Department Response Times
 - Turnout Time
 - Response Time

Health EMS

Agency Productivity

- Agency Activity Summary
 - Patients Transported by HVA
 - Patients Transported by PCFD

Inspection Report

Total count for Public Education – Review Fire Modules Calendar

Incident Type Count Report

Date Range: From 12/1/2017 To 12/31/2017

Selected Station(s): All

Incident

<u>Type</u>	<u>Description</u>	<u>Count</u>	
Station: MA			
111 - Building fire		1	0.39%
Total - Fires		1	20.00%
321 - EMS call, excluding vehicle accident with injury		3	1.18%
Total - Rescue & Emergency Medical Service Incidents		3	60.00%
611 - Dispatched & cancelled en route		1	0.39%
Total - Good Intent Call		1	20.00%
Total for Station		5	1.96%
Station: ST1			
311 - Medical assist, assist EMS crew		1	0.39%
321 - EMS call, excluding vehicle accident with injury		54	21.18%
322 - Vehicle accident with injuries		7	2.75%
324 - Motor vehicle accident with no injuries		2	0.78%
Total - Rescue & Emergency Medical Service Incidents		64	81.01%
412 - Gas leak (natural gas or LPG)		1	0.39%
Total - Hazardous Conditions (No fire)		1	1.27%
551 - Assist police or other governmental agency		2	0.78%
554 - Assist invalid		6	2.35%
Total - Service Call		8	10.13%
600 - Good intent call, other		2	0.78%
611 - Dispatched & cancelled en route		2	0.78%
622 - No incident found on arrival at dispatch address		1	0.39%
Total - Good Intent Call		5	6.33%
740 - Unintentional transmission of alarm, other		1	0.39%
Total - Fals Alarm & False Call		1	1.27%
Total for Station		79	30.98%
Station: ST2			
211 - Overpressure rupture of steam pipe or pipeline		1	0.39%
Total - Overpressure Rupture, Explosion, Overheat - no fire		1	1.61%
321 - EMS call, excluding vehicle accident with injury		43	16.86%
322 - Vehicle accident with injuries		1	0.39%
353 - Removal of victim(s) from stalled elevator		1	0.39%
Total - Rescue & Emergency Medical Service Incidents		45	72.58%
412 - Gas leak (natural gas or LPG)		1	0.39%
Total - Hazardous Conditions (No fire)		1	1.61%
554 - Assist invalid		2	0.78%
Total - Service Call		2	3.23%
611 - Dispatched & cancelled en route		4	1.57%
6111 - Hospice Death		1	0.39%

Incident

Type	Description	Count	
Station: ST2 - (Continued)			
622	No incident found on arrival at dispatch address	1	0.39%
651	Smoke scare, odor of smoke	1	0.39%
Total - Good Intent Call		7	11.29%
700	False alarm or false call, other	1	0.39%
721	Bomb scare - no bomb	1	0.39%
736	CO detector activation due to malfunction	1	0.39%
745	Alarm system sounded, no fire - unintentional	1	0.39%
Total - Fals Alarm & False Call		4	6.45%
9001	Dispatch Error	2	0.78%
Total - Special Incident Type		2	3.23%
Total for Station		62	24.31%
Station: ST3			
111	Building fire	2	0.78%
113	Cooking fire, confined to container	2	0.78%
Total - Fires		4	3.67%
321	EMS call, excluding vehicle accident with injury	65	25.49%
322	Vehicle accident with injuries	9	3.53%
324	Motor vehicle accident with no injuries	2	0.78%
Total - Rescue & Emergency Medical Service Incidents		76	69.72%
500	Service Call, other	1	0.39%
554	Assist invalid	4	1.57%
Total - Service Call		5	4.59%
611	Dispatched & cancelled en route	8	3.14%
622	No incident found on arrival at dispatch address	3	1.18%
651	Smoke scare, odor of smoke	2	0.78%
Total - Good Intent Call		13	11.93%
700	False alarm or false call, other	6	2.35%
712	Direct tie to FD, malicious/false alarm	1	0.39%
734	Heat detector activation due to malfunction	1	0.39%
740	Unintentional transmission of alarm, other	1	0.39%
744	Detector activation, no fire - unintentional	1	0.39%
746	Carbon monoxide detector activation, no CO	1	0.39%
Total - Fals Alarm & False Call		11	10.09%
Total for Station		109	42.75%
		255	100.00%

Fire Department Response Times

Stations selected for analysis: All

Shifts selected for analysis: All

For Dates Beginning 12/1/2017 12:00:00AM Ending 12/31/2017 12:00:00AM

Incident Types selected for analysis: All

Incident Response Types selected for analysis: All Responses

Time in Minutes	Dispatch to Enroute				Enroute to Arrival				Dispatch to Arrival			
	Count	Percent Total	Cumulative Responses	Cumulative Percent	Count	Percent Total	Cumulative Responses	Cumulative Percent	Count	Percent Total	Cumulative Responses	Cumulative Percent
0 - 1	111	48.90	111	48.90	10	4.52	10	4.52	6	2.65	6	2.65
1 - 2	82	36.12	193	85.02	17	7.69	27	12.22	4	1.77	10	4.42
2 - 3	26	11.45	219	96.48	38	17.19	65	29.41	21	9.29	31	13.72
3 - 4	6	2.64	225	99.12	38	17.19	103	46.61	30	13.27	61	26.99
4 - 5	2	0.88	227	100.00	27	12.22	130	58.82	35	15.49	96	42.48
5 - 6	0	0.00	227	100.00	29	13.12	159	71.95	36	15.93	132	58.41
6 - 7	0	0.00	227	100.00	22	9.95	181	81.90	26	11.50	158	69.91
7 - 8	0	0.00	227	100.00	19	8.60	200	90.50	25	11.06	183	80.97
8 - 9	0	0.00	227	100.00	8	3.62	208	94.12	18	7.96	201	88.94
9 - 10	0	0.00	227	100.00	5	2.26	213	96.38	8	3.54	209	92.48
10 +	0	0.00	227	100.00	8	3.62	221	100.00	17	7.52	226	100.00

Incident Total: 227

Average Times per Incident

Average Fire Department Turn Out Time: 1 minute(s) 9 second(s)
(Dispatch to Enroute)

Average Fire Department Travel Time: 4 minute(s) 38 second(s)
(Enroute to Arrive)

Average Fire Department Turn Out and Travel Time: 5 minute(s) 47 second(s)
(Dispatch to Arrive)

Listing of Mutual Aid Responses by Mutual Aid Department

Report for: PLYMOUTH TOWNSHIP FIRE DEPARTMENT

Department 08204: Canton Twp FD

Mutual Aid Received

0002729	December 5, 2017 3:01	1	08204
<i>Subtotal Mutual Aid Type</i>			1

Additional Mutual Aid Departments

On STATE 14 Hwy at SHELDON F

Mutual Aid Given

0002882	December 24, 2017 19:49	3	08204
0002896	December 26, 2017 12:17	3	08204
<i>Subtotal Mutual Aid Type</i>			2

Additional Mutual Aid Departments

45001 FORD
42600 CHERRY HILL

Subtotal Department 3

Department 08255: Northville Twp FD

Mutual Aid Received

0002915	December 27, 2017 20:43	1	08255
0002916	December 27, 2017 20:51	1	08255
<i>Subtotal Mutual Aid Type</i>			2

Additional Mutual Aid Departments

14177 GRANT Dr
14177 GRANT Dr

Mutual Aid Given

0002728	December 5, 2017 0:57	3	08255
0002820	December 16, 2017 9:17	3	08255
0002938	December 30, 2017 14:48	3	08255
<i>Subtotal Mutual Aid Type</i>			3

Additional Mutual Aid Departments

16959 NORTHVILLE Rd
46350 RUSTIC HILLS
17763 BRIAR RIDGE Ln

Subtotal Department 5

Department 8251: Westland Fire Department

Mutual Aid Given

0002921	December 28, 2017 14:35	3	8251
<i>Subtotal Mutual Aid Type</i>			1

Additional Mutual Aid Departments

35709 SCHLEY Ave

Subtotal Department 1

Total 9

Agency Activity Summary

Plymouth Community Fire Dept

Agency: Plymouth Community Fire Dept | Service Date: From 12/01/2017 Through 12/31/2017

Total Number of ePCRs: 171

Total Number of Incidents: 162

By Branch

01 Station 1 = 64

02 Station 2 = 35

03 Station 3 = 72

Run Disposition

	#	%		#	%
Treated/Transported	23	13.5%	Dead Prior To Arrival	1	0.6%
Treated / Transferred Care	113	66.1%	Dead After Arrival	N/A	N/A
Treated/No Transport (AMA)	28	16.4%	Treat/Transported by Private Veh.	N/A	N/A
Treated / No Transport (Per Protocol)	N/A	N/A	Assist	N/A	N/A
Transported / Refused Care	N/A	N/A	Other	5	2.9%
No Transport / Refused Care	1	0.6%	No Patient Found	N/A	N/A
Cancelled	N/A	N/A			
Left Blank	N/A	N/A			

Run Type

	#	%		#	%
Emergency Runs	N/A	N/A	Non-Emergency Runs	N/A	N/A
Stand By	N/A	N/A	Stand By	N/A	N/A
Mutual Aid	N/A	N/A	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A
Emergency Runs (Scheduled)	N/A	N/A	Non-Emergency Runs (Scheduled)	N/A	N/A
Stand By	N/A	N/A	Stand By	N/A	N/A
Mutual Aid	N/A	N/A	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A

Emergency Type Left Blank: 0

Runs by Unit

Unit	Total Runs	Treat/ Transp	Treat/ Transfer	Treat/No Transp(AMA)	Treat/No Transp(PP)	Transp/ Ref_Care	Cancelled	Dead Prior Arr	Dead After Arr	T/T Priv Veh	No Trans/ Ref_Care	Assist	Other	No Pat. Found
RES1	58	11	34	13	0	0	0	0	0	0	0	0	0	0
RES2	43	6	36	1	0	0	0	0	0	0	0	0	0	0
RES3	70	6	43	14	0	0	0	1	0	0	1	0	5	0
Total	171	23	113	28	0	0	0	1	0	0	1	0	5	0

Runs by Service Level

<u>Dispatched Service Level</u>	#	%	<u>Recommended Service Level</u>	#	%
BLS	11	6.4%	BLS	118	69.0%
ALS	160	93.6%	ALS1	53	31.0%
SCT	N/A	N/A	ALS2	N/A	N/A
			SCT	N/A	N/A
			Rotary Wing	N/A	N/A
			Fixed Wing	N/A	N/A

Runs by Insurance Type with Service Level (Multiple insurance types may have

been marked on a run)

Type	BLS	%	ALS1	%	ALS2	%	SCT	%Rotary Wing	%Fixed Wing	%	Total	%
None	118	69.0%	53	31.0%	N/A	N/A	N/A	N/A	N/A	N/A	171	100.0%

Runs by Primary PI (Note - Primary PI is based on the ICD-10 priority setup in HealthEMS)

Description	#	%
Abdominal Pain	4	2.3%
Airway Obstruction	1	0.6%
Allergic Reaction	1	0.6%
Alt. Level Conscious	10	5.8%
Anxiety	5	2.9%
Asthma Symptoms	1	0.6%
Back Pain (No Trauma)	5	2.9%
Behavioral Disorder	5	2.9%
CVA/Stroke	4	2.3%
Cardiac Arrest	1	0.6%
Cardiac Symptoms	2	1.2%
Chest Pain	6	3.5%
Cough W/Blood	1	0.6%
Dehydration Symp.	1	0.6%
Diabetic Symptoms	2	1.2%
Dizziness	5	2.9%
Dyspnea-SOB	9	5.3%
Flu Symptoms	7	4.1%
Hemorrhage-(severe medical)	2	1.2%
Hyperventilation	1	0.6%
Monitoring Required	7	4.1%
Nausea	1	0.6%
No Medical Problem	11	6.4%
OB/Gyn (comp.)	1	0.6%
Obvious Death	1	0.6%
Pneumonia Symptoms	2	1.2%
Poisoning	1	0.6%
Psychiatric Emerg.	5	2.9%
Seizure	3	1.8%
Syncope/Fainting	10	5.8%
Trauma Injury	24	14.0%
Unconscious	4	2.3%
Unknown Medical	5	2.9%
Urination Problem	2	1.2%
Vomiting	3	1.8%
Weakness	13	7.6%
Left Blank	5	2.9%
Total	171	100.0%

Runs by Dispatch (EMD) Code

<u>Description</u>	<u>#</u>	<u>%</u>
1 Abdominal Pain	4	2.3%
10 Chest Pain [non-traumatic]	9	5.3%
11 Choking	2	1.2%
12 Convulsions/Seizures	3	1.8%
13 Diabetic	1	0.6%
17 Falls	31	18.1%
19 Heart Problems A.I.D.C	1	0.6%
2 Allergies/Envenomations	1	0.6%
21 Hemorrhage/Lacerations	1	0.6%
23 Overdose/poisoning	2	1.2%
24 Pregnancy/Childbirth/Miscarriage	1	0.6%
25 Psychiatric/Abnormal behavior/Suicide Attempt	10	5.8%
26 Sick Person	30	17.5%
28 Stroke [CVA]	7	4.1%
29 Traffic/Accidents	24	14.0%
31 Unconscious/Fainting	19	11.1%
32 Unknown Problem	7	4.1%
6 Breathing Problems	13	7.6%
88 Not applicable	1	0.6%
9 Cardiac or Respiratory Arrest/Death	1	0.6%
<i>Left Blank</i>	3	1.8%
<hr/> <i>Total</i>	171	100.0%

Transport From (Category)

	#	%
--Left Blank--	171	100.0%
<hr/> Total	171	100.0%

Transport From (Facility)

	#	%
--Left Blank--	171	100.0%
<hr/> Total	171	100.0%

Transport To (Destination Facility)

	#	%
St Mary Livonia ER	104	60.8%
--Left Blank--	34	19.9%
Providence Park ER-Novi	10	5.8%
UNIVERSITY OF MICHIGAN ER	9	5.3%
St Joe Ann Arbor ER	6	3.5%
Garden City ER	2	1.2%
Henry Ford West Bloomfield	2	1.2%
Beaumont Farmington Hills (Botsford)	1	0.6%
No transport	1	0.6%
Beaumont Hospital Royal Oak	1	0.6%
Providence Southfield	1	0.6%
<hr/> Total	171	100.0%

Incident Summary by Incident Type

Date Range: From 12/1/2017 To 12/31/2017

Incident Type(s) Selected: All

<u>Incident Type</u>	<u>Incident Count</u>	<u>Used in Ave. Resp.</u>	<u>Average Response Time hh:mm:ss</u>	<u>Total Loss</u>	<u>Total Value</u>
Fire	5	3	00:08:01	\$3,100.00	\$1,428,984.00
Rupture/Explosion	1	1	00:05:05	\$0.00	\$0.00
EMS/Rescue	188	156	00:06:28	\$0.00	\$0.00
Hazardous Condition	2	2	00:05:19	\$0.00	\$0.00
Service Call	15	9	00:07:48	\$0.00	\$0.00
Good Intent	26	8	00:06:49	\$0.00	\$0.00
False Call	16	15	00:06:46	\$0.00	\$0.00
Other	2	2	00:01:45	\$0.00	\$0.00
Totals	255	196		\$3,100.00	\$1,428,984.00

Back

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1/8/2018 10:07:02
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Inspection Volume

Filters:

- Inspection Source: **Internal Department Only**
- Start Date: **12/1/2017 12:00:00 AM**
- End Date: **12/31/2017 11:59:59 PM**
- Inspector: **-all-**
- Occupancy Type: **-all-**
- IFC Occupant Class: **-all-**
- Occupancy Number: **-all-**
- Zip Code: **-all-**
- Address: **-all-**
- Street Name: **-all-**
- Inspection Type: **-all Fire Safety types-**
- Section Number: **-all-**

Volume by Inspector

Inspector	# of Inspections ¹	Violations Cited	Occupant Sq. Ft.
Conroy, William			
Annual ^{FS}	2		1,210
Semi-Annual (twice a year) ^{FS}	5		25,000
2-Year ^{FS}	11		27,537
3-Year ^{FS}	26		180,245
Certificate of Occupancy ^{FS}	2		0
Final - Occupancy ^{FS}	1		0
Freedom of Information ^{FS}	2		94,000
Re-inspect ^{FS}	19		52,001
Annual (6)			
2-Year (5)			
3-Year (6)			
Fire Alarm Test (1)			
Reoccupancy (1)			
Total 19 ³			
Reoccupancy ^{FS}	4		4,400
Underground Flush ^{FS}	1		0
Total	73	26	384,393
Phillips, Daniel			
3-Year ^{FS}	7		0
Total	7	7	0

Totals

	# of Inspections ¹	Violations Cited	Violations Cleared ²	Violations Remaining	Occupant Sq. Ft.
Annual ^{FS}	2				1,210
Semi-Annual (twice a year) ^{FS}	5				25,000
2-Year ^{FS}	11				27,537
3-Year ^{FS}	33				180,245
Certificate of Occupancy ^{FS}	2				0
Final - Occupancy ^{FS}	1				0
Freedom of Information ^{FS}	2				94,000
Re-inspect ^{FS}	19				52,001
Reoccupancy ^{FS}	4				4,400
Underground Flush ^{FS}	1				0
Total⁵	80	33	11	22	384,393

¹This is actually a count for the inspection type. A single inspection with two types will total as two not one.

²Cleared violations from re-inspections outside the date range ARE included if initial inspection falls within date range.

³One re-inspection can encompass multiple inspection types - this is why the re-inspection type-specific total is frequently greater than the # of inspections.

^{FS}Fire Safety Inspection.

⁵Filtering out portal inspections can cause violations cited to be less than violations cleared (violation cited count comes from both department and portal)

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 23, 2018**

**ITEM D.2
*APPROVAL OF CONSENT AGENDA
FIRE DEPARTMENT REPORT
YEAR END REPORT - 2017***



Plymouth Township Fire Department

Year End Report

January – December 2017

Response Information:

The Plymouth Township Fire Department **responded to 2947** emergencies this year.

There was an average of **8.07** runs per day this year.

PTFD's average response time was **5 minutes 32 seconds** to the scene. This includes all responses including non-emergent.

Mutual Aid:

Plymouth Township Fire Department is a member of the Western Wayne County Mutual Aid Association and we provided mutual aid **65** times this year and received mutual aid **64** times.

EMS Information:

There were **1454** patients transported this year.

HVA transported **1,287** patients to the hospital.

Plymouth Township Fire transported **167** patients to the hospital.

The Fire Department transported **11%** of all medical runs.

The remainder of **432** patients were not transported for various reasons.

Plymouth transports billed out **\$117,183.90** This year, received **\$70,415.40** and have in outstanding bills. The total of **\$20,947.54** was written off.

Three Blood Drives in 2017 collecting **99** units of blood.

Fire Loss:

There were **73** fires this year that accounted for **\$1,131,150.00** worth of damage to possessions and property.

We prevented the destruction of **\$7,114,434.00** in property.

Fire Prevention:

Plymouth Township Fire Department provided **619** comprehensive fire inspections to businesses within Plymouth Township.

Fire Safety public education classes in CPR, Fire Extinguisher and Fire Safety are provided throughout the year.

This year, the department conducted **51** fire safety talks to a total of **2,571** participants.

Reports Included:

CLEMIS Reports

Incidents Section

- Incident Summary by Incident type
 - Incident Type
 - Type count
 - Property Loss
 - Property Value

- Mutual Aid by Department
 - Mutual aid Received
 - Mutual Aid Given

Local Section

- Fire Department Response Times
 - Turnout Time
 - Response Time

Health EMS

Agency Productivity

- Agency Activity Summary
 - Patients Transported by HVA
 - Patients Transported by PCFD

Inspection Report

Total count for Public Education – Review Fire Modules Calendar

Incident Type Count Report

Date Range: From 1/1/2017 To 12/31/2017

Selected Station(s): All

Incident

<u>Type</u>	<u>Description</u>	<u>Count</u>	
Station: MA			
111	- Building fire	4	0.14%
142	- Brush, or brush and grass mixture fire	1	0.03%
Total - Fires		5	9.62%
311	- Medical assist, assist EMS crew	1	0.03%
321	- EMS call, excluding vehicle accident with injury	29	0.98%
322	- Vehicle accident with injuries	6	0.20%
324	- Motor vehicle accident with no injuries	2	0.07%
352	- Extrication of victim(s) from vehicle	1	0.03%
Total - Rescue & Emergency Medical Service Incidents		39	75.00%
400	- Hazardous condition, other	1	0.03%
Total - Hazardous Conditions (No fire)		1	1.92%
554	- Assist invalid	1	0.03%
Total - Service Call		1	1.92%
611	- Dispatched & cancelled en route	4	0.14%
Total - Good Intent Call		4	7.69%
700	- False alarm or false call, other	1	0.03%
714	- Central station, malicious false alarm	1	0.03%
Total - Fals Alarm & False Call		2	3.85%
Total for Station		52	1.76%
Station: ST1			
100	- Fire, other	1	0.03%
111	- Building fire	4	0.14%
118	- Trash or rubbish fire, contained	2	0.07%
130	- Mobile property (vehicle) fire, other	1	0.03%
131	- Passenger vehicle fire	5	0.17%
132	- Road freight or transport vehicle fire	1	0.03%
140	- Natural vegetation fire, other	1	0.03%
141	- Forest, woods or wildland fire	1	0.03%
142	- Brush, or brush and grass mixture fire	1	0.03%
143	- Grass fire	1	0.03%
150	- Outside rubbish fire, other	1	0.03%
151	- Outside rubbish, trash or waste fire	2	0.07%
154	- Dumpster or other outside trash receptacle fire	1	0.03%
162	- Outside equipment fire	3	0.10%
Total - Fires		25	2.31%
300	- Rescue, emergency medical call (EMS) call, other	1	0.03%
311	- Medical assist, assist EMS crew	3	0.10%
320	- Emergency medical service, other	1	0.03%
321	- EMS call, excluding vehicle accident with injury	605	20.53%
322	- Vehicle accident with injuries	75	2.54%
324	- Motor vehicle accident with no injuries	16	0.54%

Incident

Type	Description	Count	
Station; ST1 - (Continued)			
Total - Rescue & Emergency Medical Service Incidents		701	64.73%
411	- Gasoline or other flammable liquid spill	3	0.10%
412	- Gas leak (natural gas or LPG)	11	0.37%
413	- Oil or other combustible liquid spill	2	0.07%
422	- Chemical spill or leak	3	0.10%
424	- Carbon monoxide incident	2	0.07%
440	- Electrical wiring/equipment problem, other	2	0.07%
441	- Heat from short circuit (wiring), defective/worn	1	0.03%
442	- Overheated motor	2	0.07%
444	- Power line down	30	1.02%
445	- Arcing, shorted electrical equipment	3	0.10%
480	- Attempted burning, illegal action, other	1	0.03%
Total - Hazardous Conditions (No fire)		60	5.54%
500	- Service Call, other	1	0.03%
531	- Smoke or odor removal	1	0.03%
542	- Animal rescue	1	0.03%
550	- Public service assistance, other	1	0.03%
551	- Assist police or other governmental agency	6	0.20%
552	- Police matter	1	0.03%
554	- Assist invalid	70	2.38%
561	- Unauthorized burning	7	0.24%
Total - Service Call		88	8.13%
600	- Good intent call, other	9	0.31%
611	- Dispatched & cancelled en route	61	2.07%
6111	- Hospice Death	12	0.41%
621	- Wrong location	2	0.07%
622	- No incident found on arrival at dispatch address	19	0.64%
650	- Steam, other gas mistaken for smoke, other	1	0.03%
651	- Smoke scare, odor of smoke	6	0.20%
652	- Steam, vapor, fog or dust thought to be smoke	1	0.03%
671	- Hazmat release investigation w/ no hazmat	1	0.03%
Total - Good Intent Call		112	10.34%
700	- False alarm or false call, other	22	0.75%
714	- Central station, malicious false alarm	1	0.03%
730	- System malfunction, other	9	0.31%
731	- Sprinkler activation due to malfunction	1	0.03%
733	- Smoke detector activation due to malfunction	2	0.07%
734	- Heat detector activation due to malfunction	1	0.03%
735	- Alarm system sounded due to malfunction	6	0.20%
736	- CO detector activation due to malfunction	7	0.24%
740	- Unintentional transmission of alarm, other	14	0.48%
741	- Sprinkler activation, no fire - unintentional	3	0.10%
743	- Smoke detector activation, no fire - unintentional	3	0.10%
744	- Detector activation, no fire - unintentional	5	0.17%
745	- Alarm system sounded, no fire - unintentional	8	0.27%
746	- Carbon monoxide detector activation, no CO	4	0.14%
Total - Fals Alarm & False Call		86	7.94%
813	- Wind storm, tornado/hurricane assessment	2	0.07%
Total - Severe Weather & Natural Disaster		2	0.18%

Incident

Type	Description	Count	
Station: ST1 - (Continued)			
900	Special type of incident, other	1	0.03%
9001	Dispatch Error	8	0.27%
Total - Special Incident Type		9	0.83%
Total for Station		1,083	36.75%
Station: ST2			
111	Building fire	2	0.07%
114	Chimney or flue fire, confined to chimney or flue	1	0.03%
131	Passenger vehicle fire	1	0.03%
132	Road freight or transport vehicle fire	1	0.03%
Total - Fires		5	0.87%
211	Overpressure rupture of steam pipe or pipeline	1	0.03%
Total - Overpressure Rupture, Explosion, Overheat - no fire		1	0.17%
321	EMS call, excluding vehicle accident with injury	404	13.71%
322	Vehicle accident with injuries	10	0.34%
324	Motor vehicle accident with no injuries	1	0.03%
353	Removal of victim(s) from stalled elevator	1	0.03%
Total - Rescue & Emergency Medical Service Incidents		416	72.47%
412	Gas leak (natural gas or LPG)	2	0.07%
413	Oil or other combustible liquid spill	1	0.03%
440	Electrical wiring/equipment problem, other	1	0.03%
443	Light ballast breakdown	1	0.03%
444	Power line down	13	0.44%
445	Arcing, shorted electrical equipment	1	0.03%
Total - Hazardous Conditions (No fire)		19	3.31%
554	Assist invalid	54	1.83%
561	Unauthorized burning	1	0.03%
Total - Service Call		55	9.58%
600	Good intent call, other	2	0.07%
611	Dispatched & cancelled en route	28	0.95%
6111	Hospice Death	4	0.14%
622	No incident found on arrival at dispatch address	3	0.10%
650	Steam, other gas mistaken for smoke, other	1	0.03%
651	Smoke scare, odor of smoke	1	0.03%
653	Barbecue, tar kettle	1	0.03%
661	EMS call, party transported by non-fire agency	1	0.03%
Total - Good Intent Call		41	7.14%
7	False Alarm & False Call	1	0.03%
700	False alarm or false call, other	4	0.14%
710	Malicious, mischievous false call, other	1	0.03%
711	Municipal alarm system, malicious false alarm	4	0.14%
721	Bomb scare - no bomb	1	0.03%
733	Smoke detector activation due to malfunction	4	0.14%
735	Alarm system sounded due to malfunction	1	0.03%
736	CO detector activation due to malfunction	6	0.20%
740	Unintentional transmission of alarm, other	4	0.14%
745	Alarm system sounded, no fire - unintentional	4	0.14%
Total - Fals Alarm & False Call		30	5.23%

Incident

Type	Description	Count	
Station; ST2 - (Continued)			
9 - Special incident type		1	0.03%
9001 - Dispatch Error		6	0.20%
Total - Special Incident Type		7	1.22%
Total for Station		574	19.48%
Station: ST3			
100 - Fire, other		1	0.03%
111 - Building fire		7	0.24%
112 - Fires in structures other than in a building		1	0.03%
113 - Cooking fire, confined to container		2	0.07%
114 - Chimney or flue fire, confined to chimney or flue		1	0.03%
121 - Fire in mobile home used as fixed residence		1	0.03%
130 - Mobile property (vehicle) fire, other		2	0.07%
131 - Passenger vehicle fire		10	0.34%
132 - Road freight or transport vehicle fire		2	0.07%
138 - Off-road vehicle or heavy equipment fire		1	0.03%
140 - Natural vegetation fire, other		2	0.07%
142 - Brush, or brush and grass mixture fire		4	0.14%
143 - Grass fire		1	0.03%
150 - Outside rubbish fire, other		1	0.03%
160 - Special outside fire, other		1	0.03%
162 - Outside equipment fire		1	0.03%
Total - Fires		38	3.07%
251 - Excessive heat, scorch burns with no ignition		1	0.03%
Total - Overpressure Rupture, Explosion, Overheat - no fire		1	0.08%
311 - Medical assist, assist EMS crew		2	0.07%
321 - EMS call, excluding vehicle accident with injury		693	23.52%
322 - Vehicle accident with injuries		79	2.68%
323 - Motor vehicle/pedestrian accident (MV Ped)		1	0.03%
324 - Motor vehicle accident with no injuries		33	1.12%
352 - Extrication of victim(s) from vehicle		1	0.03%
356 - High angle rescue		1	0.03%
Total - Rescue & Emergency Medical Service Incidents		810	65.43%
411 - Gasoline or other flammable liquid spill		2	0.07%
412 - Gas leak (natural gas or LPG)		8	0.27%
413 - Oil or other combustible liquid spill		2	0.07%
421 - Chemical hazard (no spill or leak)		1	0.03%
424 - Carbon monoxide incident		2	0.07%
440 - Electrical wiring/equipment problem, other		3	0.10%
441 - Heat from short circuit (wiring), defective/worn		1	0.03%
442 - Overheated motor		1	0.03%
444 - Power line down		11	0.37%
445 - Arcing, shorted electrical equipment		2	0.07%
461 - Building or structure weakened or collapsed		1	0.03%
Total - Hazardous Conditions (No fire)		34	2.75%
500 - Service Call, other		16	0.54%
510 - Person in distress, other		4	0.14%
531 - Smoke or odor removal		1	0.03%
550 - Public service assistance, other		2	0.07%
551 - Assist police or other governmental agency		5	0.17%

Incident

Type	Description	Count	
Station; ST3 - (Continued)			
552	- Police matter	2	0.07%
553	- Public service	3	0.10%
554	- Assist invalid	73	2.48%
561	- Unauthorized burning	5	0.17%
Total - Service Call		111	8.97%
600	- Good intent call, other	9	0.31%
611	- Dispatched & cancelled en route	71	2.41%
6111	- Hospice Death	5	0.17%
622	- No incident found on arrival at dispatch address	19	0.64%
650	- Steam, other gas mistaken for smoke, other	2	0.07%
651	- Smoke scare, odor of smoke	9	0.31%
652	- Steam, vapor, fog or dust thought to be smoke	1	0.03%
671	- Hazmat release investigation w/ no hazmat	1	0.03%
Total - Good Intent Call		117	9.45%
700	- False alarm or false call, other	46	1.56%
710	- Malicious, mischievous false call, other	6	0.20%
712	- Direct tie to FD, malicious/false alarm	1	0.03%
714	- Central station, malicious false alarm	1	0.03%
715	- Local alarm system, malicious false alarm	1	0.03%
730	- System malfunction, other	3	0.10%
731	- Sprinkler activation due to malfunction	2	0.07%
733	- Smoke detector activation due to malfunction	5	0.17%
734	- Heat detector activation due to malfunction	1	0.03%
735	- Alarm system sounded due to malfunction	7	0.24%
736	- CO detector activation due to malfunction	5	0.17%
740	- Unintentional transmission of alarm, other	15	0.51%
741	- Sprinkler activation, no fire - unintentional	2	0.07%
743	- Smoke detector activation, no fire - unintentional	6	0.20%
744	- Detector activation, no fire - unintentional	4	0.14%
745	- Alarm system sounded, no fire - unintentional	7	0.24%
746	- Carbon monoxide detector activation, no CO	4	0.14%
Total - Fals Alarm & False Call		116	9.37%
813	- Wind storm, tornado/hurricane assessment	2	0.07%
Total - Severe Weather & Natural Disaster		2	0.16%
9001	- Dispatch Error	9	0.31%
Total - Special Incident Type		9	0.73%
Total for Station		1,238	42.01%
		2,947	100.00%

Department 08232: City of Northville FD**Mutual Aid Received**

0000307	February 9, 2017 21:26	1	08232
0000507	March 8, 2017 11:14	1	08232
0000512	March 8, 2017 12:25	1	08232
0000519	March 8, 2017 13:57	1	08232
0000595	March 13, 2017 15:44	1	08232
0001270	June 4, 2017 12:20	1	08232

Subtotal Mutual Aid Type**6****Additional Mutual Aid Departments**

08255	49200 HALYARD
	On JOY Rd at N BECK
	705 W ANN ARBOR Rd
	40739 CRABTREE Ln
08255	14115 E DR
	40880 E ANN ARBOR Rd

Automatic Aid Received

0000537	March 8, 2017 16:37	2	08232
0000911	April 21, 2017 21:36	2	08232
0002313	October 13, 2017 2:26	2	08232

Subtotal Mutual Aid Type**3****Additional Mutual Aid Departments**

11472 MONA Ct
11682 LEHIGH Ct
12305 DEER CREEK Cir

Mutual Aid Given

0000250	February 1, 2017 9:02	3	08232
0000721	March 30, 2017 7:48	3	08232
0000852	April 14, 2017 3:37	3	08232
0001021	May 6, 2017 16:51	3	08232
0001254	June 3, 2017 7:49	3	08232
0002089	September 13, 2017 9:56	3	08232
0002416	October 27, 2017 14:50	3	08232

Subtotal Mutual Aid Type**7****Additional Mutual Aid Departments**

201 INDUSTRIAL Dr
On N SHELDON Rd at NORTH TE
522 LEICESTER
499 S MAIN St
1027 PENNIMAN
945 PALMER
On W ANN ARBOR Rd at S MAIN

Automatic Aid Given

0000379	February 18, 2017 11:59	4	08232
0000549	March 8, 2017 23:10	4	08232
0001119	May 18, 2017 14:45	4	08232
0001648	July 18, 2017 21:51	4	08232
0001794	August 5, 2017 9:45	4	08232
0001820	August 8, 2017 17:31	4	08232
0001863	August 16, 2017 20:37	4	08232
0002167	September 23, 2017 5:07	4	08232
0002424	October 28, 2017 10:21	4	08232
0002465	November 3, 2017 9:13	4	08232

Subtotal Mutual Aid Type**10****Additional Mutual Aid Departments**

On Sheldon at S Sheridan Rd ✓
1260 W ANN ARBOR Trl
On N RIDGE at JOY Rd
464 N MILL St
732 YORK
400 PLYMOUTH Rd
On FARMER at THEODORE
183 ROSE
550 FOREST
857 PENNIMAN

Subtotal Department**26**

Department 08255: Northville Twp FD

Mutual Aid Received

Additional Mutual Aid Departments

0000067	January 10, 2017 11:52	1	08255		On NB i-275 at Ann Arbor rd
0000466	March 2, 2017 11:09	1	08255		12474 PINECREST Dr
0000589	March 13, 2017 9:44	1	08255		On STATE Hwy at N BECK Rd
0000591	March 13, 2017 10:07	1	08255		On STATE Hwy at N BECK Rd
0000710	March 28, 2017 18:16	1	08255	08232	45801 MAST
0000730	March 31, 2017 0:18	1	08255		15100 N BECK Rd
0000746	April 1, 2017 22:33	1	08255		14707 CHERRY Ln
0000746	April 1, 2017 22:33	1	08255		14707 Cherry Ln
0000882	April 18, 2017 9:03	1	08255		46600 PORT
0001063	May 12, 2017 18:13	1	08255	08232	49554 MAPLE
0001087	May 14, 2017 20:50	1	08255		14137 JACKSON Dr
0001180	May 25, 2017 9:43	1	08255		14707 NORTHVILLE Rd
0001416	June 22, 2017 20:44	1	08255		On CLEAT at FIVE MILE Rd
0001531	July 6, 2017 16:02	1	08255		On STATE 14 Hwy at eb w of 275
0001700	July 25, 2017 11:37	1	08255		46723 FIVE MILE Rd
0001898	August 21, 2017 23:41	1	08255		On FIVE MILE Rd at HAGGERTY
0001916	August 23, 2017 12:01	1	08255		40909 E ANN ARBOR Rd
0001944	August 25, 2017 15:15	1	08255		50475 FELLOWS HILL Dr
0002107	September 15, 2017 9:54	1	08255		13505 HAGGERTY Rd
0002125	September 18, 2017 12:19	1	08255		44946 GOV BRADFORD
0002298	October 9, 2017 18:02	1	08255		39621 E ANN ARBOR Rd
0002382	October 22, 2017 21:00	1	08255		On SHELDON Rd at FIVE MILE R
0002515	November 8, 2017 10:55	1	08255	08232	14650 JIB
0002617	November 21, 2017 11:41	1	08255		47300 PORT
0002915	December 27, 2017 20:43	1	08255		14177 GRANT Dr
0002916	December 27, 2017 20:51	1	08255		14177 GRANT Dr

Subtotal Mutual Aid Type 26

Automatic Aid Received

Additional Mutual Aid Departments

0001497	July 2, 2017 10:34	2	08255		On FIVE MILE Rd at BECK Rd
Subtotal Mutual Aid Type			1		

Mutual Aid Given

Additional Mutual Aid Departments

0000037	January 5, 2017 9:33	3	08255		42000 SEVEN MILE
0000500	March 7, 2017 15:40	3	08255		16100 HAGGERTY
0000601	March 15, 2017 1:52	3	08255		39555 SIX MILE
0000610	March 16, 2017 9:32	3	08255		16462 CYPRESS Ct
0000808	April 8, 2017 19:30	3	08255		On HAGGERTY at VILLAGE Run
0000812	April 9, 2017 7:15	3	08255		18061 RIDGEVIEW Dr
0001146	May 21, 2017 21:36	3	08255		15733 PORTIS
0001166	May 24, 2017 11:34	3	08255		18461 JAMESTOWN Cir
0001201	May 27, 2017 13:27	3	08255		42010 SEVEN MILE
0001218	May 29, 2017 9:18	3	08255		17979 RIDGEVIEW Dr
0001455	June 28, 2017 10:37	3	08255		16100 HAGGERTY Rd
0001481	June 30, 2017 22:39	3	08255		On SIX MILE at HAGGERTY
0001535	July 6, 2017 18:18	3	08255		On FIVE MILE Rd at BECK Rd
0001568	July 10, 2017 7:06	3	08255		43171 SEVEN MILE Rd
0001604	July 13, 2017 10:47	3	08255		On FIVE MILE Rd at SHELDON R
0001715	July 26, 2017 17:51	3	08255		On EIGHT MILE Rd at NAPIER R
0001743	July 29, 2017 18:31	3	08255		On SEVEN MILE Rd at HAGGERT

0001786	August 4, 2017 9:48	3	08255	18432 DOCKSEY
0001843	August 12, 2017 23:03	3	08255	On NAPIER Rd at FIVE MILE
0002151	September 20, 2017 23:33	3	08255	44944 S BROADMOOR Cir
0002253	October 5, 2017 16:53	3	08255	46631 PINEHURST Cir
0002480	November 5, 2017 13:37	3	08255	On RIDGE Rd at RIDGEVIEW Dr
0002482	November 5, 2017 16:06	3	08255	46141 PICKFORD St
0002567	November 14, 2017 9:55	3	08255	18137 CASCADE
0002573	November 14, 2017 17:42	3	08255	On BECK Rd at SIX MILE Rd
0002728	December 5, 2017 0:57	3	08255	16959 NORTHVILLE Rd
0002820	December 16, 2017 9:17	3	08255	46350 RUSTIC HILLS
0002938	December 30, 2017 14:48	3	08255	17763 BRIAR RIDGE Ln
Subtotal Mutual Aid Type			28	
Subtotal Department			55	

Department 8229: Livonia Fire Department

Mutual Aid Received

0001064	May 12, 2017 18:19	1	8229
0001532	July 6, 2017 16:27	1	8229
0001570	July 10, 2017 12:14	1	8229
0001619	July 14, 2017 18:12	1	8229
Subtotal Mutual Aid Type			4

Additional Mutual Aid Departments

15042 FINCH
On HAGGERTY Rd at E ANN ARB
39542 ANN ARBOR Trl
On W I 96 at 275

Automatic Aid Received

0001482	July 1, 2017 2:58	2	8229
Subtotal Mutual Aid Type			1

Additional Mutual Aid Departments

On 275 at STATE 14 Hwy

Mutual Aid Given

0000090	January 11, 2017 12:19	3	8229
0000449	February 27, 2017 18:10	3	8229
0000543	March 8, 2017 20:19	3	8229
0000559	March 9, 2017 17:04	3	8229
Subtotal Mutual Aid Type			4
Subtotal Department			9

Additional Mutual Aid Departments

8900 NEWBURGH
On 96 STATE Hwy at E of eckles
35452 PARKDALE
15029 FAIRWAY

Department 8251: Westland Fire Department

Mutual Aid Given

0002257	October 5, 2017 19:14	3	8251
0002921	December 28, 2017 14:35	3	8251
Subtotal Mutual Aid Type			2
Subtotal Department			2

Additional Mutual Aid Departments

27748 TRAILBROOK
35709 SCHLEY Ave

Department FEMA: Federal Emergency Management Agency

Mutual Aid Given

0001109	May 16, 2017 23:28	3	FEMA
Subtotal Mutual Aid Type			1
Subtotal Department			1

Additional Mutual Aid Departments

31550 GODDARD

Department HVA: Huron Valley Ambulance**Mutual Aid Received**

0000198	January 25, 2017 8:49	1	HVA
0000633	March 18, 2017 15:59	1	HVA
0001292	June 6, 2017 15:30	1	HVA
0001393	June 20, 2017 15:06	1	HVA
0001581	July 11, 2017 8:26	1	HVA
0002212	September 28, 2017 12:20	1	HVA

Subtotal Mutual Aid Type 6

Additional Mutual Aid Departments

39658 SUZAN Ct
41157 CRABTREE Ln
315 W ANN ARBOR Rd
On I 275 at PLYMOUTH Rd
46965 S BURNING TREE Ln
11642 SPICER

0001998	September 1, 2017 13:30	5	HVA
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Subtotal Mutual Aid Type 1

Additional Mutual Aid Departments

15145 N BECK Rd

Subtotal Department 7

Department TRT: Technical Rescue Team**Mutual Aid Received**

0001414	June 22, 2017 18:28	1	TRT
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Subtotal Mutual Aid Type 1

Subtotal Department 1

Additional Mutual Aid Departments

08232 08204 45555 PORT

Department WWMA: Hazardous Materials Response Team**Mutual Aid Received**

0001341	June 13, 2017 16:45	1	WWMA
0001938	August 25, 2017 12:06	1	WWMA
0001940	August 25, 2017 13:47	1	WWMA
0002680	November 29, 2017 14:33	1	WWMA

Subtotal Mutual Aid Type 4

Subtotal Department 4

Additional Mutual Aid Departments

13101 ECKLES Rd
8835 GENERAL Dr
8835 GENERAL Dr
On E ANN ARBOR Rd at S I-275 r

Total 129

Agency Activity Summary

Plymouth Community Fire Dept

Agency: Plymouth Community Fire Dept | Service Date: From 01/01/2017 Through 12/31/2017

Total Number of ePCRs: 1886

Total Number of Incidents: 1818

By Branch

01 Station 1 = 974	03 Station 3 = 779
02 Station 2 = 130	99 Training = 3

Run Disposition

	#	%		#	%
Treated/Transported	167	8.9%	Dead Prior To Arrival	23	1.2%
Treated / Transferred Care	1287	68.2%	Dead After Arrival	6	0.3%
Treated/No Transport (AMA)	116	6.2%	Treat/Transported by Private Veh.	6	0.3%
Treated / No Transport (Per Protocol)	31	1.6%	Assist	6	0.3%
Transported / Refused Care	N/A	N/A	Other	87	4.6%
No Transport / Refused Care	156	8.3%	No Patient Found	N/A	N/A
Cancelled	1	0.1%			
Left Blank	N/A	N/A			

Run Type

	#	%		#	%
Emergency Runs	476	25.2%	Non-Emergency Runs	11	0.6%
Stand By	N/A	N/A	Stand By	N/A	N/A
Mutual Aid	N/A	N/A	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A

Emergency Runs (Scheduled)

Stand By	N/A	N/A	Non-Emergency Runs (Scheduled)	N/A	N/A
Mutual Aid	N/A	N/A	Stand By	N/A	N/A
Interfacility	N/A	N/A	Mutual Aid	N/A	N/A
Intercept	N/A	N/A	Interfacility	N/A	N/A
			Intercept	N/A	N/A

Emergency Type Left Blank: 0

Runs by Unit

Unit	Total Runs	Treat/Transp	Treat/Transfer	Treat/No Transp(AMA)	Treat/No Transp(PP)	Transp/Ref. Care	Cancelled	Dead Prior Arr	Dead After Arr	T/T Priv Veh	No Trans/Ref. Care	Assist	Other	No Pat. Found
ENG1	21	0	2	0	0	0	0	0	0	0	0	0	19	0
ENG2	1	0	0	0	0	0	0	0	0	0	0	0	1	0
ENG3	18	0	2	0	0	0	0	0	0	0	0	0	16	0
HVA1	3	0	1	0	1	0	0	0	0	0	1	0	0	0
RES1	919	82	655	56	17	0	1	10	3	1	67	2	25	0
RES2	154	23	109	13	0	0	0	1	0	0	6	0	2	0
RES3	765	62	518	47	13	0	0	12	3	5	82	4	19	0
UTL1	3	0	0	0	0	0	0	0	0	0	0	0	3	0
UTL2	1	0	0	0	0	0	0	0	0	0	0	0	1	0
Left Blank	1	0	0	0	0	0	0	0	0	0	0	0	1	0
Total	1886	167	1287	116	31	0	1	23	6	6	156	6	87	0

Runs by Service Level

<u>Service Level</u>	#	%	<u>Recommended Service Level</u>	#	%
Dispatched					
BLS	153	8.1%	BLS	1113	59.0%
ALS	1733	91.9%	ALS1	760	40.3%
SCT	N/A	N/A	ALS2	13	0.7%
			SCT	N/A	N/A
			Rotary Wing	N/A	N/A
			Fixed Wing	N/A	N/A

Runs by Insurance Type with Service Level (Multiple insurance types may have

been marked on a run)

Type	BLS	%	ALS1	%	ALS2	%	SCT	%Rotary Wing	%Fixed Wing	%	Total	%
Auto Ins.	36	1.9%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	36	1.9%
Private Ins.	N/A	N/A	1	0.1%	N/A	N/A	N/A	N/A	N/A	N/A	1	0.1%
Self Pay	1	0.1%	3	0.2%	N/A	N/A	N/A	N/A	N/A	N/A	4	0.2%
Medicare	4	0.2%	3	0.2%	N/A	N/A	N/A	N/A	N/A	N/A	7	0.4%
None	1074	56.9%	755	40.0%	13	0.7%	N/A	N/A	N/A	N/A	1842	97.7%

Runs by Primary PI (Note - Primary PI is based on the ICD-10 priority setup in HealthEMS)

Description	#	%
Abdominal Pain	52	2.8%
Airway Obstruction	1	0.1%
Allergic Reaction	12	0.6%
Alt. Level Conscious	81	4.3%
Anxiety	58	3.1%
Apnea	4	0.2%
Asthma Symptoms	9	0.5%
Back Pain (No Trauma)	36	1.9%
Behavioral Disorder	23	1.2%
CVA/Stroke	26	1.4%
Cardiac Arrest	22	1.2%
Cardiac Symptoms	35	1.9%
Chest Pain	96	5.1%
Cough W/Blood	3	0.2%
Dehydration Symp.	5	0.3%
Depression (acute)	6	0.3%
Diabetic Symptoms	23	1.2%
Dizziness	61	3.2%
Dyspnea-SOB	73	3.9%
Elevated Temp/Fever	7	0.4%
Eye Symp.(no trauma)	1	0.1%
Flu Symptoms	31	1.6%
GI -Bleed	8	0.4%
GI -Constipation	2	0.1%
GI -Diarrhea	3	0.2%
Headache (no trauma)	16	0.8%
Hemorrhage-(severe medical)	10	0.5%
Hyperthermia	1	0.1%
Hyperventilation	2	0.1%
Medication Reaction	1	0.1%
Migraine	5	0.3%
Monitoring Required	26	1.4%
Nausea	12	0.6%
No Medical Problem	60	3.2%
Nose Bleed	5	0.3%
OB/Gyn	2	0.1%
OB/Gyn (comp.)	1	0.1%
Obvious Death	17	0.9%
Orth. Device Required	3	0.2%
Pneumonia Symptoms	3	0.2%
Poisoning	7	0.4%
Positioning Required	1	0.1%
Post-Op Complication	5	0.3%
Psychiatric Emerg.	50	2.7%
Pulmonary Edema	3	0.2%
Respiratory Arrest	1	0.1%
Respiratory Failure	4	0.2%
Seizure	43	2.3%
Shock	1	0.1%
Sore Throat	3	0.2%
Syncope/Fainting	67	3.6%
Trauma Injury	286	15.2%

Unconscious	13	0.7%
Unknown Medical	95	5.0%
Urinary Bleeding	2	0.1%
Urination Problem	5	0.3%
Vomiting	18	1.0%
Vomiting Blood	5	0.3%
Weakness	196	10.4%
<i>Left Blank</i>	239	12.7%
<hr/> <i>Total</i>	1886	100.0%

Runs by Dispatch (EMD) Code

<u>Description</u>	<u>#</u>	<u>%</u>
1 Abdominal Pain	39	2.1%
10 Chest Pain [non-traumatic]	138	7.3%
11 Choking	10	0.5%
12 Convulsions/Seizures	44	2.3%
13 Diabetic	20	1.1%
14 Drowning	1	0.1%
15 Electrocution/Lightning	1	0.1%
16 Eye Problems/Injuries	3	0.2%
17 Falls	306	16.2%
18 Headache	19	1.0%
19 Heart Problems A.I.D.C	6	0.3%
2 Allergies/Envenomations	10	0.5%
20 Heat/Cold Exposure	1	0.1%
21 Hemorrhage/Lacerations	23	1.2%
23 Overdose/poisoning	40	2.1%
24 Pregnancy/Childbirth/Miscarriage	2	0.1%
25 Psychiatric/Abnormal behavior/Suicide Attempt	74	3.9%
26 Sick Person	391	20.7%
28 Stroke [CVA]	54	2.9%
29 Traffic/Accidents	222	11.8%
30 Traumatic Injuries	49	2.6%
31 Unconscious/Fainting	104	5.5%
32 Unknown Problem	56	3.0%
33 Non-emergency Transports	5	0.3%
34 Standby Fire Scene	1	0.1%
35 Standby Police Scene	1	0.1%
38 Medical Alarm	2	0.1%
38a Citizen assist	1	0.1%
4 Assault/Sexual Assault	4	0.2%
5 Back Pain	19	1.0%
6 Breathing Problems	124	6.6%
88 Not applicable	14	0.7%
9 Cardiac or Respiratory Arrest/Death	27	1.4%
99 Unknown	19	1.0%
<i>Left Blank</i>	56	3.0%
<i>Total</i>	1886	100.0%

Transport From (Category)

	#	%
Residence (Home)	311	16.5%
Scene of Accident or Acute Event	104	5.5%
--Left Blank--	1471	78.0%
Total	1886	100.0%

Transport From (Facility)

	#	%
--Left Blank--	1873	99.3%
Independence Village	13	0.7%
Total	1886	100.0%

Transport To (Destination Facility)

	#	%
St Mary Livonia ER	995	52.8%
--Left Blank--	434	23.0%
Providence Park ER-Novi	120	6.4%
St Joe Ann Arbor ER	103	5.5%
UNIVERSITY OF MICHIGAN ER	103	5.5%
No transport	61	3.2%
Henry Ford West Bloomfield	24	1.3%
Beaumont Farmington Hills (Botsford)	10	0.5%
Beaumont Hospital Royal Oak	9	0.5%
Beaumont Dearborn	7	0.4%
VA ANN ARBOR ER	6	0.3%
Oakwood Canton	4	0.2%
Garden City ER	3	0.2%
Annapolis (Beaumont Wayne)	2	0.1%
Detroit Medical Center	2	0.1%
Henry Ford MAIN	2	0.1%
Providence Southfield	1	0.1%
Total	1886	100.0%

Incident Summary by Incident Type

Date Range: From 1/1/2017 To 12/31/2017

Incident Type(s) Selected: All

Incident Type	Incident Count	Used in Ave. Resp.	Average Response Time hh:mm:ss	Total Loss	Total Value
Fire	73	66	00:06:02	\$1,128,650.00	\$7,111,934.00
Rupture/Explosion	2	2	00:05:50	\$0.00	\$0.00
EMS/Rescue	1,966	1,704	00:06:28	\$0.00	\$0.00
Hazardous Condition	114	103	00:08:09	\$0.00	\$0.00
Service Call	255	160	00:07:53	\$0.00	\$0.00
Good Intent	274	67	00:07:07	\$2,500.00	\$2,500.00
False Call	234	202	00:06:53	\$0.00	\$0.00
Severe Weather	4	3	00:04:38	\$0.00	\$0.00
Other	25	21	00:01:34	\$0.00	\$0.00
Totals	2,947	2,328		\$1,131,150.00	\$7,114,434.00

1/9/2018 10:52:32

AM

Inspection Volume

Filters:

- Inspection Source: **Internal Department Only**
- Start Date: **1/1/2017 12:00:00 AM**
- End Date: **12/31/2017 11:59:59 PM**
- Inspector: **-all-**
- Occupancy Type: **-all-**
- IFC Occupant Class: **-all-**
- Occupancy Number: **-all-**
- Zip Code: **-all-**
- Address: **-all-**
- Street Name: **-all-**
- Inspection Type: **-all Fire Safety types-**
- Section Number: **-all-**

Volume by Inspector

Conroy, William	# of Inspections ¹	Violations Cited	Occupant Sq. Ft.
Annual ^{FS}	86		60,040
Semi-Annual (twice a year) ^{FS}	49		96,525
2-Year ^{FS}	85		689,609
3-Year ^{FS}	122		551,461
Certificate of Occupancy ^{FS}	10		295,688
Final - Occupancy ^{FS}	6		1,500,000
Fire Alarm Test ^{FS}	33		3,269,873
Freedom of Information ^{FS}	11		188,000
Hood Inspection ^{FS}	4		1,200
Hydromatic Test ^{FS}	9		1,819,000
Plan Review ^{FS}	8		1,300
Puff Test ^{FS}	1		0
Re-inspect ^{FS}	93		622,721
<i>Annual (30)</i>			
<i>Semi-Annual (twice a year) (1)</i>			
<i>2-Year (21)</i>			
<i>3-Year (30)</i>			
<i>Certificate of Occupancy (1)</i>			
<i>Fire Alarm Test (4)</i>			
<i>Hood Inspection (1)</i>			
<i>Reoccupancy (10)</i>			
<i>Suppression System (3)</i>			
<i>Total 101³</i>			
Reoccupancy ^{FS}	28		167,430
Site Plan ^{FS}	41		141,824
Suppression System ^{FS}	16		6,063,700
Underground Flush ^{FS}	3		0
Total	605	284	15,468,371

Phillips, Daniel	# of Inspections ¹	Violations Cited	Occupant Sq. Ft.
Annual ^{FS}	3		30,580
Semi-Annual (twice a year) ^{FS}	1		0
3-Year ^{FS}	8		0
Freedom of Information ^{FS}	2		48,000
Total	14	12	78,580

Totals

	# of Inspections ¹	Violations Cited	Violations Cleared ²	Violations Remaining	Occupant Sq. Ft.
Annual ^{FS}	89				90,620
Semi-Annual (twice a year) ^{FS}	50				96,525
2-Year ^{FS}	85				689,609
3-Year ^{FS}	130				551,461

Certificate of Occupancy ^{FS}	10				295,688
Final - Occupancy ^{FS}	6				1,500,000
Fire Alarm Test ^{FS}	33				3,269,873
Freedom of Information ^{FS}	13				236,000
Hood Inspection ^{FS}	4				1,200
Hydromatic Test ^{FS}	9				1,819,000
Plan Review ^{FS}	8				1,300
Puff Test ^{FS}	1				0
Re-inspect ^{FS}	93				622,721
Reoccupancy ^{FS}	28				167,430
Site Plan ^{FS}	41				141,824
Suppression System ^{FS}	16				6,063,700
Underground Flush ^{FS}	3				0
Total⁵	619	296	241	55	15,546,951

¹This is actually a count for the inspection type. A single inspection with two types will total as two not one.

²Cleared violations from re-inspections outside the date range ARE included if initial inspection falls within date range.

³One re-inspection can encompass multiple inspection types - this is why the re-inspection type-specific total is frequently greater than the # of inspections.

^{FS}Fire Safety Inspection.

⁵Filtering out portal inspections can cause violations cited to be less than violations cleared (violation cited count comes from both department and portal inspections, while violations cleared only come from department inspections).

Date 01/10/18 Sponsor Plymouth Township Hall **American Red Cross**



**Here are your
blood drive results:**

Presenting Donors 42

Total Units 36

Thank you for sponsoring an
American Red Cross blood drive.

Thank you for being such
generous hosts! But most of
all, thank you for saving
so many lives!

$36 \text{ units} \times 3 \text{ lives per unit} = 108 \text{ lives saved!}$

Thanks! Leila Nabavi

Parse Data on Cost Recovery and Transport Fees

	Aging	Charge	Credit	ALS	ALS 2	BLS	Mileage	Adjustment	Write off	Received	Refund
Dec-17	\$ 50,012.63	\$ 15,570.00	\$ 9,812.97	13		10	53.8	\$ 2,152.62	\$ 1,248.44	\$ 6,411.91	
Nov-17	\$ 44,380.70	\$ 15,291.20	\$ 8,279.49	14	1	7	157.6	\$ 1,079.32	\$ 22.58	\$ 7,177.59	
Oct-17	\$ 37,323.39	\$ 9,230.40	\$ 8,064.03	4		11	94.2	\$ 2,926.77	\$ 197.23	\$ 4,940.03	
Sep-17	\$ 35,803.62	\$ 7,156.40	\$ 11,374.26	7	1	2	67.3	\$ 2,082.23	\$ 16.00	\$ 9,276.03	-381
Aug-17	\$ 40,342.48	\$ 8,516.20	\$ 10,047.50	8		3	57.6	\$ 1,417.91	\$ 3,324.55	\$ 5,305.04	
Jul-17	\$ 41,864.33	\$ 11,093.60	\$ 8,233.53	10		6	132.8	\$ 1,908.10	\$ -	\$ 6,325.43	
Jun-17	\$ 38,884.26	\$ 8,700.90	\$ 6,872.29	6		5	65.7	\$ 1,735.25	\$ -	\$ 5,137.04	
May-17	\$ 37,055.65	\$ 11,487.60	\$ 8,729.33	5		5	62.8	\$ 1,331.75	\$ 1,297.00	\$ 6,100.58	
Apr-17	\$ 34,297.38	\$ 7,626.00	\$ 14,351.52	5		4	61	\$ 1,578.62	\$ 9,412.12	\$ 3,360.78	
Mar-17	\$ 29,029.69	\$ 13,246.60	\$ 4,906.35	9		5	68.2	\$ (155.69)	\$ 92.15	\$ 4,969.89	
Feb-17	\$ 20,333.44	\$ 2,619.00	\$ 7,972.52	2	1	2	30.5	\$ 1,102.54	\$ 1,663.09	\$ 5,206.89	
Jan-17	\$ 25,695.76	\$ 6,646.00	\$ 10,778.28	6		8	74.5	\$ 899.71	\$ 3,674.38	\$ 6,204.19	
	Billed									Received	
2017 Total	\$	117,183.90	\$ 109,422.07	89	3	68	926	\$ 18,059.13	\$ 20,947.54	\$ 70,415.40	

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 23, 2018**

**ITEM D.2
*APPROVAL OF CONSENT AGENDA
FOIA CLERK'S OFFICE REPORT
DECEMBER, 2017***

FOIA Monthly Report

Run Date: 01/01/2018 8:01 AM

Create Date	Company Name	Customer Full Name	Type of Information Requested	Amount of Payment
12/11/2017		Don Schnettler	Election Records	1.90
12/18/2017		Ron Hoge	Budget	\$7.40
12/29/2017		Mr Duane Zantop	Other	
12/4/2017	Records Deposition Service		EMS Report	
12/7/2017	ATC	MS. Karen Wren	Building Environmental	
12/13/2017	AKT Peerless	Timothy McGahey	Building Fire Report	
Total Requests: 6				Total Dollars: 9.3

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 23, 2018**

**ITEM D.2
APPROVAL OF CONSENT AGENDA
FOIA POLICE DEPARTMENT
REPORT
*DECEMBER, 2017***

PD FOIA Monthly Report

Run Date: 01/01/2018 8:01 AM

Create Date	Company Name	Customer Full Name	Type of Information Requested	Amount of Payment
12/1/2017	Constitutional Litigation Associates	Jillian Rosati	Police Records	0.00
12/1/2017	The Head Law Firm	Shawn Head	Police Records	\$36.75
12/5/2017	LexisNexis	LexisNexis	Police Records	\$1.15
12/6/2017	Metropolitan Reporting Bureau	Metropolitan Reporting Bureau	Police Records	0.00
12/12/2017	Daniel Larin PC	Daniel Larin	Police Records	\$19.72
12/12/2017		Yellow Dog Reports	Police Records	0.00
12/12/2017		Amerisure Insurance	Police Records	\$6.13
12/12/2017	LexisNexis	LexisNexis	Police Records	\$2.50
12/12/2017	KELLY & KELLY, P.C.	Ms. Tiffany Storm	Police Records	\$65.37
12/14/2017		Patrick Russo	Police Records	0.00
12/14/2017		Kathleen Lopez	Police Records	0.00
12/14/2017		Ammar Salih	Police Records	0.00
12/15/2017		Ryan Cassar	Police Records	0.00
12/18/2017	JB Ashtin	Melissa Kraft	Police Records	1.70
12/18/2017		William Moore	Police Records	0.00
12/18/2017	Keckses, Silver & Gadd, PC	Shawn DeLore	Police Records	61.50
12/19/2017		Kimberley Fugaban	Police Records	5.00
12/19/2017		Ms. Tina Storer	Police Records	0.00
12/20/2017	Metropolitan Reporting Bureau	Metropolitan Reporting Bureau	Police Records	0.00
12/27/2017	Barton Morris Law Firm	Barton Morris Law Firm	Police Records	\$50.72
12/28/2017	Nemeth Law	Nemeth Law	Police Records	0.00
12/28/2017		Esmeralda Rodriguez	Police Records	0.00
Total Requests: 22				Total Dollars: 250.54

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 23, 2018**

**ITEM D.2
*APPROVAL OF CONSENT AGENDA
PLANNING AND ZONING REPORT
DECEMBER, 2017***



MEMORANDUM

To: Board of Trustees, Plymouth Township
 From: Laura E. Haw, AICP, McKenna
 Planning Director, Plymouth Township
 Date: January 17, 2018
 Re: **January 2018 Monthly Report: Planning and Zoning**

PLANNING AND ZONING

Accomplishments and Activities:

- On-going coordination with the Recreation Master Plan consultant to provide accurate park data, acreage, photographs, etc.
- 10 plus meetings with potential developers for the purchase of the Phoenix Road Yard property and on-going coordination with Wayne County for the sale and redevelopment of the site.
- Finalization of the Monroe Bank and Trust proposal for a new bank at Plymouth Towne Square (adjacent to the Grand Traverse Pie Company).
- Proposed amendments to Article 23 of the Zoning Ordinance: Planned Unit Development (PUD) Option, and review and consideration by the Planning Commission.
- Updating of the Township’s website to include the (comprehensive) Planning Commission agenda packets for 2018.
- Revision of the MITC marketing brochure for David Schreiber, Business Development Manager, Wayne County Economic Development Corporation.
- Review and consideration of Planning Commission By Laws – proposed 2018 amendments, by the Township administration and Planning Commission.

DEPARTMENT FINANCIAL ACTIVITY	CURRENT	YTD
Applications	\$9,489.00	\$9,489.00
2274: Beck Road Hotel (PUD Site Plan)	\$4,250.00	-
2275: 40347 Ann Arbor Road: Aloft Hotel (PUD Option)	\$3,189.00	-
2229: Beck Road Hotel (PUD Option – outstanding payment)	\$1,550.00	-
2245: Plymouth Plaza (Site Plan – additional administrative reviews)	\$500.00	-


Challenges:

- Ease of public understanding regarding applications, processes, etc.
- Outdated information that would benefit from an update (ex: Zoning Map).
- Many questions on ARC, Ann Arbor Road Corridor sign requirements, not digestible for the public.
- Repeat ZBA variances granted (ex: fence heights).

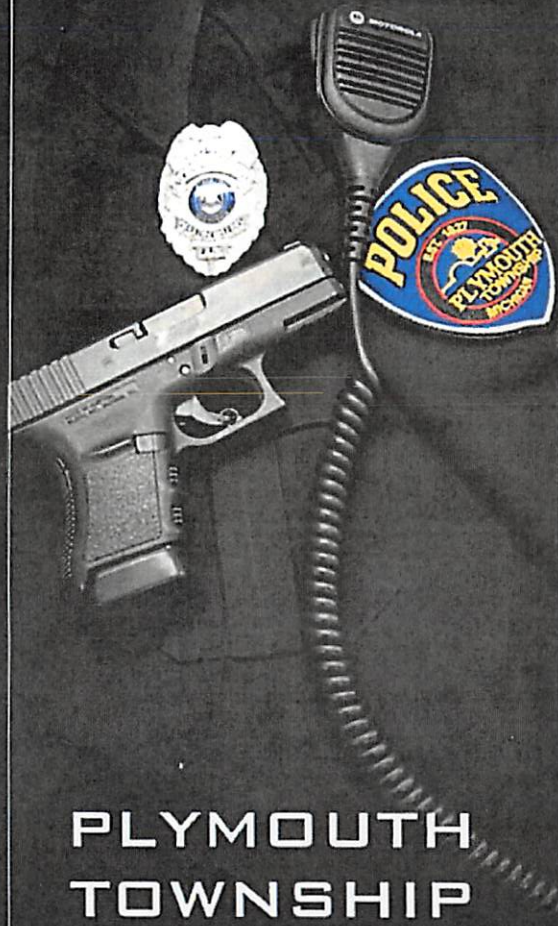
Recommendations and Next Month Outlook:

- Review planning applications to streamline processes / clarify requirements for ease of understanding and use by developers and the general public.
- Finalize of processes for Planning, Zoning and Engineering (PZE) Module (BS&A software) is necessary. This module will allow, among other benefits, the Planning Department and Building Department to communicate and store records seamless so that both parties share the same information, deadlines, payments, etc. It will also reduce administrative staff time (ex: auto generation of transmittal letters to applicants).
- The Township's Zoning Map would benefit from an update: four rezoning's in 2017 and numerous lot splits are not represented, parcel data is antiquated.
- Consider becoming a "Redevelopment Ready Community" (RRC). This process would involve working with the Michigan Economic Development Corporation (MEDC) program "to streamline the development approval process by integrating transparency, predictability, and efficiency into daily development practices". With this certification, the State will promote and market up to three Redevelopment Ready Sites for the community.
- Development of the Planning Commission 2017 Annual Report (to be provided February 2018 to the Board of Trustees for receive and file).



**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 23, 2018**

**ITEM D.2
APPROVAL OF CONSENT AGENDA
**POLICE DEPARTMENT MONTHLY
REPORT
*DECEMBER, 2017*****



PLYMOUTH
TOWNSHIP
POLICE

2017
MONTHLY
REPORTS

DECEMBER

PART-ONE CRIMES

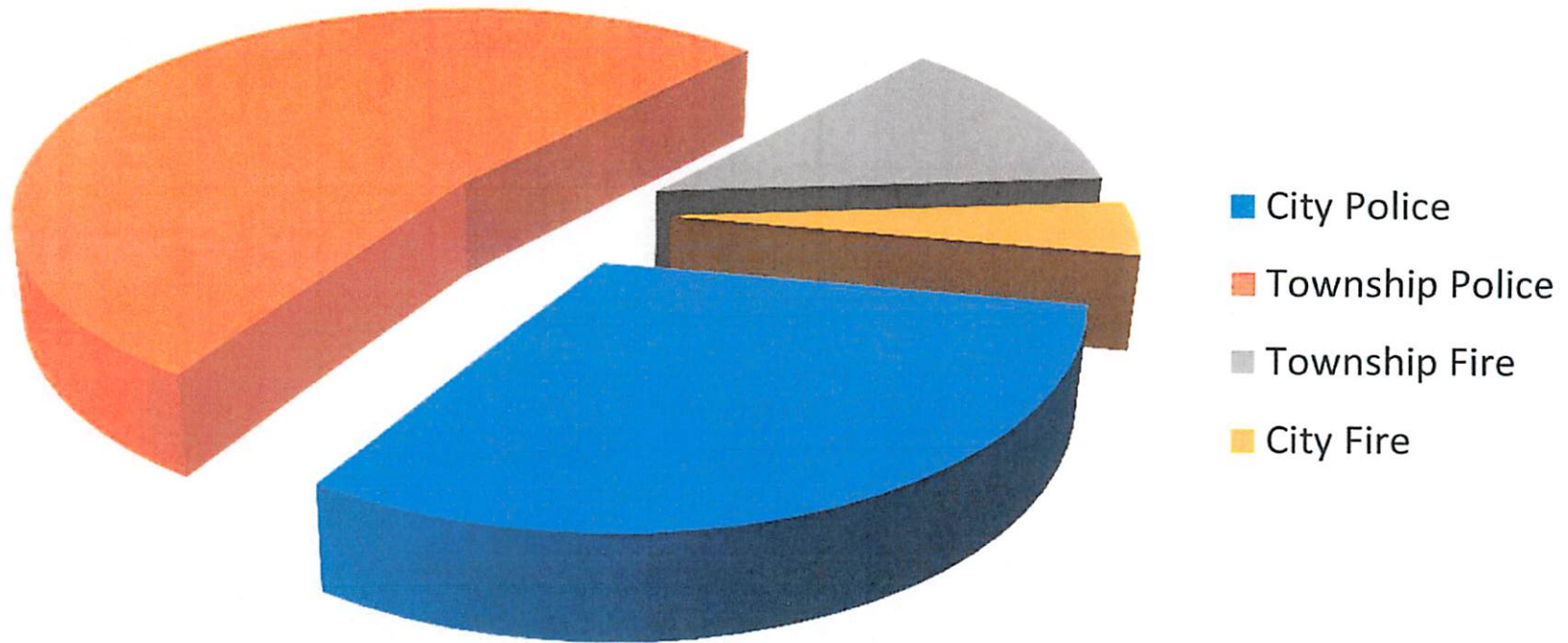
January 1, 2017 through December 31, 2017

2017	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
Murder	0	0	0	0	0	0	0	0	0	0	0	0	0
CSC	1	0	0	0	0	0	1	1	1	1	0	0	5
Robbery	0	0	0	1	0	0	0	1	2	0	1	0	5
Aggravated Assault	1	0	1	4	1	1	1	2	1	1	0	0	13
Burglary	0	0	2	1	3	0	1	3	2	9	4	3	28
Larceny	22	10	12	10	12	16	15	14	16	15	14	14	170
Auto Theft	2	2	0	3	3	2	2	2	2	0	4	5	27
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0
Retail Fraud	2	1	0	0	0	2	0	0	1	2	0	1	9
Total	28	13	15	19	19	21	20	23	25	28	23	23	257

CALLS FOR SERVICE

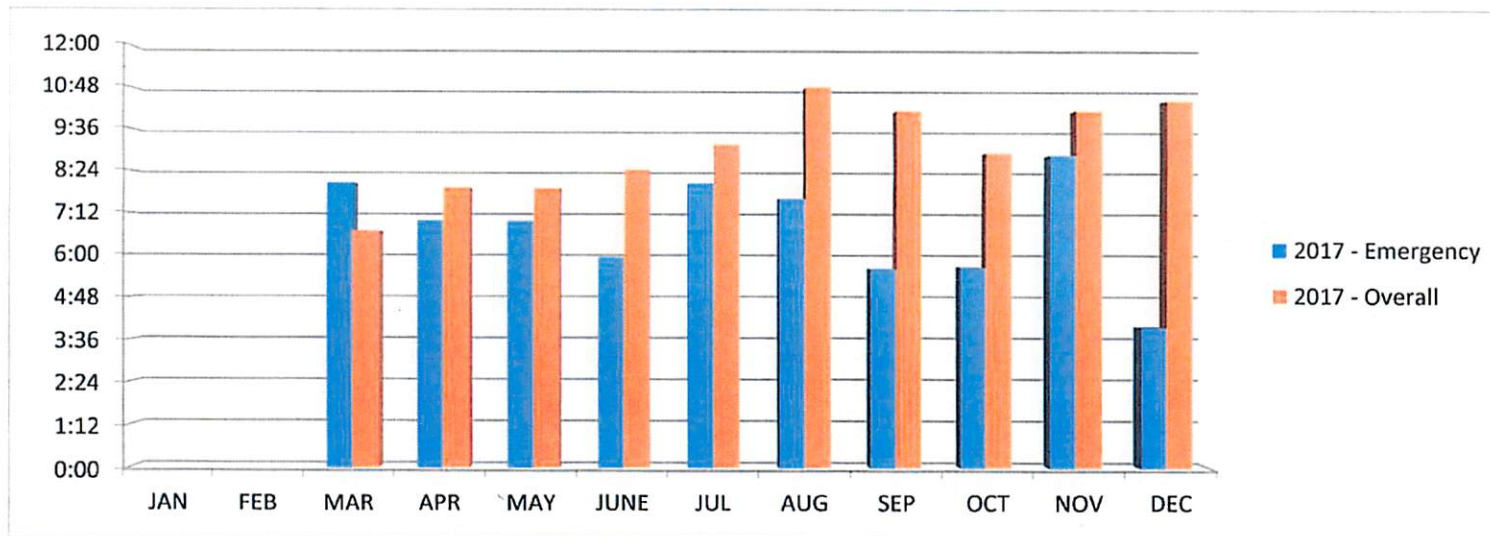
2017	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
Part A Crimes	68	48	54	53	57	68	43	50	53	51	56	53	654
All Other Crimes	94	94	85	112	112	106	87	101	117	96	93	89	1186
Total	162	142	139	165	169	174	130	151	170	147	149	142	1,840

Calls for Service YTD



RESPONSE TIME

2017	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC
2017 - Emergency			8:04	7:00	6:59	5:57	8:04	7:38	5:37	5:40	8:52	3:58
2017 - Overall			6:41	7:56	7:55	8:27	9:10	10:49	10:08	8:56	10:09	10:26



TRAFFIC ACCIDENT SUMMARY

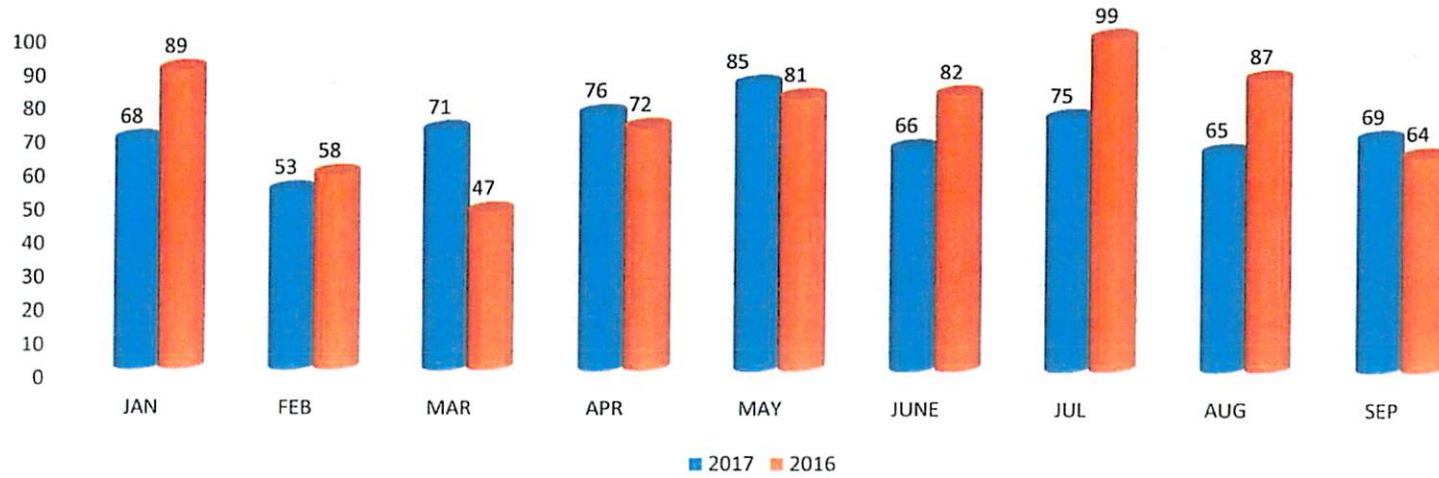
JANUARY 1, 2017 THROUGH DECEMBER 31, 2017

2017	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
Fatal	0	0	0	0	0	0	0	0	0	0	0	0	0
Personal Injury	6	4	4	14	15	21	17	13	14	10	14	15	147
Property Damage	58	45	64	55	66	42	53	45	46	62	69	76	681
Private Property	3	4	3	6	4	3	5	7	9	5	9	11	69
Hit and Run	1	0	0	1	0	0	0	0	0	0	1	0	3
Total	68	53	71	76	85	66	75	65	69	77	93	102	900

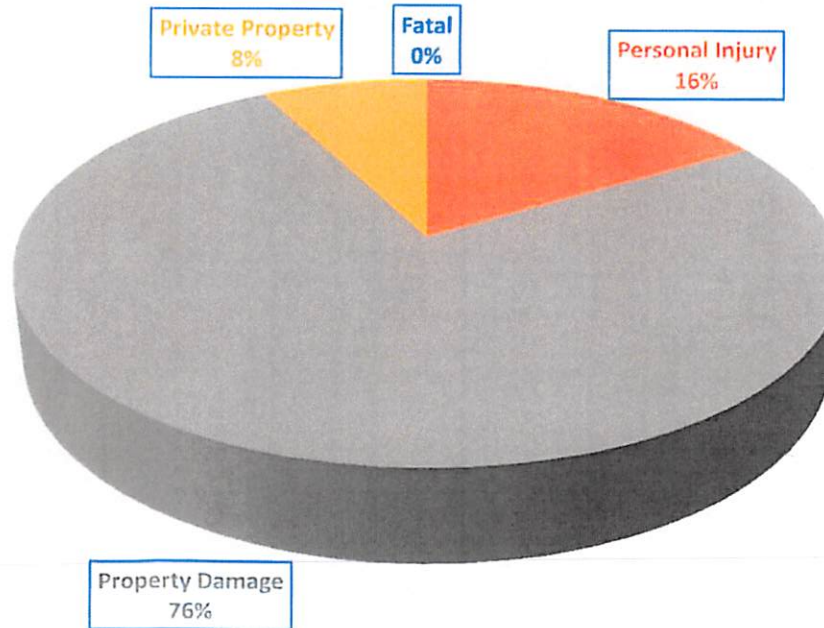
JANUARY 1, 2016 THROUGH DECEMBER 31, 2016

2016	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
Fatal	0	0	0	1	0	0	0	0	2	0	0	0	3
Personal Injury	13	7	4	12	8	8	16	16	12	18	12	10	136
Property Damage	72	48	40	54	65	65	75	62	47	85	66	84	763
Private Property	4	3	3	5	7	8	8	8	3	1	4	4	58
Hit and Run	0	0	0	0	1	1	0	1	0	1	0	0	4
Total	89	58	47	72	81	82	99	87	64	105	82	98	964

Traffic Accidents 2017 vs 2016



REPORTED ACCIDENTS BY TYPE - YTD 2017



TRAFFIC VIOLATION SUMMARY

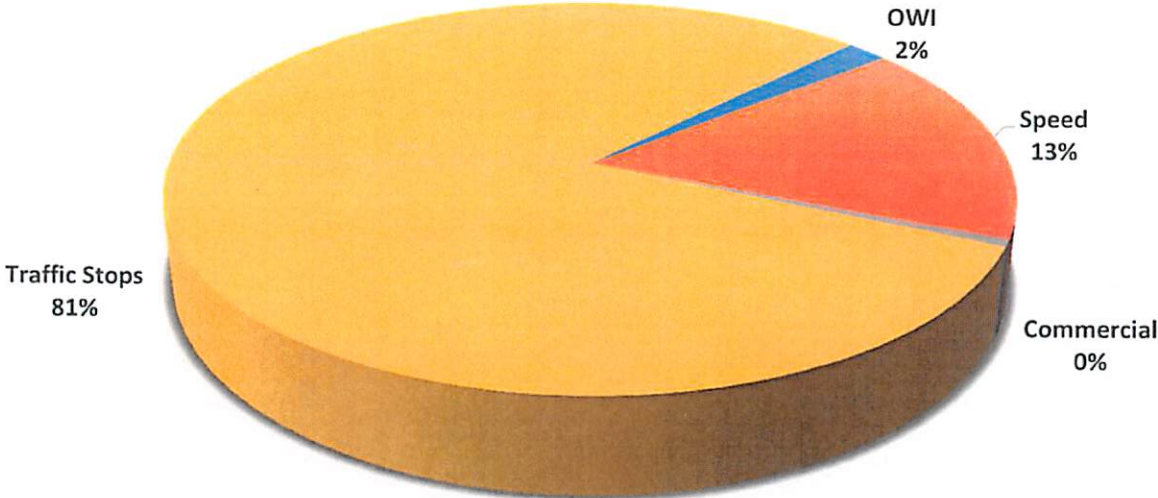
January 1, 2017 through December 31, 2017

2017	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
OWI	6	6	7	7	10	9	9	10	8	4	2	3	81
Speed	59	71	84	92	95	82	66	45	65	32	29	13	733
Commercial	0	0	0	0	0	0	0	0	24	2	0	0	26
Traffic Stops				413	435	446	328	368	473	374	346	321	3,504

Number of Arrests

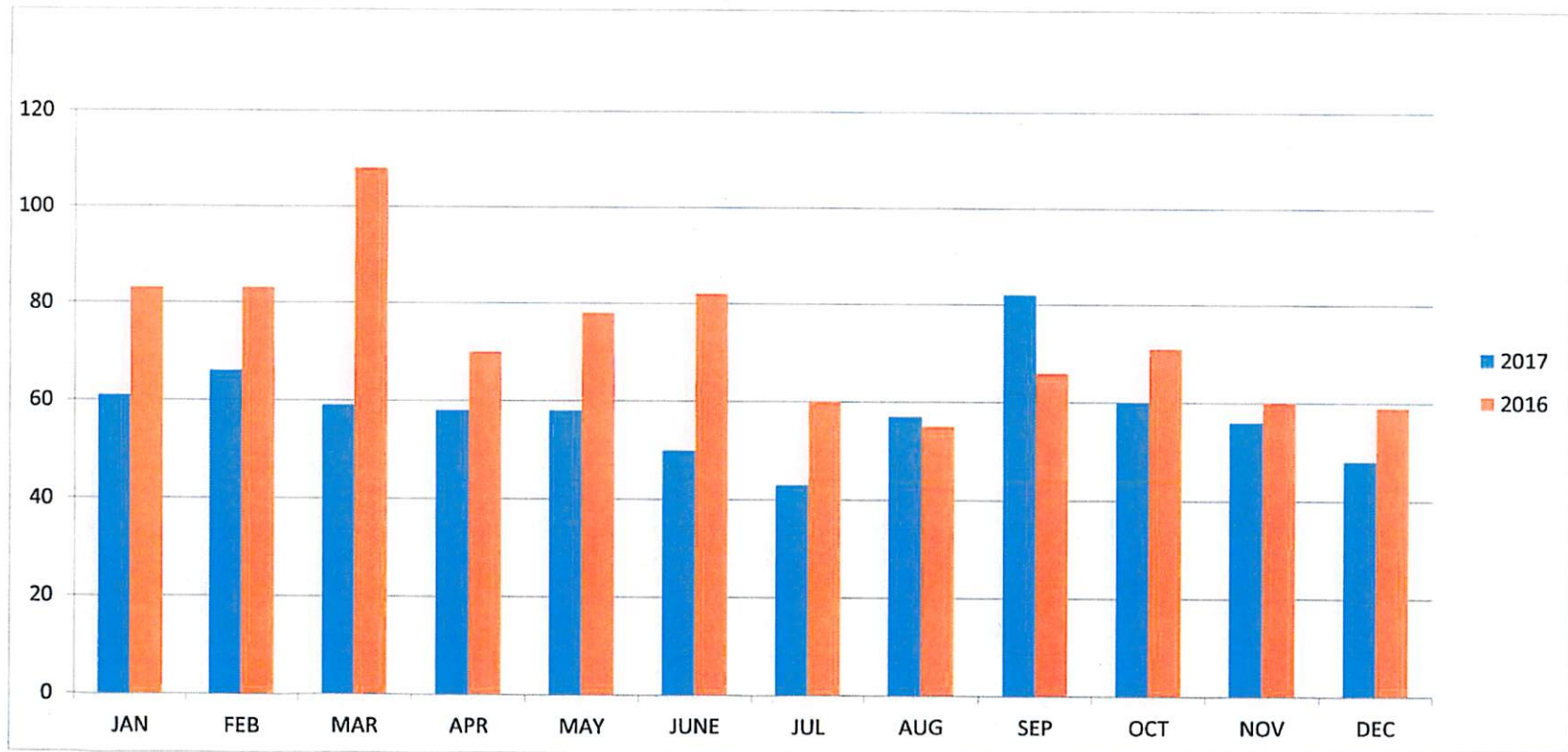
2017	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
Felony	2	5	6	9	8	6	5	7	11	9	11	6	85
Misdemeanor	59	61	53	49	50	44	38	50	71	51	45	42	613
Citations	245	239	241	233	251	220	187	176	261	184	185	157	2,579
Total	306	305	300	291	309	270	230	233	343	244	241	205	3,277

Traffic Violations Issued by Type
Year to Date 2017



NUMBER OF ARRESTS

	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
2017	61	66	59	58	58	50	43	57	82	60	56	48	698
2016	83	83	108	70	78	82	60	55	66	71	60	59	875



**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 23, 2018**

**ITEM D
APPROVAL OF CONSENT AGENDA
APPROVAL OF TOWNSHIP BILLS
*JANUARY 23, 2018***

Board Date: January 23, 2018

FUND NAME	FUND NUMBER	TOTAL INCLUDING PAYROLL	PAYROLL AND INVOICES PAID PRIOR TO BOARD MEETING	INVOICES PAID AFTER BOARD REVIEW
GENERAL FUND	101	\$ 516,845.90	\$418,356.39	\$98,489.52
SWD	226	25,258.23	3,313.83	21,944.40
IMPROVEMENT REVOLVING	246	.00	.00	.00
DRUG FORFEITURE	265	.00	.00	.00
DRUG FORFEITURE	266	.00	.00	.00
DRUG FORFEITURE-IRS	267	2,665.00	.00	2,665.00
GOLF COURSE FUND	510	105.00	105.00	.00
SENIOR TRANSPORTATION	588	8,037.71	5,054.79	2,982.92
WATER AND SEWER	592	392,995.81	47,924.28	345,071.53
TRUST AND AGENCY	701	.00	.00	.00
POLICE BOND FUND	702	3,850.00	3,850.00	.00
TAX POOL	703	159,737.38	159,737.38	.00
SPECIAL ASSESSMENT CAPITAL	805	326.31	326.31	.00
TOTALS:		\$1,109,821.34	\$638,667.98	\$471,153.36

Check R/w Date
1/22/18

(17)

VENDOR INFORMATION

INVOICE INFORMATION

PROVANTAGE, LLC			Invoice Amount:	\$319.85
Data Cartridges			Check Date:	01/22/2018
	101-201-727.000	HP LTO6 Data Cartridges - C7976B		304.90
	101-201-727.000	Shipping		14.95
ALLIE BROTHERS UNIFORMS			Invoice Amount:	\$475.91
Uniforms - Caswell			Check Date:	01/22/2018
	101-336-758.000	Pants		149.97
	101-336-758.000	Shirts		95.98
	101-336-758.000	Shirt		49.99
	101-336-758.000	Boots		129.99
	101-336-758.000	Belt		34.99
	101-336-758.000	Name Tag		14.99
ALLIE BROTHERS UNIFORMS			Invoice Amount:	\$113.98
Shoes & name tag - Schoenherr			Check Date:	01/22/2018
	101-336-758.000	Shoes		99.99
	101-336-758.000	Name Bar - Schoenherr		13.99
AIRGAS USA, LLC			Invoice Amount:	\$319.80
Oxygen tanks			Check Date:	01/22/2018
	101-336-851.000	Oxygen tanks		319.80
APOLLO FIRE EQUIPMENT			Invoice Amount:	\$59.78
Adapter			Check Date:	01/22/2018
	101-336-851.000	Adapter 10149702-SP		59.78
HALT FIRE INC			Invoice Amount:	\$4,467.66
E1 water leak, ball joint, new door magnet			Check Date:	01/22/2018
	101-336-863.000	E1 ball joint, magnet, watter leak		4,467.66
HALT FIRE INC			Invoice Amount:	\$135.00
R2 wire radio			Check Date:	01/22/2018
	101-336-863.000	R2 wire radio		135.00
HALT FIRE INC			Invoice Amount:	\$135.00
USAR4 wire raddio			Check Date:	01/22/2018
	101-336-863.000	USAR\$ wire radio		135.00
HALT FIRE INC			Invoice Amount:	\$159.00
E2 wire radios			Check Date:	01/22/2018
	101-336-863.000	E2 wire radios		159.00
BONO, JENNIFER			Invoice Amount:	\$56.21
Mileage Reimbursement thru 12/31/17			Check Date:	01/22/2018
	101-253-727.000	Mllege Reimbursement thru 12/31/17		56.21
DEVOTO, CLAUDIA			Invoice Amount:	\$112.35
Mileage thru 12-31-2017			Check Date:	01/22/2018
	101-253-727.000	Mileage thru 12/31/17		112.35
HAMMYE, AMY			Invoice Amount:	\$405.54
Mileage thru 5/16/17 thru 12/31/17			Check Date:	01/22/2018
	101-253-727.000	Mileage thru 5/16/17 thru 12/31/17		405.54
HALT FIRE INC			Invoice Amount:	\$135.00
R1 Wire radio			Check Date:	01/22/2018

VENDOR INFORMATION

INVOICE INFORMATION

	101-336-863.000	Wire radio		135.00
HALT FIRE INC			Invoice Amount:	\$135.00
R3 Wire radio			Check Date:	01/22/2018
	101-336-863.000	R3 Wire radio		135.00
HALT FIRE INC			Invoice Amount:	\$135.00
U1 Wire radio			Check Date:	01/22/2018
	101-336-863.000	Wire radio U-1		135.00
HALT FIRE INC			Invoice Amount:	\$159.00
E3 wire radios			Check Date:	01/22/2018
	101-336-863.000	Radio wiring E3		159.00
HALT FIRE INC			Invoice Amount:	\$577.75
E1 oil leak, valve, lock			Check Date:	01/22/2018
	101-336-863.000	R1 oil leak, valve & lock		577.75
HALT FIRE INC			Invoice Amount:	\$511.50
E3 fuel filter, checked eng			Check Date:	01/22/2018
	101-336-863.000	Checked eng. and new filter E3		511.50
HALT FIRE INC			Invoice Amount:	\$309.00
E1 electrical work			Check Date:	01/22/2018
	101-336-863.000	E1 electrical work		309.00
HALT FIRE INC			Invoice Amount:	\$180.00
R3 reprogram lights			Check Date:	01/22/2018
	101-336-863.000	R3 reprogram lights		180.00
MICHIGAN LINEN SERVICE			Invoice Amount:	\$1,045.68
Uniform Order (new employee/stock)			Check Date:	01/22/2018
	592-172-758.000	LUX ET JBJ Coat		101.00
	592-172-758.000	R41 Carhartt Bib		95.20
	592-172-758.000	18600		87.12
	592-172-758.000	Knit Hat		88.56
	592-172-758.000	100504 Carhartt		150.00
	592-172-758.000	J7-99 Liner		64.00
	592-172-758.000	J799S		125.00
	592-172-758.000	Safety Glasses		30.00
	592-172-758.000	Gloves (pair)		72.00
	592-172-758.000	Hats		232.80
MICHIGAN LINEN SERVICE			Invoice Amount:	\$84.35
Uniforms			Check Date:	01/22/2018
	592-172-758.000	Uniforms 12/29/17		84.35
LARSON, OSCAR W. CO.			Invoice Amount:	\$450.00
HS&E			Check Date:	01/22/2018
	592-172-818.000	Labor		440.00
	592-172-818.000	Freight		10.00
CORRIGAN OIL COMPANY			Invoice Amount:	\$1,776.51
Fuel 12/21/17			Check Date:	01/22/2018
	592-291-863.000	Gas 87 - Ethanol		1,277.88
	592-291-863.000	Dyed Ultra Low Sulfur #2 Mix		488.24
	592-291-863.000	Fuel Tax Recap		10.39

VENDOR INFORMATION**INVOICE INFORMATION**

NAPA Auto Parts of Plymouth Fuses for trucks 592-291-863.000 Fuse 592-291-863.000 Fuse pac	Invoice Amount: \$13.15 Check Date: 01/22/2018 4.90 8.25
MARK'S OUTDOOR POWER EQUIPMENT Snow Blower Parts (business had fire, will send "o 101-446-851.000 Scraper 101-446-851.000 Paddle	Invoice Amount: \$272.08 Check Date: 01/22/2018 88.08 184.00
CI CONTRACTING, INC. Main break: 45801 Ann Arbor Rd. 12/19/17 592-291-932.000 Repair main break @ 45801 AA Rd.	Invoice Amount: \$2,030.00 Check Date: 01/22/2018 2,030.00
Core & Main Flag shooter 592-291-935.000 23" flagshooter flag/ 1000 per box 592-291-935.000 Freight	Invoice Amount: \$135.00 Check Date: 01/22/2018 115.00 20.00
ASSOCIATED NEWSPAPERS OF MICHIGAN Public Notice 2018 CDBG Senior Services ADA Fac 101-851-971.000 CDBG Senior Svcs/Transportation	Invoice Amount: \$63.99 Check Date: 01/22/2018 63.99
ASSOCIATED NEWSPAPERS OF MICHIGAN Public Notice PUD Option PT 0166-122118 101-801-813.000 Public Notice PUD Hotel Ann Arbor Rd	Invoice Amount: \$39.34 Check Date: 01/22/2018 39.34
ASSOCIATED NEWSPAPERS OF MICHIGAN Public Notice ZBA 1/4/17 101-371-727.000 Public Notice ZBA PT0164-122118	Invoice Amount: \$40.09 Check Date: 01/22/2018 40.09
GFL Environmental USA, Inc. NOV 2017 RESIDENTAL YARD WASTE DISPOSAL 226-226-810.000 905.28 TONS @ 24.00/TON	Invoice Amount: \$21,726.72 Check Date: 01/22/2018 21,726.72
GFL Environmental USA, Inc. DPW RECYCLE CENTER 226-226-810.000 12/11/17 - PLASTICS/TINS RECYCLE	Invoice Amount: \$195.00 Check Date: 01/22/2018 195.00
ASSOCIATED NEWSPAPERS OF MICHIGAN Public Notice Amending Article 23 PUD 101-801-813.000 Amending Article 23 PUD	Invoice Amount: \$37.83 Check Date: 01/22/2018 37.83
IRON MOUNTAIN Storage service s12/1/17- 12/31/17 101-215-727.000 Monthly Storage Charge 101-215-727.000 Storage, Regular	Invoice Amount: \$195.40 Check Date: 01/22/2018 49.71 145.69
ASSOCIATED NEWSPAPERS OF MICHIGAN Public Notice for 2018 CDBG Public Hearing Invoic 101-851-971.000 Public Notice Block Grants 2018	Invoice Amount: \$63.99 Check Date: 01/22/2018 63.99
ASSOCIATED NEWSPAPERS OF MICHIGAN Public Notice Zoning Ordinance Amendment 99.0 101-801-813.000 Public Notice Zoning Ordinance 99.028	Invoice Amount: \$74.86 Check Date: 01/22/2018 74.86

VENDOR INFORMATION**INVOICE INFORMATION****KONICA MINOLTA BUSINESS SOLUTIONS**

Copy meter charges bldg/assessing/clerk Dec 201

101-371-727.000
 101-215-727.000
 101-371-727.000
 101-215-727.000
 101-215-727.000
 101-209-727.000

Bldg Dept 240 Color Copies
Clerk 2320 Color Copies Bldg Dept Coper
Bldg Dept 2,058 BW copies
Clerk Dept 358 color copies
Clerk Dept 1,973 BW copies
Assessing 255 copies

Invoice Amount: \$332.64
Check Date: 01/22/2018

24.35
 232.51
 21.20
 30.02
 21.68
 2.88

Pumphrey, Zachary

Schoolcraft Community College - Tuition Reimbur
 592-172-960.000

Schoolcraft Community College - Tuition

Invoice Amount: \$770.00
Check Date: 01/22/2018

770.00

WCA ASSESSING

WCA Assessing - Special Biling - Full Tribunal Lim
 101-209-826.000

Special Billing December 2017

Invoice Amount: \$466.34
Check Date: 01/22/2018

466.34

Great Lakes Water Authority

GLWA - November 2017 Water
 592-441-741.000

GLWA November 2017 Water

Invoice Amount: \$312,998.10
Check Date: 01/22/2018

312,998.10

IRON MOUNTAIN

Service 11/29/17 to 12/26/17
 101-215-727.000

Monthly Service/Storage

Invoice Amount: \$195.40
Check Date: 01/22/2018

195.40

WATKINS ROSS & CO.

GASB #45 report fy2017 Resolution 2017-08-08-2
 101-290-818.000

GASB report #45 FY2017

Invoice Amount: \$5,800.00
Check Date: 01/22/2018

5,800.00

RED WING SHOES

Boots for Spencer Kitchen
 592-172-758.000

8" Brown WTPF Ins tech, 2244

Invoice Amount: \$186.00
Check Date: 01/22/2018

186.00

ACE-TEX ENTERPRISES

PK Rags Quote
 592-172-776.000
 592-172-776.000

Polo knit, reclaimed, cut, 50lbs
Shipping

Invoice Amount: \$127.00
Check Date: 01/22/2018

76.00
 51.00

HERSCH'S INC.

Sales Order/Quote SO085453
 101-446-731.000
 101-446-731.000
 101-446-731.000

Ice Away 50# bag 1/56
Delivery Charge
Mag 50# Pellets 1/48

Invoice Amount: \$6,764.43
Check Date: 01/22/2018

4,972.80
 78.03
 1,713.60

WADE-TRIM OPERATIONS SERVICES

2017 Manhole Adjust. Field Eng.
 592-291-973.090

2017 Manhole Adjust. Field Eng.

Invoice Amount: \$8,440.00
Check Date: 01/22/2018

8,440.00

HGS Construction Group, LLC

2017 Manhole Adjustment Program Cert #2
 592-291-973.090

Manhole Prgram Cert #2

Invoice Amount: \$1,548.75
Check Date: 01/22/2018

1,548.75

WADE-TRIM OPERATIONS SERVICES

2017 Joint & Crack Sealing Con. Admin
 101-446-818.000

2017 Joint & Crack Sealing Con. Admin

Invoice Amount: \$2,525.00
Check Date: 01/22/2018

2,525.00

VENDOR INFORMATION**INVOICE INFORMATION**

HYDRO CORP Cross Connection Control Program Dec. 17 592-291-804.000		Invoice Amount: Check Date:	\$1,779.00 01/22/2018 1,779.00
OFFICE DEPOT Office Supplies Dec 2017 592-172-727.000 226-226-727.000	Hanging Folders Binders	Invoice Amount: Check Date:	\$99.14 01/22/2018 83.96 15.18
FELLRATH, PATRICK Mileage Reimbursement Dec 2017 592-291-863.000	Mileage Reimbursement Dec 2017	Invoice Amount: Check Date:	\$98.44 01/22/2018 98.44
KONICA MINOLTA BUSINESS SOLUTIONS Maintenance 12/1/17-12/31/17 101-171-727.000 101-201-851.000 101-400-851.000 226-226-727.000 592-172-818.000	C454e Copier Maintenance Maint. Maint. Maint. Maint.	Invoice Amount: Check Date:	\$150.04 01/22/2018 31.51 6.00 7.50 7.50 97.53
BC TENAIR Park Sign Lights Repair 12/19/17 and 12/20/17 In 101-691-931.000 101-691-931.000 101-691-931.000	1 hour labor Service Truck Charge Lighting supply + tax	Invoice Amount: Check Date:	\$644.44 01/22/2018 400.00 60.00 184.44
MACP Enhancing Clerical Job Skills Training Inv. 200003 101-305-960.000	November 20, 2017 Cheri Gordon	Invoice Amount: Check Date:	\$160.00 01/22/2018 160.00
A.S.C., INC Work performed on Cell 6 Camera Inv. 44027 12/ 101-325-851.000	Security Service Labor	Invoice Amount: Check Date:	\$172.00 01/22/2018 172.00
WAYNE COUNTY Attorney Fees for Seized Vehicle Inv. 292954 12/ 101-305-818.000	Plymouth Twp PD Case #16-2236	Invoice Amount: Check Date:	\$150.00 01/22/2018 150.00
WINDER POLICE EQUIPMENT Flares for Road Emergencies Inv. 20173048 12/2 101-336-836.000	RESCUE SERVICE SUPPLIES	Invoice Amount: Check Date:	\$1,310.40 01/22/2018 1,310.40
KONICA MINOLTA BUSINESS SOLUTIONS Maint. Agreement - Bizhub C364E Inv. 900416146 101-305-851.000	11/26/17 - 12/25/17 coverage dates	Invoice Amount: Check Date:	\$76.95 01/22/2018 76.95
SURE-FIT LAUNDRY CO. Prisoner Blanket Cleaning Inv. 393567 12/28/17 101-325-851.000	Blanket Cleaning	Invoice Amount: Check Date:	\$40.50 01/22/2018 40.50
ALLIE BROTHERS UNIFORMS Uniform Equip/Officer Burnett Inv. 69031 12/29/1 101-305-758.000 101-305-758.000 101-305-758.000 101-305-758.000	Uniform Rain Hat Uniform Rain Coat Uniform ASP Holder Handcuffs	Invoice Amount: Check Date:	\$284.97 01/22/2018 10.99 94.99 44.00 35.00

VENDOR INFORMATION**INVOICE INFORMATION**

101-305-758.000

Uniform ASP Baton

99.99

ALLIE BROTHERS UNIFORMS

Uniform Equip/Schemanske Inv. 69032 12/29/17

101-305-758.000

Uniform Dickle

101-305-758.000

Uniform Fur Trooper Hat

Invoice Amount:**\$77.96****Check Date:****01/22/2018**

47.97

29.99

ALLIE BROTHERS UNIFORMS

Uniform Equip/Officer Burnett Inv. 69041 12/29/17

101-305-758.000

New Hire Uniform L/S Shirt

101-305-758.000

Uniform Pants

101-305-758.000

Fur Hat

101-305-758.000

Uniform Sweater

101-305-758.000

Uniform Turtleneck

101-305-758.000

Uniform Dickle

101-305-758.000

Uniform Winter Coat

Invoice Amount:**\$724.91****Check Date:****01/22/2018**

95.98

129.98

29.99

64.99

72.00

31.98

299.99

Thomas Reuters -WEST PAYMENT CENTER

Clear Investigations Advanced Inv. 837446062 1/

101-305-960.000

December 1-31, 2017

Invoice Amount:**\$289.00****Check Date:****01/22/2018**

289.00

PLYMOUTH-CANTON COMMUNITY SCHOOLS

December Fuel Inv. 001948 1/8/18

101-305-863.000

Patrol Vehicles

Invoice Amount:**\$3,366.03****Check Date:****01/22/2018**

3,366.03

OFFICE DEPOT

Office Supplies Inv. 989538695001 12-15-17

101-305-727.000

Police dept. supplies

Invoice Amount:**\$7.48****Check Date:****01/22/2018**

7.48

OFFICE DEPOT

Office Supplies Inv. 989538073001 12-15-17

101-305-727.000

Police dept. supplies

Invoice Amount:**\$205.58****Check Date:****01/22/2018**

205.58

OFFICE DEPOT

Office Supplies Inv. 990132938001 12-15-17

101-325-727.000

Comm. Center supplies

Invoice Amount:**\$537.87****Check Date:****01/22/2018**

537.87

OFFICE DEPOT

Office Supplies Inv. 989538694001 12-15-17

101-325-727.000

Comm. Center supplies

Invoice Amount:**\$33.90****Check Date:****01/22/2018**

33.90

OFFICE DEPOT

Office Supplies Inv. 988769814001 12-12-17

101-305-727.000

Police dept. supplies

Invoice Amount:**\$483.34****Check Date:****01/22/2018**

483.34

BLACKWELL FORD INC.

Vehicle Repair/157878 Inv. 321457 11/17/17

101-305-863.000

Replace front pads and rotors

Invoice Amount:**\$454.25****Check Date:****01/22/2018**

454.25

SURE-FIT LAUNDRY CO.

Prisoner Blanket Cleaning Inv. 393217 12/21/17

101-325-851.000

Blanket Cleaning

Invoice Amount:**\$18.00****Check Date:****01/22/2018**

18.00

ALLIE BROTHERS UNIFORMS

Uniform Equip/P.S.A. Bulmer Inv. 68960 12/26/17

101-325-758.000

Uniform S/S Shirt

101-325-758.000

Uniform Pants

Invoice Amount:**\$215.96****Check Date:****01/22/2018**

95.98

119.98

VENDOR INFORMATION**INVOICE INFORMATION****NAPA Auto Parts of Plymouth**

Auto supplies for patrol vehicles Inv. 562368 12/
 101-305-863.000
 101-305-863.000
 101-305-863.000

Windshield Wash
 8" Wash Brush
 5 Gallon Bucket

Invoice Amount: \$47.81
Check Date: 01/22/2018

16.14
 24.98
 6.69

NAPA Auto Parts of Plymouth

Auto supplies for patrol vehicles Inv. 562384 12/
 101-305-863.000
 101-305-863.000
 101-305-863.000

26" Trico Force Blade
 20" Trico Force Blade
 22" Trico Force Blade

Invoice Amount: \$411.20
Check Date: 01/22/2018

231.80
 84.65
 94.75

RUPARD, BRYAN

Tuition Reimbursement - Baker College 12/21/17
 101-305-960.000

Accounting for Managers 10/17-12/17

Invoice Amount: \$1,560.00
Check Date: 01/22/2018

1,560.00

Ferguson Waterworks #3386

Meters and accessories Quote dated 11/13/17
 592-172-780.000
 592-172-780.000
 592-172-780.000

1-1/2 T10 MTR PRO USG
 R900 V4 WALL MIU
 1-1/2 RUB DI MTR GSKT

Invoice Amount: \$8,667.50
Check Date: 01/22/2018

6,552.00
 2,000.00
 115.50

ALLIE BROTHERS UNIFORMS

Name Bar - Suiter
 101-336-758.000

Name Bar - Suiter

Invoice Amount: \$13.99
Check Date: 01/22/2018

13.99

ENGRAVING CONNECTION

Engraved plaque - Atkins
 101-336-727.000

Engrave plaque for retirement-Atkins

Invoice Amount: \$74.84
Check Date: 01/22/2018

74.84

M H R BILLING SERVICES

Billing fee
 101-336-959.000

Monthly billing fee

Invoice Amount: \$396.00
Check Date: 01/22/2018

396.00

NAPA Auto Parts of Plymouth

E3 PSD
 101-336-863.000

Pow Serv Diesel

Invoice Amount: \$19.98
Check Date: 01/22/2018

19.98

OVERHEAD DOOR CO. OF WHITMORE LAKE

Sta #1 middle door
 101-336-776.000

Sta#1 middle door repair

Invoice Amount: \$590.50
Check Date: 01/22/2018

590.50

Tredroc Tire Service

E1 tires
 101-336-863.000

E1 tires

Invoice Amount: \$2,389.96
Check Date: 01/22/2018

2,389.96

Tredroc Tire Service

E3 tire check
 101-336-863.000

E3 tire check

Invoice Amount: \$126.25
Check Date: 01/22/2018

126.25

OCCUPATIONAL HEALTH CENTERS OF MI

Pul Func Test - Bukis
 101-336-835.000

Pulm Func Test - Bukis 11/28/17

Invoice Amount: \$82.00
Check Date: 01/22/2018

82.00

HEMMING,POLACZYK,CRONIN,SMITH,

Legal Services December 2017 (KEVIN BENNETT
 101-305-826.000

Ordinance Prosecutions

Invoice Amount: \$6,435.75
Check Date: 01/22/2018

3,911.25

VENDOR INFORMATION

INVOICE INFORMATION

101-801-826.000	Community Development	511.88
101-290-826.000	Admin	826.86
592-172-830.000	Water and Sewer	144.38
101-371-826.000	Building Dept.	341.25
101-336-826.000	Fire	695.63
101-290-826.000	Misc	4.50

MCKENNA ASSOCIATES INC

Professional Services - Professional ServicesDece		Invoice Amount:	\$4,676.30
		Check Date:	01/22/2018
101-400-818.000	Attend at & prep for Mtgs - (8.50 hours)		824.50
101-400-818.000	Review - 2232-0217 - Dunkin Donuts		403.80
101-400-818.000	Review - 2210 - Ravines of Plymouth		350.00
101-400-818.000	Review - 2270 - Phoenix Mill		388.00
101-400-818.000	Review - 2271 - Quick Pass Car Wash		910.00
101-400-818.000	Review - 2202 - Undercover Storage		350.00
101-400-818.000	Review - 2272 - The Woods Cluster Housin		1,050.00
101-400-818.000	Review - 2273 O Comerica Bank ARC		400.00

MCKENNA ASSOCIATES INC

Professional Services December 2017 - Invoice #		Invoice Amount:	\$3,671.50
		Check Date:	01/22/2018
101-400-818.000	(5.6)1/2 day on-site services (70%)		2,128.00
101-400-818.000	(2.10) Full day on-site service		1,543.50

W.J.O'NEIL COMPANY

B VENT PIPE		Invoice Amount:	\$2,848.36
		Check Date:	01/22/2018
101-265-776.000	INVOICE 18392		2,848.36

PLYMOUTH-CANTON COMMUNITY SCHOOLS

DECEMBER FUEL		Invoice Amount:	\$419.11
		Check Date:	01/22/2018
101-371-863.000	DECEMBER 2017 FUEL		419.11

J & B MEDICAL SUPPLY INC

Medical supplies		Invoice Amount:	\$578.47
		Check Date:	01/22/2018
101-336-836.000	COV202020 PROBE COVERS		12.80
101-336-836.000	FCI810-4286201-003 TEST STRIPS		99.00
101-336-836.000	CSU703-03 GLU GEL		42.60
101-336-836.000	MET10-1510 TOWLETTES		31.47
101-336-836.000	KWGKLT204SET AIRWAY SETS		91.72
101-336-836.000	DER99990 BANDAGES		20.08
101-336-836.000	KNGLTSD425SET		71.00
101-336-836.000	COV31013926 ECG ELECTRODES		118.00
101-336-836.000	DYN4589 NASO KIT		91.80

APPLIED CONCEPTS, INC.

Stalker Radar Inv. 317164 11/6/17		Invoice Amount:	\$2,665.00
		Check Date:	01/22/2018
267-300-978.000	200-0965-20 2X Counting Unit		2,665.00

PLYMOUTH RUBBER & TRANSMISSION

Hyd Adapter		Invoice Amount:	\$10.55
		Check Date:	01/22/2018
101-336-851.000	Hyd Adapter & tape		10.55

KNIGHT TECHNOLOGY GROUP, INC.

Technical Support - Exchange Server Maintenance		Invoice Amount:	\$480.00
		Check Date:	01/22/2018
101-290-941.000	Exchange Server Maintenance		480.00

KNIGHT TECHNOLOGY GROUP, INC.

Data Switch upgrade/Remote site Firewall/Switch		Invoice Amount:	\$2,340.00
		Check Date:	01/22/2018
101-290-941.000	Network switch/firewalls install/upgrade		2,340.00

VENDOR INFORMATION**INVOICE INFORMATION****CHARTER TWSP OF PLYMOUTH**

Comerica Bank Credit Card Bill - Dec. 2017 Expen

Invoice Amount:**\$3,280.68****Check Date:****01/22/2018**

101-171-727.000	Misc. Credit - Coobatis-FB	(41.99)
101-325-727.000	Gordon-OfficeMax-Specialty Pens	25.76
101-325-727.000	Gordon-OfficeMax-Counterfeit DetectorPen	5.82
101-305-727.000	Gordon-Lieloc-Outhpieces for breatalyzer	105.00
101-336-776.000	Gross-HD-Stat. #1 Supplie-lightbulbs	8.47
101-305-851.000	Gross-HD-Stat. #1Power Wash parts	4.94
101-336-836.000	Gross-HD-Stat:#1-Rescue Supplies	103.72
101-336-979.000	Gross-HD-Replace broken items St. 2&3	64.12
101-265-776.000	Haack-TownLocksmith-Spray Lube for Locks	10.95
592-172-776.000	Haack-Grainger-DPW Mirrors for main desk	61.72
101-265-776.000	Haack-HD-Ladder	89.98
101-265-776.000	Haack-HD-Tiles for senior Center	13.02
101-265-858.000	Haack-Carousel Carpet Cleaning	207.60
101-265-776.000	Haack-Carmack-Parts&Labor Twsp Refrig	322.74
101-265-776.000	Haack-Bank's Vacuum-Repair Parts	26.97
101-336-776.000	Haack-Carousel-CarpetCleaning FS #1&3	609.00
101-265-776.000	Haack-HD-Twp. Grounds Supplies	39.95
101-265-858.000	Haack-Sam's-Misc. Supplies	61.36
101-265-776.000	Haack-Sam's-Misc. Supplies	81.02
101-305-776.000	Haack-sam's-Cups&Plates Dispatch	67.86
101-265-776.000	Haack-HD-Poinsettis	49.80
101-265-858.000	Haack-HD-Trash Can/supplies	69.38
101-336-776.000	Haack--HD-Vent Covers FS#3	36.47
101-265-858.000	Haack-GFS-cups	22.87
592-291-932.000	Hamann-HD-Long Rubber Gloves	20.91
592-291-934.000	Hamann-HD-Propane Tanks	52.94
101-290-941.000	Janks-Vimeo Subscription	199.00
101-265-776.000	Lewis-HD-Repairs for Exhaust fumes	82.88
101-265-776.000	Lewis-HD-Credit	(35.97)
101-265-776.000	Lewis-HD-Exhaust Fume	77.09
101-265-776.000	Lewis-Amazon-test for gas	142.98
101-336-776.000	Lewis-HD-Sealant-Gutter Leaks	14.54
101-265-776.000	Lewis-Amazon-vents for sewer gas issue	191.92
101-336-851.000	Phillips-Amazon-Dewatt Chargers	123.35
101-336-960.000	Phillips-Amazon-steel AV cart	190.41
101-336-851.000	Phillips-Great Lakes Ace-Envirotex Resin	27.99
101-336-960.000	Phillips-Apple-Software for EKG	24.37
101-336-851.000	Phillips-Harbor Freight-wrench	21.19
101-691-931.000	Rapson-HD-Park Supplies	89.55
101-265-776.000	Keys - Twp Locks	11.00

Total Amount to be Disbursed:**\$430,465.89**

Check Am Date
1/23/18

10

VENDOR INFORMATION

INVOICE INFORMATION

A.S.C., INC SA-Alarm- - Qtly billing 1/1/18 thru 3/31/18 - Inv 101-265-776.000 SA-Alarm 101-305-776.000 SA-Alarm 101-336-776.000 SA-Alarm 592-172-776.000 SA-Alarm	Invoice Amount: \$105.00 Check Date: 01/23/2018 50.04 32.24 13.42 9.30
MICHIGAN, STATE OF Elevator Certificate One Year - 1-31-18 to 1-31-19 101-265-776.000 1 Yr Renewal 1-31-18 to 1-31-19	Invoice Amount: \$180.00 Check Date: 01/23/2018 180.00
ASSOCIATED NEWSPAPERS OF MICHIGAN Public Notice 2018 BOT meeting schedule 101-101-813.000 Public Notice 2018 BOT Mtg schedule	Invoice Amount: \$33.15 Check Date: 01/23/2018 33.15
A.S.C., INC ASC -Access Service Agreement - Quarterly Billing 101-691-818.000 Qtly Billing for Soccer Park	Invoice Amount: \$468.00 Check Date: 01/23/2018 468.00
CDW GOVERNMENT INC 2 port switch for Sheriie's computer 101-215-727.000 Startech 2 Port DVA USB KVM Switch	Invoice Amount: \$114.92 Check Date: 01/23/2018 114.92
Johnston Lewis Associates, Inc. 18/19 Storage Tank Liability 592-291-863.000 Storage Tank Liability	Invoice Amount: \$2,197.38 Check Date: 01/23/2018 2,197.38
MICHIGAN LINEN SERVICE Uniform Order Coat for Kitchen, Jacket for Fellrat 592-172-758.000 R41 Carhartt Bib 592-172-758.000 100504 Carhartt	Invoice Amount: \$170.20 Check Date: 01/23/2018 95.20 75.00
MICHIGAN LINEN SERVICE Uniforms 592-172-758.000 Uniforms 1/5/18	Invoice Amount: \$84.35 Check Date: 01/23/2018 84.35
RICOH USA, INC. Service agreement 592-172-818.000 Ricoh 1/1/18 to 3/31/18 101-253-727.000 Ricoh 1/1/18 to 3/31/18	Invoice Amount: \$310.81 Check Date: 01/23/2018 239.58 71.23
POLICE LEGAL SCIENCES Dispatch Pro 12 lesson yearly subscription Inv. 80 101-325-960.000 January - December 2018	Invoice Amount: \$1,320.00 Check Date: 01/23/2018 1,320.00
National Emergency Number Assoc. 2018 Membership Dues - Cindy Fell Inv. 3000360 101-325-958.000 2018 Telecommunicator	Invoice Amount: \$50.00 Check Date: 01/23/2018 50.00
IACP - International Assoc. C of P 2018 Annual Dues Inv. #1001299471 12/29/17 101-305-958.000 Chief Tiderington - Active Member Dues	Invoice Amount: \$150.00 Check Date: 01/23/2018 150.00
SURE-FIT LAUNDRY CO. Prisoner Blanket Cleaning Inv. 393897 1/4/18 101-325-851.000 Blanket Cleaning	Invoice Amount: \$15.75 Check Date: 01/23/2018 15.75

VENDOR INFORMATION**INVOICE INFORMATION**

MICHIGAN, STATE OF Radio Subscription Past Due Account Balance Pay 101-325-818.000		Invoice Amount: Check Date:	\$21,917.12 01/23/2018 21,917.12
	<i>Payment to Member Service Account 82-030</i>		
OFFICE DEPOT Printing Calculator/Dab n Seal Envelope Moistener 101-253-978.001 101-253-727.000		Invoice Amount: Check Date:	\$50.67 01/23/2018 45.12 5.55
	<i>Casio FR 2650TM Printing Calculator Dab n Seal Envelope Moistener</i>		
GARRETT AUTO AND TRUCK SVC Repairs for Vehicle #410 Small Dump 1/10/18 592-291-863.000 592-291-863.000 592-291-863.000 592-291-863.000 592-291-863.000		Invoice Amount: Check Date:	\$83.93 01/23/2018 2.00 44.59 19.50 11.62 6.22
	<i>Hazardous waste disposal 5W20/30 Engine Oil (7) Oil Filter Labor Shop supplies</i>		
BLACKWELL FORD INC. Oil Change on 2017 Ford F-250 #402 1/9/18 592-291-863.000		Invoice Amount: Check Date:	\$34.33 01/23/2018 34.33
	<i>Oil change, inspection</i>		
OFFICE DEPOT Binder labels, end-tab folders, printable tab insert 101-215-727.000 101-215-727.000 101-215-727.000		Invoice Amount: Check Date:	\$92.05 01/23/2018 11.98 76.89 3.18
	<i>2-3" Self Adhesive Binder Label Holder Legal safe shield folders 2" expansion Printable tab inserts for hanging files</i>		
A.S.C., INC CCTV Service Agreement Quarterly Billing Inv. 43 101-305-818.000		Invoice Amount: Check Date:	\$2,445.00 01/23/2018 2,445.00
	<i>Coverage Period 1/1/18 - 3/31/18</i>		
WAYNE CO.ASSOC.OF CHIEFS OF POLICE 2018 Membership Dues for Chief Tiderington 101-305-958.000		Invoice Amount: Check Date:	\$40.00 01/23/2018 40.00
	<i>Wayne County Chief's Assoc. Dues</i>		
LERMA 2018 LERMA Membership Dues - Karen Bonadeo I 101-305-958.000		Invoice Amount: Check Date:	\$50.00 01/23/2018 50.00
	<i>Membership dues Jan 1-Dec. 31, 2018</i>		
REID, JOHN E. & ASSOCIATES, INC. Interview/Interrogation Tech. Trg - Officer Ripp I 101-305-960.000		Invoice Amount: Check Date:	\$575.00 01/23/2018 575.00
	<i>Trg dates - 1/29/18 - 2/1/18</i>		
CORRIGAN OIL COMPANY Fuel 1/3/18 592-291-863.000 592-291-863.000 592-291-863.000		Invoice Amount: Check Date:	\$1,630.85 01/23/2018 1,052.48 568.96 9.41
	<i>Gas 87 - Ethanol Dyed Ultra Low Sulfur #2 Mix Fuel Tax Recap</i>		
PLYMOUTH RUBBER & TRANSMISSION Gloves 592-172-758.000		Invoice Amount: Check Date:	\$10.69 01/23/2018 10.69
	<i>Glove Brown Jersey Mens Dozen</i>		
KCI Postage for 2018 Assessment Notices (11,912) W 101-290-730.000		Invoice Amount: Check Date:	\$4,443.18 01/23/2018 4,443.18
	<i>WCA Proposal #191574 (postage/notices)</i>		

VENDOR INFORMATION**INVOICE INFORMATION**

KCI Printing and Postage for 2018 Pers. Prop. Statem 101-290-730.000	<i>INVOICE # 265960</i>	Invoice Amount: Check Date:	\$292.67 01/23/2018 292.67
NAPA Auto Parts of Plymouth Parks - Wiper Blade for F250 101-691-931.000	<i>Invoice # 564232 - Wiper Blade</i>	Invoice Amount: Check Date:	\$35.50 01/23/2018 35.50
BLACKWELL FORD INC. Senior Bus Repair Invoice # 323431 - Replace Tir 588-588-863.000 588-588-863.000	<i>Senior Trans # 323431 (tires)</i> <i>Senior Trans #323431 (oil change)</i>	Invoice Amount: Check Date:	\$776.68 01/23/2018 744.90 31.78
BLACKWELL FORD INC. Senior Bus Repair Invoice #320736 - (oil change; 588-588-863.000	<i>Senior Trans # 323431 repairs & oil ch</i>	Invoice Amount: Check Date:	\$2,206.24 01/23/2018 2,206.24
O K FIRE EQUIPMENT CO PARK FIRE EQUIPMENT 101-691-931.000	<i>INVOICE 6019</i>	Invoice Amount: Check Date:	\$84.00 01/23/2018 84.00
SO.EASTERN MI ASSOC OF FIRE CHIEF 2018 Membership 101-336-729.000	<i>2018 Membership</i>	Invoice Amount: Check Date:	\$40.00 01/23/2018 40.00
FIRE MODULES LLC Yearly Support Web Passthrough 101-336-824.000	<i>2018 Support for XMLK web pass</i>	Invoice Amount: Check Date:	\$240.00 01/23/2018 240.00
MI ACADEMY OF EMERGENCY SERVICES 2018 Membership 101-336-729.000	<i>2018 Affiliation Fee</i>	Invoice Amount: Check Date:	\$100.00 01/23/2018 100.00
MI Assoc. of Fire Chiefs 2018 Membership 101-336-729.000	<i>2018 Membership</i>	Invoice Amount: Check Date:	\$85.00 01/23/2018 85.00
A.S.C., INC 1st Qtr 2018 alarm billing sta#1 101-336-776.000	<i>1st Qtr alarm billing 2018 for 9911 Hagg</i>	Invoice Amount: Check Date:	\$105.00 01/23/2018 105.00
KNIGHT TECHNOLOGY GROUP, INC. Firewall Monitoring - Jan 2018 - Inv# 10548 101-290-941.000	<i>Firewall Monitoring - Jan 2018</i>	Invoice Amount: Check Date:	\$150.00 01/23/2018 150.00
Total Amount to be Disbursed:			\$40,687.47

Charter Township of Plymouth AP Invoice Listing - Board Report

Run
Date
1/8/18
Weekly

VENDOR INFORMATION**INVOICE INFORMATION****A T & T**

AT&T - Telephone Allocation December 2, 2017 -

101-201-853.000	Information Services	141.34
101-209-853.000	Assessing	84.39
101-371-853.000	Building	235.26
101-336-853.000	Fire	371.37
101-305-853.000	Police	376.23
101-171-853.000	Supervisor	219.95
101-253-853.000	Treasurer	187.65
101-215-853.000	Clerk	109.60
101-400-853.000	Community Development	87.57
101-325-853.000	Dispatch	141.53
592-172-853.000	Water/Sewer	52.09
101-265-854.000	Twp Hall	33.61
101-691-853.000	Park	26.32

Invoice Amount: \$2,066.91
Check Date: 01/10/2018

A T & T

AT&T - Telephone Allocation December 2017 - R0

101-201-853.000	Information Services	42.63
101-209-853.000	Assessing	25.46
101-371-853.000	Building	70.96
101-336-853.000	Fire	112.01
101-305-853.000	Police	113.48
101-171-853.000	Supervisor	66.34
101-253-853.000	Treasurer	56.60
101-215-853.000	Clerk	33.06
101-400-853.000	Community Development	26.41
101-325-853.000	Dispatch	42.69
592-172-853.000	Water/Sewer	15.71
101-265-854.000	Twp Hall	10.14
101-691-853.000	Park	7.94

Invoice Amount: \$623.43
Check Date: 01/10/2018

BUONO, DUANE

DECEMBER 2017 MECHANICAL INSP PAY

101-371-818.000	DEC 2017 MECH INSP PAY	2,468.25
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Invoice Amount: \$2,468.25
Check Date: 01/10/2018

DTE ENERGY

DTE Service - Municipal Street Light - December 2

101-446-920.000	November 2017 Municipal Street Light	6,020.64
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Invoice Amount: \$6,020.64
Check Date: 01/10/2018

MUNSON, STEVE

DECEMBER 2017 PLUMBING INSPECTOR PAY

101-371-818.000	DEC PAY	956.50
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Invoice Amount: \$956.50
Check Date: 01/10/2018

NATIONWIDE RET SOL USCM/MIDWEST

Nationwide - Contribs. for payending 12/31/17 - s

101-100-239.000	Contributions for payending 12/31/17	15,207.53
592-100-239.000	Contributions for payending 12/31/17	1,028.00

Invoice Amount: \$16,235.53
Check Date: 01/10/2018

VANTAGEPOINT TRANSFER AGENTS 803492

Retirement Healthcare Contributions - Employer -

101-171-714.000	Supervisor's Dept.	975.00
101-215-714.000	Clerk's Dept.	1,950.00
101-253-714.000	Treasurer's Dept.	975.00
101-305-714.000	Police Dept.	13,725.00
101-325-714.000	Dispatch	975.00
101-336-714.000	Fire Dept.	8,025.00

Invoice Amount: \$36,300.00
Check Date: 01/10/2018

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

<i>101-371-714.000</i>	<i>Building Dept.</i>	<i>975.00</i>
<i>226-226-714.000</i>	<i>Solid Waste</i>	<i>975.00</i>
<i>588-588-714.000</i>	<i>Senior Transportation</i>	<i>975.00</i>
<i>592-172-714.000</i>	<i>DPW Dept.</i>	<i>6,750.00</i>

VERIZON WIRELESS**Invoice Amount: \$894.67**

Decemerr 2017 Wireless Billing Acct #2 MI DEAL

Check Date: 01/10/2018

<i>101-371-853.000</i>	<i>Building wireless devices</i>	<i>408.29</i>
<i>101-201-853.000</i>	<i>Info services wireless devices</i>	<i>0.27</i>
<i>101-336-853.000</i>	<i>Fire wireless devices</i>	<i>200.31</i>
<i>101-691-853.000</i>	<i>Park foreman wireless device iPad</i>	<i>40.01</i>
<i>588-588-853.000</i>	<i>Friendship Station</i>	<i>111.25</i>
<i>101-325-853.000</i>	<i>Dispatch</i>	<i>52.68</i>
<i>805-805-970.005</i>	<i>Sidewalk Expensse</i>	<i>29.65</i>
<i>226-226-853.000</i>	<i>Solid Waste - Sarah Visel</i>	<i>52.21</i>

VERIZON WIRELESS**Invoice Amount: \$61.07**

Verizon - Cell Phones for Park & Fire -December 2

Check Date: 01/10/2018

<i>101-691-853.000</i>	<i>Park Cell phone</i>	<i>40.01</i>
<i>101-336-853.000</i>	<i>Cell phone - fire</i>	<i>21.06</i>

VERIZON WIRELESS**Invoice Amount: \$1,093.54**

Decemberr 2017 Wireless Billing Acct #1 - 58576

Check Date: 01/10/2018

<i>592-172-853.000</i>	<i>DPW wireless devices</i>	<i>114.21</i>
<i>101-201-853.000</i>	<i>Info services wireless devices</i>	<i>60.69</i>
<i>101-336-853.000</i>	<i>Fire wireless devices</i>	<i>180.84</i>
<i>101-691-853.000</i>	<i>Park foreman wireless device</i>	<i>50.13</i>
<i>101-253-853.000</i>	<i>Treasurer Wireless Service</i>	<i>50.13</i>
<i>101-305-853.000</i>	<i>Police Dept. wireless service</i>	<i>355.96</i>
<i>101-371-853.000</i>	<i>Building Dept. Wireless Services</i>	<i>281.58</i>

Total Amount to be Disbursed: \$66,720.54

Charter Township of Plymouth AP Invoice Listing - Board Report

*Review Date
1/9/18*

VENDOR INFORMATION**INVOICE INFORMATION****ALERUS FINANCIAL**

Defined Contribution - January 5, 2018

101-325-714.050
101-100-231.000
101-305-714.030

Define Contribution -Dispatch (Employer)
Employee Cont -all
Define Contribution-Police (ER)

Invoice Amount: \$3,796.93
Check Date: 01/10/2018

1,499.28
952.04
1,345.61

C.O.A.M. - PLYMOUTH TOWNSHIP

COAM Union Deductions January 2018

101-100-232.050
101-100-232.050
101-100-232.050
101-100-232.050
101-100-232.050

Fetner, William J.
Krebs, Ryan
Kudra, Daniel J.
Selpenko, Todd A.
Hoffman, Marc

Invoice Amount: \$338.20
Check Date: 01/10/2018

67.64
67.64
67.64
67.64
67.64

COMCAST

Comcast High Speed Internet January 2018 - 995

101-290-941.000

Comcast High Speed Internet January 2018

Invoice Amount: \$124.90
Check Date: 01/10/2018

124.90

COMCAST

Comcast High Speed Internet - Township Park - J

101-691-921.000

High Speed Internet - Township Park

Invoice Amount: \$218.07
Check Date: 01/10/2018

218.07

COMCAST

Internet service Inv. #60178988 - January 2018

101-691-931.000
101-336-921.000
101-325-853.000

Lakepointe Soccer fields
FS#3
Video arraignment

Invoice Amount: \$194.85
Check Date: 01/10/2018

64.95
64.95
64.95

GUARDIAN ALARM CO

Hilltop Golf Course Alarm Jan 18

510-510-737.000

Hilltop Golf Course Alarm Jan 18

Invoice Amount: \$105.00
Check Date: 01/10/2018

105.00

HARTFORD, THE

Insurance Premium Statement - January 2018 - s

101-171-714.000
101-215-714.000
101-201-714.000
101-253-714.000
101-305-714.000
101-325-714.000
101-336-714.000
101-371-714.000
588-588-714.000
592-172-716.000
101-265-714.000
226-226-714.000

Supervisor's Dept.
Clerk's Dept.
IT Dept.
Treasurer's Dept.
Police
Dispatch
Fire
Building
Friendship Station
Public Services
Township Hall
Solid Waste Dept.

Invoice Amount: \$6,737.66
Check Date: 01/10/2018

259.58
323.23
96.75
161.54
2,303.33
651.76
1,641.35
285.13
48.81
855.78
50.10
60.30

JOHN HANCOCK LIFE INSURANCE CO.

JOHN HANCOCK EMPLOYER PEN MATCH 1-5-18

588-588-714.010
101-171-714.010
101-201-714.010
101-215-714.010
101-253-714.010
101-305-714.010
101-325-714.010
101-336-714.020

Friendship Station (Boyce)
Supervisor's Office
IT Services (Janks)
Clerk's Office
Treasurer's Office
Police Dept.
Dispatch
Fire Dept.

Invoice Amount: \$16,251.82
Check Date: 01/10/2018

230.63
1,515.06
563.36
1,771.66
954.29
1,196.09
264.94
3,099.75

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

101-336-714.010	Fire (Admin) (Jowsey)	242.44
101-371-714.010	Building Dept.	1,458.23
101-265-714.010	Township Hall (Haack)	231.41
592-172-714.010	Public Services (Admin)	739.46
226-226-714.010	Solid Waste (Visel)	291.04
592-291-714.040	DPW	3,693.46

JOHN HANCOCK LIFE INSURANCE CO.

JOHN HANCOCK EMPLOYEE CONTRIB. 1-5-18 (sp
101-100-231.000

Invoice Amount: \$4,498.18
Check Date: 01/10/2018
Employee Contribution (EEMBT)(EEVND) 4,498.18

P.O.A.M. - PLYMOUTH TOWNSHIP

POAM Union Deductions - January 2018

		Invoice Amount:	\$1,894.80
		Check Date:	01/10/2018
101-100-232.010	Bartram, Brad	67.64	
101-100-232.040	Berezak, Jennifer	47.00	
101-100-232.040	Bulmer, Cassandra M.	52.00	
101-100-232.040	Clark, Kristina R.	52.00	
101-100-232.010	Coffell, Steven John	67.64	
101-100-232.040	Fell, Cynthia	52.00	
101-100-232.010	Fetter, Jeffery D.	67.64	
101-100-232.010	Fritz, Michael	67.64	
101-100-232.010	Hayes, Jason	67.64	
101-100-232.010	Hinkle, Michael T.	67.64	
101-100-232.010	King, Caitlin E.	67.64	
101-100-232.010	McParland, Jeffrey K.	67.64	
101-100-232.010	Ripp, Jason R.	67.64	
101-100-232.040	Rodriguez, Tracy	47.00	
101-100-232.010	Rozum, Charles J.	67.64	
101-100-232.010	Rupard, Bryan J.	67.64	
101-100-232.010	Schemanske, Jeremy	67.64	
101-100-232.040	Smith, Stephanie	47.00	
101-100-232.010	Smitherman, Joseph A.	67.64	
101-100-232.010	Tiderington, Scott R.	67.64	
101-100-232.040	Turley, Melanie A.	47.00	
101-100-232.010	Warring, Aaron Thomas	67.64	
101-100-232.040	Bosworth Andrea	47.00	
101-100-232.010	Maples, Jeffry	67.64	
101-100-232.040	Spaulding, Kyle J	52.00	
101-100-232.040	Goodwin, Vanessa	47.00	
101-100-232.010	Wilder, Christopher	67.64	
101-100-232.010	McLean, Joshua	67.64	
101-100-232.010	Brothers, Matthew	67.64	
101-100-232.040	Montroy, Rose	52.00	
101-100-232.010	Burnett, Brian	67.64	

TEAMSTER LOCAL # 214

Teamster Local #214 January 2018

		Invoice Amount:	\$487.00
		Check Date:	01/10/2018
101-100-232.030	Bartlett, James	54.00	
101-100-232.030	Krueger, Randy	57.00	
101-100-232.030	Melow, Steven	57.00	
101-100-232.030	Overaltis, Joseph	54.00	
101-100-232.030	Scholten, James	54.00	
101-100-232.030	Thomas, James	51.00	
101-100-232.030	Nelson, David	49.00	
101-100-232.030	Pumphrey, Zachary	45.00	
101-100-232.030	Kitchen, Spencer	66.00	

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION****TECHNICAL, PROFESSIONAL AND OFFICE-**

TPOAM Union Deductions - January 2018

101-100-232.060	Bonadeo, Karen E.	31.00
101-100-232.060	Bono, Jennifer A.	15.50
101-100-232.060	Devoto, Claudia P.	15.50
101-100-232.060	Gordon, Cheryl	31.00
101-100-232.060	Haack, David	31.00
101-100-232.060	Jowsey, Nancy	31.00
101-100-232.060	Kline, Anne E.	15.50
101-100-232.060	Latawiec, Kelly	31.00
101-100-232.060	Leclair, Diane L.	31.00
101-100-232.060	MacDonald, Kenneth E.	31.00
101-100-232.060	MacDonell, Carol A.	15.50
101-100-232.060	Martin, Carol R.	31.00
101-100-232.060	Palmarchuk, Cheri	31.00
101-100-232.060	Pawlowski, Donna E.	31.00
101-100-232.060	Pumphrey, Kathryn	31.00
101-100-232.060	Truesdell, Mary Ann	15.50
101-100-232.060	Visel, Sarah J.	31.00
101-100-232.060	Geletzke, Alice	15.50
101-100-232.060	Richardson, Michael	15.50
101-100-232.060	Cobb, Kate	31.00
101-100-232.010	Brindley, Sherrie	15.50

Invoice Amount:**\$527.00****Check Date:****01/10/2018****WOW! BUSINESS**

Internet Friendship Station anf Twp. Hall January

588-588-921.000

Internet Friendship Station - 1/18

101-265-854.000

Internet - Twp. Hall - 1/18

Invoice Amount:**\$140.19****Check Date:****01/10/2018**

8.41

131.78

ZAK, JEFF CATERING

Coffee and breakfastbuffet for CWW Meeting 1/1

101-171-727.000

Coffee and breakfast service

Invoice Amount:**\$396.00****Check Date:****01/10/2018**

396.00

Total Amount to be Disbursed:**\$35,710.60**

Rev
1/11/18**VENDOR INFORMATION****INVOICE INFORMATION**

Brian Jordan Refund portion of SAD Installment paid by Title C 805-100-031.182	<i>Refund of SAD Installment pd by Title</i>	Invoice Amount: Check Date:	\$296.66 01/10/2018 296.66
WELLS FARGO REAL ESTATE TAX SERVICE WIN TAX R-78-031-99-0012-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$1,740.77 01/10/2018 1,740.77
WELLS FARGO REAL ESTATE TAX SERVICE WIN TAX R-78-047-01-0246-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$1,960.74 01/10/2018 1,960.74
LERETA, LLC WIN TAX R-78-020-04-0010-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$139.94 01/10/2018 139.94
LERETA, LLC WIN TAX R-78-027-03-0013-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$447.79 01/10/2018 447.79
LERETA, LLC WIN TAX R-78-063-02-0062-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$623.98 01/10/2018 623.98
CORELOGIC WIN TAX R-78-035-99-0008-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$1,126.82 01/10/2018 1,126.82
CORELOGIC WIN TAX R-78-047-01-0242-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$1,991.18 01/10/2018 1,991.18
CORELOGIC WIN TAX R-78-058-01-0024-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$752.62 01/10/2018 752.62
CORELOGIC WIN TAX R-78-059-03-0498-002 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$477.27 01/10/2018 477.27
CORELOGIC WIN TAX R-78-020-04-0014-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$144.32 01/10/2018 144.32
ROFIN-SINAR INC DBOR SUM TAX REFUND I-78-998-01-9891-091 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$172.07 01/10/2018 172.07
COMCAST OF THE SOUTH INC - MI0453-0 DBOR SUM TAX REFUND I-78-998-01-9891-099 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$3,533.74 01/10/2018 3,533.74
GLOBE TECH LLC DBOR SUM TAX REFUND I-78-998-01-9891-153 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$1,779.70 01/10/2018 1,779.70

VENDOR INFORMATION**INVOICE INFORMATION**

KYOCERA DBOR SUM TAX REFUND P-78-999-00-2013-022 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$8,439.03 01/10/2018 8,439.03
WELLS FARGO REAL ESTATE TAX SVCS DBOR SUM TAX REFUND R-78-017-05-0114-002 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$1,492.02 01/10/2018 1,492.02
CENLAR WIN TAX R-78-017-06-0365-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$814.32 01/10/2018 814.32
CENLAR WIN TAX R-78-059-03-0392-002 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$468.56 01/10/2018 468.56
BLACK, WILLIAM - KIMBERLY Sum Tax Refund R-78-020-04-0007-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$726.33 01/10/2018 726.33
DEBEAU, MARK & LAURIE DBOR SUM TAX REFUND R-78-020-04-0008-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$384.49 01/10/2018 384.49
KUJAWA, STEVEN & LINDA DBOR SUM TAX REFUND R-78-020-04-0009-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$541.86 01/10/2018 541.86
MOORE, GREGORY M DBOR SUM TAX REFUND R-78-020-04-0010-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$390.58 01/10/2018 390.58
PAIK, SEUNG YOUL DBOR SUM TAX REFUND R-78-020-04-0011-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$425.53 01/10/2018 425.53
PAIK, SEUNG YOUL DBOR WIN TAX REFUND R-78-020-04-0011-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$152.48 01/10/2018 152.48
LAING, PAUL & PAMELA DBOR SUM TAX REFUND R-78-020-04-0013-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$410.81 01/10/2018 410.81
CORELOGIC RE TAX SERVICES DBOR SUM TAX REFUND R-78-020-04-0014-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$402.76 01/10/2018 402.76
MILLER, KENNETH - CAROL DBOR SUM TAX REFUND R-78-020-04-0015-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$402.54 01/10/2018 402.54
CORELOGIC RE TAX SERVICES DBOR SUM TAX REFUND R-78-027-01-0148-002 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$1,524.78 01/10/2018 1,524.78

VENDOR INFORMATION

INVOICE INFORMATION

CORELOGIC RE TAX SERVICES DBOR SUM TAX REFUND R-78-031-99-0005-003 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$265.68 01/10/2018 265.68
LERETA DBOR SUM TAX REFUND R-78-038-03-0001-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$5,453.46 01/10/2018 5,453.46
WELLS FARGO REAL ESTATE TAX SVCS DBOR SUM TAX REFUND R-78-039-02-0007-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$4,002.66 01/10/2018 4,002.66
PILGRAM LIQUOR SHOPPE INC DBOR WIN TAX REFUND R-78-059-01-0028-301 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$208.09 01/10/2018 208.09
HINOTE, CHARLES - CAROL DBOR SUM TAX REFUND R-78-060-01-0031-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$1,078.41 01/10/2018 1,078.41
CORELOGIC RE TAX SERVICES DBOR SUM TAX REFUND R-78-063-05-0002-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$2,269.08 01/10/2018 2,269.08
MARSON, JOHNNY DBOR SUM TAX REFUND R-78-064-04-0317-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$1,763.49 01/10/2018 1,763.49
YOUNGGREN, KELLY Sum Tax Refund R-78-041-03-0033-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$637.38 01/10/2018 637.38
BROWN, LISA MTT SUM TAX REFUND R-78-058-03-0061-000 703-000-202.000 703-100-179.000	<i>ACCOUNTS PAYABLE</i> <i>INTEREST EARNED</i>	Invoice Amount: Check Date:	\$578.86 01/10/2018 569.20 9.66
RUNCO, WILLIAM MTT SUM TAX REFUND R-78-034-04-0004-000 703-000-202.000 703-100-179.000	<i>ACCOUNTS PAYABLE</i> <i>INTEREST EARNED</i>	Invoice Amount: Check Date:	\$1,197.89 01/10/2018 1,181.71 16.18
RUNCO, WILLIAM MTT WIN TAX REFUND R-78-034-04-0004-000 703-000-202.000 703-100-179.000	<i>ACCOUNTS PAYABLE</i> <i>INTEREST EARNED</i>	Invoice Amount: Check Date:	\$237.74 01/10/2018 237.49 0.25
RANDALL P. WHATELY PLLC MTT SUM TAX REFUND R-78-063-04-0004-002 703-000-202.000 703-100-179.000	<i>ACCOUNTS PAYABLE</i> <i>INTEREST EARNED</i>	Invoice Amount: Check Date:	\$621.31 01/10/2018 612.77 8.54
DFCU FINANCIAL TAX REFUND R-78-059-01-0028-301 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$4,726.12 01/10/2018 4,726.12

Total Amount to be Disbursed: \$54,803.86

Weekly
1/15/18

VENDOR INFORMATION

INVOICE INFORMATION

WOW! BUSINESS

Internet Friendship Station Service Charges -Janu
101-265-854.000
588-588-921.000

Service Charges
Taxes, surcharges & fees

Invoice Amount: \$17.25
Check Date: 01/15/2018
16.22
1.03

BLUE CROSS/BLUE SHIELD OF MICHIGAN

BCBS of MI - Retiree Health Care -February 2018
101-290-714.500
101-305-714.500
101-336-714.500

General Retirees
Police Retirees
Fire Retirees

Invoice Amount: \$4,821.39
Check Date: 01/15/2018
535.71
535.71
3,749.97

Total Amount to be Disbursed: \$4,838.64

W2 2/13
1/14/18

VENDOR INFORMATION

INVOICE INFORMATION

ADP INC		Invoice Amount:	\$371.43
Payroll processing for period ending 12/31/17		Check Date:	01/14/2018
101-290-941.000	Payroll processing 12/31/17		371.43

Total Amount to be Disbursed:		\$371.43
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1/5/2018

Low
Pronds
17

VENDOR INFORMATION

INVOICE INFORMATION

35TH DISTRICT COURT
POLICE BOND 12/27/2017

702-100-087.000 5960

Invoice Amount: \$300.00
Check Date: 01/05/2018
300.00

35TH DISTRICT COURT
POLICE BOND 12/28/2017

702-100-087.000 5961

Invoice Amount: \$300.00
Check Date: 01/05/2018
300.00

Total Amount to be Disbursed: \$600.00

1/7/18

W
BONE
18

VENDOR INFORMATION

INVOICE INFORMATION

35TH DISTRICT COURT
POLICE BOND 01/02/2018

702-100-087.000 5962

Invoice Amount: \$500.00
Check Date: 01/07/2018
500.00

35TH DISTRICT COURT
POLICE BOND 01/03/2018

702-100-087.000 5963
702-100-087.000 5964
702-100-087.000 5965

Invoice Amount: \$1,500.00
Check Date: 01/07/2018
500.00
500.00
500.00

35TH DISTRICT COURT
POLICE BOND 01/05/2018

702-100-087.000 5966
702-100-087.000 5967

Invoice Amount: \$400.00
Check Date: 01/07/2018
100.00
300.00

Total Amount to be Disbursed: \$2,400.00

1/12/18

VENDOR INFORMATION

INVOICE INFORMATION

35TH DISTRICT COURT
POLICE BOND 01/08/2018

702-100-087.000 5968
702-100-087.000 5973

Invoice Amount: \$500.00
Check Date: 01/12/2018
200.00
300.00

18TH DISTRICT COURT
Police Bond 01/08/2018

702-100-087.000 5969

Invoice Amount: \$350.00
Check Date: 01/12/2018
350.00

Total Amount to be Disbursed: \$850.00

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 23, 2018**

**ITEM E
PUBLIC COMMENTS AND
QUESTIONS**

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 23, 2018**

**ITEM F.1
FIVE MILE ROAD PROPERTY
UPDATE
*STEVE GORDON***



**SIGNATURE
ASSOCIATES**

One Towne Square, Suite 1200
Southfield, MI 48076

1 (248) 948 9000
www.signatureassociates.com

January 15, 2018

Plymouth Township
9955 N. Haggerty Rd
Plymouth, MI 48170-4673

RE: Southwest Corner Five Mile Rd and Ridge Rd, Plymouth Twp.

To whom it may concern:

Please find enclosed information for your review pertaining to the marketing of the 133.12 acres owned by Plymouth Twp. located on the SWC of Five Mile and Ridge Roads.

At the Board Meeting on January 23rd, 2018 I will be available to answer any questions you may have regarding the enclosed information or any questions you may have regarding the marketing process.

Through our marketing process we have generated one qualified developer/buyer who is extremely interested in purchasing the property. The developer/buyer is Hillside Investments located in Plymouth and they have developed several projects of this magnitude. For more information on Hillside Investments, please see the attached brief summary. They would like to make a presentation to the Board of their intentions to purchase and cover their qualifications. I would hope we could schedule this at the next meeting.

We are very excited to be able to represent Plymouth Twp. as your exclusive agent and would like to thank you for your loyalty and confidence you placed in Signature Associates.

Sincerely,

SIGNATURE ASSOCIATES

Steven G. Gordon
President

Encl.

cc: Dave Green

Hillside-Investments Summary

A brief summary of our experience in Plymouth Township



Dembs Roth

The Dembs Roth group of companies was founded in 1968 by Dennis Dembs and Michael Roth. Since its inception, the company has built over 15,000,000 square feet of industrial, commercial, and retail properties in 16 states, ranging in size from 10,000 square feet to 300,000 square feet. The Dembs Roth group also owns and manages more than 133 industrial and commercial buildings located across southeast Michigan, as well as 75 retail strip centers and free-standing properties located across 10 states.

Hillside Investments

Hillside-Investments is a full-service, premier real estate investment company forged from the successors of Dembs Roth and the Osprey Companies. The Hillside-Investments team represents three generations of professional experience in commercial real estate. Throughout our history, we have acquired more than one billion dollars worth of commercial real estate assets across sixteen states with a total footprint that exceeds twenty million square feet. At Hillside Investments, we carefully target appropriate product type, unit mix, and architectural design acquiring properties of the highest quality meeting our customer demands. Our success is rooted in our ability to review underwriting variables while continually refining the investment model. Reputation is at the core of our values, and Hillside-Investments prides itself on its flawless and respected reputation. With extensive internal resources and a commitment to excellence, Hillside-Investments has an unparalleled ability to capitalize on investment opportunities. Complete transparency, dedication, and professionalism in our investments are guaranteed to maximize our investors' real estate experiences.

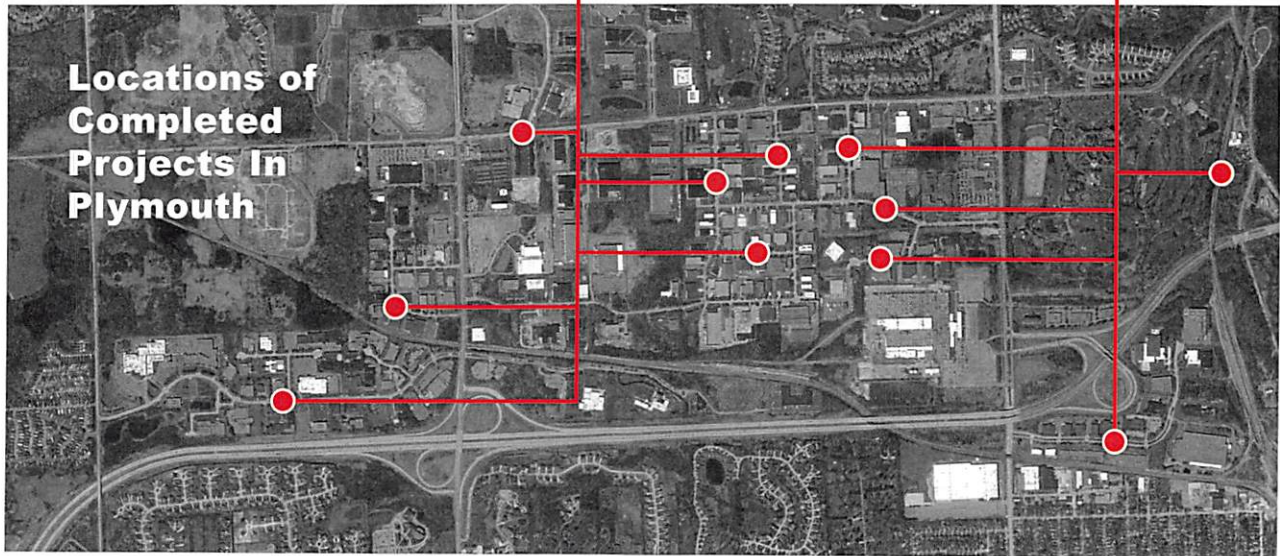
+1,000,000 sf
constructed

+\$95,000,000
valuation

650,000 sf
currently owned

Cleat Street
Galleon Court
Five Mile Road
Keel Street
Mast Street
Halyard Drive

Fogg Street
Helm Street
Polaris Court
Northville Road
Plymouth Oaks Blvd
Concept Drive



**Locations of
Completed
Projects In
Plymouth**

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 23, 2018**

**ITEM F.2
PUBLIC HEARING - APPROVAL
*2018 COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM*
SARAH VISEL**



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: 01/23/18

ITEM: 2018 Community Development Block Grant Allocation Public Hearing, Resolution #2018-01-23-01

PRESENTER: Sarah Visel, Solid Waste & Public Service Coordinator

BACKGROUND: Preliminary indications from the Wayne County Community Wellness and Community Development Block Grant Program are that the estimated 2018 funding allocation for the Township will be \$91,072. This allocation is based on the County's best estimate. Final allocation is established by congress and, therefore, could be reduced or increased. Additionally, we can only request 15% of the total allocation to be directed into public service programs; 10% is allocated for administration and 75% is allocated for a brick and mortar project. The attached allocation chart details the breakdown of the funding dollars.

Each activity must meet one of the following national objectives:

1. Benefit low to moderate income persons (includes seniors and handicapped persons)
2. Prevention or elimination of slums or blight
3. Address existing conditions that pose a serious and immediate threat (ie. tornado, flood)

ACTION REQUESTED: Hold 2nd public hearing to afford the public the opportunity to place before the Board any proposed use of the 2018 Community Development Block Grant Funds.

PROPOSED MOTION: Approve the expenditure of the 2018 Community Development Block Grant funds as specified in the 2018 allocation table, Resolution #2018-01-23-01.

Moved By _____ Seconded By _____

ROLL CALL:

___Vorva___ Curmi, ___ Clinton, ___Heitman, ___Doroshewitz, ___Dempsey, ___Heise

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH**

**RESOLUTION TO APPROVE THE EXPENDITURE OF
2018 COMMUNITY DEVELOPMENT BLOCK GRANT GRUNDS
RESOLUTION #2018-01-23-01**

At a regular meeting of the Charter Township of Plymouth Board of Trustees, Wayne County, Michigan, held at the Township Hall located at 9955 N. Haggerty Road, Plymouth Michigan on January 23, 2018, at 7:00 p.m.

WHEREAS, the Board of Trustees of the Charter Township of Plymouth has been presented with an allocation table listing estimated and final allocation figures on Senior Services, Senior Transportation, Administration Programs and Brick and Mortar Programs to be funded by Community Development Block Grant Fees in 2018 based on projected allocations, and,

WHEREAS, the Board held two public hearings on the use of these funds and provided the opportunity for public input and suggestions on January 2, 2018 and again on January 23, 2018, and

NOW THEREFORE BE IT RESOLVED, that the Charter Township of Plymouth Board of Trustees does hereby resolve to approve the proposed expenditures of approximately \$91,072.00 in accordance with the attached allocation table.

Motion By: _____ Seconded By: _____

Roll Call:

___Heitman ___Curmi ___Doroshewitz ___Clinton ___Heise ___Dempsey ___Vorva

Resolution #2018-01-23-01

I, Jerry Vorva, Clerk of the Charter Township of Plymouth, hereby certify that this is a true copy of a resolution passed and approved by the members of the Board of Trustees of the Charter Township of Plymouth at their regularly scheduled meeting held on Tuesday, January 23, 2018 at 7:00 p.m.

Jerry Vorva, Clerk

**ALLOCATION TABLE
CDBG PY 2018**

PROJECT	2017 FINAL ALLOCATION AS APPROVED BY WAYNE COUNTY		2018 ESTIMATED ALLOCATION	
	<i>Dollar Amount</i>	<i>% of total</i>	<i>Dollar Amount</i>	<i>% of total</i>
<u>PUBLIC SERVICE PROGRAMS</u>				
Senior Services	\$6,863.00	7.5%	\$6,830.00	7.5%
Council on Aging	\$4,639.00	5.1%	\$4,606.00	5.1%
Senior Alliance	\$2,224.00	2.4%	\$2,224.00	2.4%
Senior Transportation	\$6,863.00	7.5%	\$6,830.00	7.5%
Senior Transportation	\$6,863.00	7.5%	\$6,830.00	7.5%
TOTAL PUBLIC SERVICES	\$13,726.00	15%	\$13,660.00	15%
<u>ADMINISTRATION PROGRAMS</u>				
Administration	\$9,107.18	10%	\$9,107.00	10%
<u>BRICK & MORTAR PROGRAMS</u>				
ADA Township Facility Improvements	\$68,238.63	75%	\$68,305.00	75%
TOTAL ALLOCATION	\$91,071.81	100%	\$91,072.00	100%

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 23, 2018**

**ITEM F.3
*ANNUAL RIGHT OF WAY
AGREEMENTS – WAYNE COUNTY
RESOLUTION #2018-01-23-02
PATRICK FELLRATH***



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: January 23, 2018

ITEM: Annual Wayne County Road Permit Applications, Resolution #2018-01-23-02

PRESENTER: Patrick J. Fellrath, Director of Public Services

OTHER INDIVIDUALS IN ATTENDANCE: Kevin L. Bennett, Township Attorney

BACKGROUND:

Wayne County requires annual permits for municipalities to restore, sweep, maintain, and/or engage in special events on county-owned roads. The proposed permits submitted by Wayne County have conflicting provisions that arguably require the Township to indemnify the County for the County's own negligence. Under law, the Township may not indemnify and hold harmless the County for the County's negligence and tortious acts and omissions.

ACTION REQUESTED:

Approve subject to reservation of right to challenge indemnification provisions in permit documents.

BUDGET/ACCOUNT NUMBER: N/A

RECOMMENDATION:

MODEL RESOLUTION:

I move to approve Resolution #2018-01-23-02, authorizing execution of the Annual Maintenance Permit, Annual Pavement Restoration Permit, Annual Street Sweeping Permit, and Annual Special Events Permit with Wayne County to allow the Township to work within the Wayne County Road Right-of-Ways with the inclusion of a cover letter reserving the Township's right to challenge the indemnification provisions as beyond the authority of the Township.

ATTACHMENTS: Proposed Wayne County Annual Maintenance Permit, Annual Pavement Restoration Permit, Annual Street Sweeping Permit, and Annual Permit for Special Events; proposed cover letter from Township general counsel reserving the right to challenge the validity of the indemnification provisions in each permit.

**MODEL COMMUNITY RESOLUTION
AUTHORIZING EXECUTION OF
WAYNE COUNTY PERMITS**

Resolution No. 2018-01-23-02

At a Regular Meeting of the Board of Trustees Charter Township of Plymouth (*Name of Community Governing Board*) on January 23, 2018 (*date*), the following resolution was offered:

WHEREAS, the Charter Township of Plymouth (hereinafter the "Community") periodically applies to the County of Wayne Department of Public Services, Engineering Division Permit Office (hereinafter the "County") for permits to conduct emergency repairs, annual maintenance work, and for other purposes on local and County roads located entirely within the boundaries of the Community, as needed from time to time to maintain the roads in a condition reasonably safe and convenient for public travel;

WHEREAS, pursuant to Act 51 of 1951, being MCL 247.651 *et seq.*, the County permits and regulates such activities noted above and related temporary road closures;

NOW THEREFORE, BE IT RESOLVED, in consideration of the County granting such permit (hereinafter the "Permit"), the Community agrees and resolves that:

Any work performed for the Community by a contractor or subcontractor will be solely as a contractor for the Community and not as a contractor or agent of the County. Any claims by any contractor or subcontractor will be the sole responsibility of the Community. The County shall not be subject to any obligations or liabilities by vendors and contractors of the Community, or their subcontractors.

The Community shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the Permit which results in claims being asserted against or judgment being imposed against the County, and all officers, agents and employees thereof pursuant to a maintenance contract. In the event that same occurs, for the purposes of the Permit, it will be considered a breach of the Permit thereby giving the County a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

With respect to any activities authorized by Permit, when the Community requires insurance on its own or its contractor's behalf, it shall also require that such policy include as named insured the County of Wayne and all officers, agents and employees thereof.

The incorporation by the County of this Resolution as part of a permit does not prevent the County from requiring additional performance security or insurance before issuance of a Permit.

This Resolution stipulates that the requesting Community shall, at no expense to Wayne County, provide necessary police supervision, establish detours and post all necessary

signs and other traffic control devices in accordance with the Michigan Manual of Uniform Traffic Control Devices.

This Resolution stipulates that the requesting Community shall assume full responsibility for the cost of repairing damage done to the County road during the period of road closure or partial closure.

This Resolution shall continue in force from the date of execution until cancelled by the Community or the County with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the Community with regard to any Permit which has already been issued or activity which has already been undertaken.

The Community stipulates that it agrees to the terms of the County of Wayne permit at the time a permit is signed by the Community's authorized representative.

BE IT FURTHER RESOLVED, that the following individual(s) is/are authorized in their official capacity as the Community's authorized representative to sign and so bind the Community to the provisions of any and all permits applied for to the County of Wayne, Department of Public Services Engineering Division Permit Office for necessary permits from time to time to work within County road right-of-way or local roads on behalf of the Community.

<u>Name</u>	<u>Title</u>
<u>Kurt Heise</u>	<u>Township Supervisor</u>
<u>Patrick J. Fellrath</u>	<u>Director of Public Services</u>
<u>Dan Hamann</u>	<u>DPW Foreman</u>

I HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution adopted by the [Board of Trustees/City Council] of the Charter Township of Plymouth (name of Community), County of Wayne, Michigan, on January 23, 2018.

**HEMMING, POLACZYK, CRONIN,
WITTHOFF, BENNETT & DEMOPOULOS, P.C.**

**Counselors at Law
217 West Ann Arbor Road
Suite 302
Plymouth, Michigan 48170**

KEVIN L. BENNETT

**(734) 453-7877
FAX (734) 453-1108**

kbennett@hpcswb.com

January 10, 2018

**Wayne County Department of Public Services
Permit Office
Attn: Ms. Janice Clarke
33809 Michigan Avenue
Wayne, MI 48184**

Dear Ms. Clarke:

Be advised that this office is general counsel for the Charter Township of Plymouth. Your office has provided the Annual Maintenance Permit Packages for the Annual Maintenance Permit, Annual Pavement Restoration Permit, Annual Special Events Permit, and Annual Street Sweeping Permit to the Charter Township of Plymouth for the 2017 calendar year.

As part of the Permit Packages for the Annual Maintenance Permit and Annual Pavement Restoration Permit, Wayne County included documents titled "Indemnity and Insurance Attachment" and "Conditions and Limitations of Permits." As part of the Permit Packages for the Annual Permit for Special Events and Annual Permit for Street Sweeping, the County included documents titled "Conditions and Limitations of Permits."

With respect to the "Indemnity and Insurance Attachment" of the Annual Maintenance and Pavement Restoration Permits, such attachment purportedly requires that its permit holder hold harmless and indemnify Wayne County:

To the extent allowed by law, the Permit Holder shall defend and hold harmless Wayne County, the Department of Public Services, its officials and employees against any and all claims, suits and judgments to which Wayne County, the Departments, its officials and employees may be subject and for all costs and

actual attorney fees which may be incurred on account of injury to persons or damage to property, including County property. The Permit Holder shall provide this indemnity for any incident arising out of any and all activities performed under the permit or in connection with work not authorized by the permit, or resulting from the failure to comply with the terms of the permit, or arising out of the continued existence of the work product that is subject to the permit.

To the extent that this provision is an attempt by the County to require the Permit holder to indemnify the County for the Wayne County's own negligence, such attempt is improper and prohibited on a variety of grounds including the following:

- The County's demand that it be provided indemnification with respect to the County's own negligence is ultra vires.
- The County's refusal to issue a permit unless the County is provided with indemnification and insurance for the County's own negligence is contrary to MCL.224.19b(4).
- The demand that the County be indemnified and insured against its own negligence does not meet the criteria of a reasonable permit requirement that is within the authority of a county road commission under MCL 224.19b(2).
- The County's demand that it be indemnified against its own negligence is contrary to Michigan Public Policy as expressed in MCL 600.2956 and *Kaiser v Allen*, 481 Mich 31, 37; 746 NW2d 92 (2008), each of which specify that each party is liable only for the portion of damages that reflects that party's negligence only and that one party will not be held liable for the negligence of the other party.

Further, with respect to municipalities, the referenced portion of the titled "Indemnity and Insurance Attachment" appears to conflict with the terms of the "Conditions and Limitations of Permits," which are also included in the Annual Maintenance and Pavement Restoration Permit packages. The "Conditions and Limitations of Permits" properly distinguishes municipalities from private entities with respect to indemnification, as it only requires the Township to indemnify the County against the Township's own negligence and/or tortious acts and omissions. Such provision is more specific than the provision in the "Indemnity and Insurance Attachment," and would therefore appear to control in the event of a conflict between such provisions.

Additionally, to the extent that the "Conditions and Limitations of Permits" (which again was included as part of all four Annual Permit packages), purports to require the Township to indemnify the County for the County's own negligence, the Township disputes the validity of such requirement.

Finally, the Township does not have the authority to enter into an indemnification agreement because it would be an unlawful loan of credit. In *Solomon v Department of State Highways & Transp*, 131 Mich App 479; 345 NW2d 717 (1984), the court of appeals held that the credit of the state (and by extension its municipalities) cannot be used as a guarantee or surety in favor of any person, association, or corporation, public or private. Further, in *Michigan Mun Liability & Prop Pool v Muskegon County Bd of County Rd Comm'rs*, 235 Mich App 183; 597 NW2d 187 (1999), the court similarly held that the road commission did not have the

authority to enter into an agreement to indemnify a city and its engineer. As such, the Charter Township of Plymouth may not indemnify another entity.

This letter will confirm that the Charter Township of Plymouth does not agree to any provisions in any of the Annual Permits purporting to require the Township to maintain insurance and to indemnification the County for the County's own negligence. The signature(s) on behalf of the Charter Township of Plymouth on the required Annual Permits and associated documents does not signify an agreement with such insurance or indemnification requirements. The Charter Township of Plymouth reserves the right to challenge any insurance and indemnification provisions to the extent that they do not comport with applicable law.

Respectfully,

A handwritten signature in blue ink, appearing to read "Kevin L. Bennett".

Kevin L. Bennett

cc: Kurt Heise, Supervisor
Patrick Fellrath, Director of Public Utilities



**Wayne County Department of Public Services
Engineering Division – Permit Office
Indemnity and Insurance Attachment**

To the extent allowed by law, the Permit Holder shall defend and hold harmless Wayne County, the Department of Public Services, its officials and employees against any and all claims, suits and judgments to which Wayne County, the Departments, its officials and employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including County property. The Permit Holder shall provide this indemnity for any incident arising out of any and all activities performed under the permit or in connection with work not authorized by the permit, or resulting from the failure to comply with the terms of the permit, or arising out of the continued existence of the work product that is subject to the permit.

Certificates of insurance shall be required for all construction permits, excluding residential driveway permits. Each certificate of insurance and any associated correspondence shall reference the plan review number of the project. General liability and automotive liability insurance coverage shall be in amounts detailed below:

The general liability insurance coverage shall be in amounts not less than \$1,000,000 each occurrence and \$2,000,000 general aggregate. Proof of automobile liability shall be in amounts not less than \$1,000,000 combined single limit for each accident, bodily injury per accident, and property damage per accident, and in an amount not less than \$1,000,000 for bodily injury each person, each occurrence and property damage liability \$1,000,000 each occurrence.

The certificate of insurance must be provided by a person, the corporation, or by authorized representatives who signed personally either the application or permit. Insurance shall remain in force until the permit is released by Wayne County.

The Wayne County Department of Public Services shall be a Certificate Holder on the policy of insurance. Wayne County, drainage district, and its officers, agents and employees shall be named as additional insured parties. It is also required that the annual permit numbers are included on each certificate of insurance.

The insurance shall cover a period not less than the term of the permit and shall provide that it cannot be cancelled or reduced without thirty (30) days advance written notice to Wayne County, by certified mail, first-class, return receipt requested. The thirty (30) days shall begin on the date when the County received the notice, as evidenced by the return receipt.

Such insurance shall provide by endorsement therein for the thirty (30) day notice by the insurer to the Permit Office prior to termination, cancellation or material alteration of the policy.

Licensee agrees to make application for renewal thereof at least sixty (60) days before the expiration date of the policy then in force and to file a certified copy of such renewed policy with the Permit Office.

The policy shall also provide by endorsement for the removal of the contractual exclusion.

Should insurance coverage be cancelled or reduced below acceptable limits, or allowed to expire, the authorization to continue work under the permit shall be suspended or revoked and shall not resume until new insurance is in force and accepted by Wayne County. Wayne County may, in such cases, take appropriate action to restore or protect the road and appurtenances. All costs incurred by this action shall be deducted from any remaining inspection deposit, bond and/or Letter of Credit and, if necessary, the Permit Holder may be billed to defray actual expenses.



**Wayne County Department of Public Services
Engineering Division – Permit Office
Conditions & Limitations of Permits**

Plan Approval and Specifications: All work performed under the permit shall be done in accordance with the approved plans, specifications, maps, statements and special conditions filed with the County and shall comply with Wayne County Specifications, as defined in the current *Wayne County Rules, Specifications and Procedures for Permit Construction*, included as an attachment to this permit, the *Wayne County Standard Plans for Permit Construction*, and the *MDOT Standard Specifications For Construction*, as modified by WCDPS Special Provisions, and other WCDPS specifications. Any situation or problem which occurs as a result of the construction, operation, use and/or maintenance of the facility in the right-of-way and is not covered by the approved plans nor by the County's current Standards and Specifications shall be resolved by the Permit Holder as directed and approved by the Permit Office. Any significant change to the plans must be approved by the Permit Office and is authorized only when an approved addendum is obtained from the Permit Office.

Fees: The Permit Holder shall be responsible for all fees and costs incurred by the County in connection with the permit and shall deposit payment for fees and costs as determined by the County at the time the permit is issued.

Bond: The Permit Holder shall furnish a bond in cash or Certified check in an amount acceptable to the County to guarantee performance under the conditions of the permit. The County may use all or any portion of the bond which shall be necessary to cover any expense, including inspection costs or damage incurred by the County through the granting of the permit. Should the bond be insufficient to cover the expenses and damages incurred by the County, the Permit Holder shall pay such deficiency upon billing by the County. If the bond amount exceeds the expenses and damages incurred by the County, the excess portion will be returned to the Depositor. The excess performance bond provided for herein, when it cannot be returned, shall be deposited into the County Road Fund and become a part thereof, unless claimed by the Depositor within one year of the date of satisfactory completion of the construction authorized by the permit.

Insurance: The Permit Holder shall furnish proof of liability and property damage insurance in the form and amounts acceptable to the County with Wayne County named as an insured party. The Permit Holder shall maintain this insurance until the permit is released, revoked or cancelled by the County.

Indemnification / Hold Harmless: Sub-Section 1 herein applies to all Permit Holders except Municipalities. Sub-Section 2 herein applies to Municipalities only.

1. To the extent allowed by law, the Permit Holder shall indemnify, hold harmless and defend Wayne County, its Department of Public Services, its officials and employees against any and all claims, suits and judgments to which the County, the Department, its officials and employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including property of the County, whether due to negligence of the Permit Holder or to the joint negligence of the Permit Holder and the County, arising out of any and all work performed under the permit, or in connection with work not authorized by the permit, or resulting from failure to comply with the terms of the permit or arising out of the continued existence of the work product that is the subject of the permit. This hold harmless provision must not be construed as a waiver of any governmental immunity by the County.
2. To the extent allowed by law, the Municipality as Permit Holder shall hold harmless and defend Wayne County, its Department of Public Services, its officials and employees, for the Municipality's own negligence, tortious acts, errors, or omissions, and the acts, errors, or omissions of any of its employees, on account of injury to persons or damage to property, including property of the County, arising out of any and all work performed under the permit, or in connection with work not authorized by the permit, or resulting from failure to comply with the terms of the permit or arising out of the continued existence of work product that is the subject of the permit. Sub-section 1 above applies to contractors, subcontractors, consultants, or agents of the Municipality. This hold harmless provision must not be construed as a waiver of any governmental immunity by the County or the Municipality's, as provided by statute or modified by court decisions.

Permit on Site: The Permit Holder shall keep available a copy of the permit and any associated approved plans on site during permitted activities.

Notification for Start and Completion of Work: The permit shall not become operative until it has been fully executed by the County. The Permit Holder shall notify the County before starting construction and shall notify the County when work is completed. The Permit Holder or their representative shall have copies of the executed permit and approved plans in their possession on the job site at all times.

1. The Permit Holder shall provide at least three (3) days advanced notice, excluding Saturdays, Sundays and holidays, to the Permit Office prior to the commencement of any permitted activities by submitting a START OF WORK NOTIFICATION form by mail, fax or e-mail. In certain instances, additional notice may be required by the Permit Office. In the event that construction work ceases for a period of time, then the Permit Holder shall notify the Wayne County Inspector at least 24 hours prior to resuming work.
2. The Permit Holder shall comply with all requirements of the Miss Dig Statute, MCL 460.701 et seq., as amended. The Permit Holder shall call "MISS DIG", at (800) 482-7161, at least 72 hours, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting any underground work. The Permit Holder assumes all responsibility for damage to or interruption of underground utilities.
3. The Permit Holder shall call Wayne County Department of Public Services' Traffic Operations Office at (734) 955-2154, at least 72 hours prior, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting any underground work in the vicinity of any traffic signal equipment owned, operated or maintained by Wayne County.

Safety: The Permit Holder agrees that all work under the permit shall be performed in a safe manner and to keep the area affected by the permit in a safe condition until the work is completed and accepted by the County. The Permit Holder shall furnish, install and maintain all necessary traffic controls and protection which are in accordance with the current *Manual on Uniform Traffic Control Devices (MUTCD)*. The Permit Holder shall conduct all activities and maintain all facilities as set forth in the permit in a manner so as not to damage, impair, interfere with, or obstruct a public road or create a foreseeable risk of harm to the traveling public. The Permit Holder shall comply with all applicable OSHA and MIOSHA requirements.

Underground Utilities: The Permit Holder shall contact all utility owners regarding their facilities prior to starting work and shall comply with all applicable provisions of Act 53, Public Acts of 1974, as amended. Wayne County makes no warranty either expressed or implied as to the condition or suitability of subsurface conditions or any existing facility which may be encountered during an excavation. The presence or absence of utilities is based on the best information available and the County is not responsible for the accuracy of this information. The Permit Holder assumes all responsibility for the interruption and damage to underground utilities. The Permit Holder is responsible for proper disposal, in accordance with current regulations, of any material excavated from within the right-of-way. Such materials include, without limitation, soils or groundwater contaminated by petroleum products or other pollutants associated with sites identified by the MDEQ or reported on appropriate release forms for underground storage tanks.

Assignability: The permit is neither transferable nor assignable without the written consent of the County.

Limitation of Permit: The Applicant and the Permit Holder shall be responsible for obtaining and shall secure any permits or permission necessary or required by law from State, federal or other local governmental agencies and jurisdictions, corporations or individuals. These include, without limitation, those pertaining to drains, inland lakes and streams, wetlands, woodlands, flood plains, filling, noise regulation and hours of operation. Issuance of a Wayne County permit does not authorize activities otherwise regulated by State, federal or local agencies.

Access of Other Vehicles: The Permit Holder shall, at all times possible, maintain a minimum of one acceptable access to all abutting occupied properties, driveways and side streets unless otherwise specified on the approved plans. The Permit Holder shall notify all owners or occupants of properties whose access may be temporarily disrupted during the permitted work. The local police, fire or emergency service agencies shall define acceptable access. The Permit Holder shall provide signing and other improvements necessary to ensure adequate access until the roadway, driveway or side street is restored. The Permit Holder shall conduct all operations so as to minimize inconvenience to abutting property owners. Wayne County reserves the right to reasonably restrict the progress of work by the Permit Holder based on the rate of roadway and right-of-way restoration, including permanent or temporary pavement. Wayne County may require that work be suspended until satisfactory backfilling of open trenches or excavations has been completed and driveways, side streets and drainage restored.

Restoration: The Permit Holder agrees to restore the County road and road right-of-way, County drain easement or County park property to a condition equal to or better than its condition before work under the permit began. If the Permit Holder fails to satisfactorily restore the permitted work area, Wayne County may take all practical actions necessary to provide reasonably safe and convenient public travel, preservation of the roadway and drainage, prevention of soil erosion and sedimentation, and elimination of nuisance to abutting property owners caused by the permitted activity. Security in the form of cash, a certified check or surety bond shall be required to secure the cost of restoring the disturbed portion of the right-of-way to an acceptable safe condition. The amount of the security shall be determined by the Permit Office. In the event that a suspension of work will be protracted or that the work will not be completed by the Permit Holder, the Permit Holder shall restore the right-of-way to a condition similar to the condition that existed prior to issuance of the permit.

Acceptance: Acceptance by the County of work performed does not relieve the Permit Holder of full responsibility for work performed or the presence of the permitted facility. The Permit Holder acknowledges that the County has no liability for the presence of the Permit Holder's facility located within the County road right-of-way, County drain easement or County park property.

Permit Expiration and Extension of Time: All work authorized by the permit shall be completed to the satisfaction of the Permit Office on or before the expiration date specified in the permit. Any request for an extension of time for completion shall be on a completed County form and shall demonstrate good cause for granting the request. Additional requirements may be imposed as a condition of an extension of time due to seasonal limitations or other considerations. These additional requirements may include, without limitation, changes to materials or construction methods, reestablishment of fees, bonds, deposits and insurance requirements.

Responsibility: The design, construction, operation and maintenance of all work covered by the permit shall be at the Permit Holder's expense with the exception that the Permit Holder will not be responsible for maintaining road widenings or similar facilities which become part of the County roadway.

Revocation: The permit may be suspended or revoked at the will of the County. Upon order of the County, the Permit Holder shall surrender the permit, cease operations and remove, alter or relocate, at their expense, the facilities for which the permit was granted. The Permit Holder expressly waives any right to claim damages for compensation resulting from the revocation of the permit.

Violation: The County may declare the permit null and void if the Permit Holder violates the terms of the permit. The County may require immediate removal of the Permit Holder's facilities and restoration of the County property, or the County may remove the facilities and restore the County property at the Permit Holder's expense. The Permit Holder agrees that in the event of a violation of the terms of the permit or in the event the work authorized by the permit is not satisfactorily completed by the permit expiration date, the County may use all or any portion of the performance bond to restore the County road right-of-way, drain easement, wastewater facility or park property as necessary for reasonably safe and efficient operations and maintenance, or to establish extraordinary maintenance procedures as required to assure reasonably safe and efficient operation of the County facility.

Inspection and Testing of Materials: Wayne County reserves the right of inspection and the testing of materials by its authorized representatives of all permitted activities and/or activities within the road right-of-way, County owned property or within a County drain easement. All items identified by the final inspection shall be resolved prior to release of the permit. All materials and methods utilized during the course of the authorized permit work shall meet the requirements of the current *MDOT Standard Specifications For Construction* as modified by Wayne County Special Provisions, Standard Plans for Permit Construction and this manual. The Permit Holder shall reimburse Wayne County for all required inspections and testing of materials.

Design: The Permit Holder is fully responsible for the design of the permitted facility, such that the design shall be consistent with all applicable County standards, specifications, guidelines, requirements and with good engineering practice. Any errors in the plans that become evident after the issuance of a permit, and which change the scope of permitted work, are subject to review and may be grounds for revocation of the permit. The Permit Office will not relieve the Permit Holder of the responsibility of correcting errors, deficiencies, or omissions due to oversight or unforeseen contingencies such as faulty drainage, poor subsoil conditions or the failure of the Permit Holder's engineer to show all the related or pertinent conditions inside or outside the plan area.

Drainage: Drainage shall not be altered to flow into the road right-of-way or road drainage system unless approved by Wayne County.

Permit Holder Compliance: The Permit Holder shall abide by the conditions and limitations contained on the permit and all other conditions listed within the WCDPS Rules, Specifications and Procedures for Construction Permits. The application of any work undertaken under the permit shall constitute the Permit Holder's agreement to the Provision.



**Wayne County Department of Public Services
Engineering Division – Permit Office**
**Scope of Work and Conditions Attachment
For Annual Municipal Maintenance Permits**

The Annual Permit authorizes the municipality to occupy Wayne County road rights-of-way for the purpose of inspection, repair and routine maintenance of the facilities listed below that are under its jurisdiction.

Scope of Work - The following work is authorized under the Annual Maintenance Permit:

Sanitary Sewers

1. Inspection, repair and routine maintenance of the facilities under its jurisdiction

Water Main and installation of 2" pipe

1. Inspection, repair and routine maintenance of the facilities under its jurisdiction
2. Water service connection with 2" diameter pipe or less, serving single customer

A separate permit will be required for any operations performed under the following conditions for Water and/or Sanitary related work:

- a. For all water service connections larger than a two inch (2") diameter.
- b. For any water service connection that serves more than one customer.
- c. Whenever work is to be performed in a new subdivision.
- d. For any sanitary sewer service connection.

Dust Palliative Applications

1. Dust palliative treatment shall be with calcium magnesium chloride in accordance with Wayne County specifications.
2. The municipality shall designate each road to be treated with dust palliative and pay the Contractor for all materials and service.
3. Prior to the application of Dust Palliative Materials, the Permit Holder shall provide at least seven (7) days notice to the Wayne County Roads Division (313-955-9920) to allow for preparation and inspection of the roads to be treated.

Sidewalk

1. Existing sidewalks may be repaired or replaced at existing alignment on existing grade.

A separate permit will be required for the construction of a new sidewalk, for the replacement of an existing sidewalk on a new alignment or grade or for the construction of new sidewalk ramps to the County road.

Street Sweeping

1. Street sweeping shall be performed during daylight hours only.
2. All traffic control devices shall conform to the provisions of the current MMUTCD.

Permit Conditions

1. **A separate permit will be required for final pavement repairs when pavement is broken while making either emergency or non-emergency repairs.**
2. Reports indicating all work performed or that no work was performed under the permit shall be provided to the Permit Office at the end of each month.
3. Any work not covered under the annual scope of work and conditions above shall require a separate permit. Refer to the *Wayne County Rules, Specifications and Procedures Construction Permits*.
4. All inspection costs, including overtime, supervision, testing of materials and emergency work, if required, shall be billed to the Permit Holder.

PERMIT OFFICE
 33809 MICHIGAN AVE
 WAYNE, MI 48184,
 PHONE (734) 595-6504
 FAX (734) 595-6356

72 HOURS BEFORE ANY
 CONSTRUCTION. CALL
 Various Staff
 (734) 595-6504, Ext: 2009
 FOR INSPECTION



WAYNE COUNTY
DEPARTMENT OF PUBLIC SERVICES
PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN

PERMIT No. A-18097	
ISSUE DATE 1/1/2018	EXPIRES 12/31/2018
REVIEW No.	WORK ORDER 79337

PROJECT NAME
 PLYMOUTH TWP - PAVEMENT RESTORATION

LOCATION: VARIOUS **RECEIVED** CITY/TWP: PLYMOUTH TWP

PERMIT HOLDER CHARTER TOWNSHIP OF PLYMOUTH 9955 N. HAGGERTY ROAD PLYMOUTH, MI 48170 CONTACT: Kurt Heise	CONTRACTOR CONTACT <BLANK>
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*Charter Township of Plymouth
 Department of Public Services
 (734) 354-3200*

DESCRIPTION OF PERMITTED ACTIVITY: (72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)

TO REPLACE AND REPAIR PAVEMENT CUTS DUE TO UTILITY REPAIRS WITHIN THE RIGHT-OF-WAY OF VARIOUS ROADS IN WAYNE COUNTY IN ACCORDANCE WITH THE WAYNE COUNTY RULES, SPECIFICATIONS AND PROCEDURES MANUAL & WAYNE COUNTY STANDARD PLANS FOR PERMIT CONSTRUCTION.

AT LEAST 72 HOURS PRIOR TO CONSTRUCTION, THE PERMIT HOLDER SHALL SUBMIT WRITTEN NOTICE OF CONSTRUCTION, INCLUDING THE LOCATION AND DATE OF THE WORK ALONG WITH CONSTRUCTION PLANS TO THE PERMIT OFFICE FOR APPROVAL.

THE FINAL AREA OF ANY PAVEMENT TO BE REPLACED AND/OR OVERLAID SHALL BE DETERMINED AND MARKED OUT BY THE COUNTY.

FOR EACH PROJECT, ALL ACTUAL PLAN REVIEW AND INSPECTION COSTS, INCLUDING OVERTIME, SUPERVISION, TESTING OF MATERIALS AND EMERGENCY WORK, IF REQUIRED, SHALL BE BILLED TO THE PERMIT HOLDER ON A MONTHLY BASIS.

ANY ROAD CLOSURE SHALL BE IN COMPLIANCE WITH THE MICHIGAN MANUAL OF TRAFFIC CONTROL DEVICES.
[HTTP://MUTCD.FHWA.DOT.GOV](http://MUTCD.FHWA.DOT.GOV)

THE ATTACHMENTS LISTED BELOW ARE INCORPORATED BY REFERENCE AS PART OF THE CONDITIONS OF THIS PERMIT.

FINANCIAL SUMMARY PERMIT FEE \$0.00 PLAN REVIEW FEE..... \$0.00 PARK FEE..... \$0.00 OTHER FEE..... \$0.00 BOND..... \$0.00 INSPECTION DEPOSIT..... \$0.00 OTHER BOND \$0.00 TOTAL COSTS \$0.00 TOTAL CHECK AMOUNT \$0.00 CASHIER _____ DATE 1/1/2018	DEPOSITOR LETTER OF CREDIT DEPOSITO	APPROVED PLANS PREPARED BY PLANS APPROVED BY _____ DATE PLANS APPROVED 1/1/2018 REQUIRED ATTACHMENTS GENERAL CONDITIONS INDEMNITY AND INSURANCE ATTACHMENT RULES, SPECIFICATIONS AND PROCEDURES FOR PERMIT CONSTRUCTION - AVAILABLE ONLINE AT www.waynecounty.com/dps_engineering_cpoffice.htm (PERMIT VALID ONLY IF ACCOMPANIED BY ABOVE ATTACHMENTS)
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In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

01-24-18 WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES

PERMIT HOLDER / AUTHORIZED AGENT KURT HEISE	DATE	PREPARED BY
<BLANK> CONTRACTOR / AUTHORIZED AGENT	DATE	VALIDATED BY Ms. Janice Clarke DATE

PERMIT OFFICE
 33809 MICHIGAN AVE
 WAYNE, MI 48184,
 PHONE (734) 595-6504
 FAX (734) 595-6356

72 HOURS BEFORE ANY
 CONSTRUCTION. CALL
 Various Staff
 (734) 595-6504, Ext: 2009
 FOR INSPECTION



WAYNE COUNTY
DEPARTMENT OF PUBLIC SERVICES
 PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN

PERMIT No. A-18090	
ISSUE DATE 1/1/2018	EXPIRES 12/31/2018
REVIEW No.	WORK ORDER 79609

PROJECT NAME
 PLYMOUTH TWP - STREET SWEEPING

LOCATION
 VARIOUS ROADS ()

CITY/TWP
 PLYMOUTH TWP

PERMIT HOLDER
 CHARTER TOWNSHIP OF PLYMOUTH
 9955 N. HAGGERTY ROAD
 PLYMOUTH, MI 48170

CONTRACTOR

CONTACT
Kurt Heise (734) 354-3200

CONTACT
 <BLANK>

DESCRIPTION OF PERMITTED ACTIVIT (72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)

TO PERFORM STREET SWEEPING OPERATIONS WITHIN THE R.O.W. OF ROADS UNDER THE JURISDICITON OF WAYNE COUNTY DURING DAYLIGHT HOURS ONLY.

THE ATTACHMENTS LISTED BELOW ARE INCORPORATED BY REFERENCE AS PART OF THIS PERMIT.

FINANCIAL SUMMARY	DEPOSITOR	APPROVED PLANS PREPARED BY
PERMIT FEE \$0.00		PLANS APPROVED BY DATE PLANS APPROVED
PLAN REVIEW FEE..... \$0.00		
PARK FEE..... \$0.00		1/1/2018
OTHER FEE..... \$0.00		REQUIRED ATTACHMENTS
BOND..... \$0.00		GENERAL CONDITIONS
INSPECTION DEPOSIT..... \$0.00	LETTER OF CREDIT DEPOSITO	RULES, SPECIFICATIONS AND PROCEDURES FOR PERMIT CONSTRUCTION - AVAILABLE ONLINE AT
OTHER BOND \$0.00		www.waynecounty.com/dps_engineering_cpoffice.htm
TOTAL COSTS \$0.00		(PERMIT VALID ONLY IF ACCOMPANIED BY ABOVE ATTACHMENTS)
TOTAL CHECK AMOUNT \$0.00		
CASHIER DATE		
	1/1/2018	

In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

01-24-18 WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES

SHANNON PRICE **KURT HEISE** PERMIT HOLDER / AUTHORIZED AGENT DATE PREPARED BY

<BLANK> CONTRACTOR / AUTHORIZED AGENT DATE VALIDATED BY Ms. Janice Clarke DATE

PERMIT OFFICE 33809 MICHIGAN AVE WAYNE, MI 48184, PHONE (734) 595-6504 FAX (734) 595-6356
72 HOURS BEFORE ANY CONSTRUCTION. CALL Various Staff (734) 595-6504, Ext: 2009 FOR INSPECTION



WAYNE COUNTY
DEPARTMENT OF PUBLIC SERVICES
PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN

PERMIT No. A-18087	
ISSUE DATE 1/1/2018	EXPIRES 12/31/2018
REVIEW No.	WORK ORDER

PROJECT NAME
PLYMOUTH TWP. - SPECIAL EVENTS

LOCATION: VARIOUS CITY/TWP: PLYMOUTH TWP

PERMIT HOLDER: PLYMOUTH TOWNSHIP
9955 N. HAGGERTY ROAD
PLYMOUTH TWP, MI 481704673

CONTRACTOR: [BLANK]

CONTACT: **Kurt Heise** (734) 354-3200 CONTACT: <BLANK>

DESCRIPTION OF PERMITTED ACTIVIT *(72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)*

TO ALLOW TEMPORARY CLOSURE OF CERTAIN LOCAL AND COUNTY ROADS FOR A SPECIFIED PERIOD OF TIME IN ACCORDANCE WITH ALL GENERAL AND SPECIAL CONDITIONS OF THIS PERMIT.

REFER TO ATTACHEMENT: ANNUAL SPECIAL EVENTS PERMIT FOR MUNICIPALITIES TO CONDUCT PARADES, BLOCK PARTIES, MARATHONS, CELEBRATIONS AND FESTIVALS.

PERMIT TO INSTALL BANNERS WITHIN THE COUNTY ROAD RIGHT-OF-WAY.
PLEASE REFER TO ATTACHMENT: ANNUAL PERMIT FOR MUNICIPAL BANNERS

PERMIT HOLDER SHOULD CONTACT/INFORM THE LOCAL POLICE, HOSPITAL, FIRE MARSHAL, SCHOOL AND ANY OTHER LOCAL AGENCIES ARE/MAY BE AFFECTED BY THIS ROAD CLOSURE THREE (3) BUSINESS DAYS PRIOR TO SCHEDULED CLOSURE.

THE PERMIT HOLDER SHOULD CONTACT THE WAYNE COUNTY TRAFFIC OFFICE AT (734) 955-2154 THREE (3) WORKING DAYS PRIOR TO ANY CLOSURE.

THE CONTRACTOR/PERMIT HOLDER WILL SET UP AND MAINTAIN ALL BARRICADING AND SIGNS IN ACCORDANCE WITH THE MICHIGAN MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (HTTP://MUTCD.FHWA.DOT.GOV) AND WILL BE THE RESPONSIBILITY OF THE PERMIT HOLDER.

ALL ATTACHMENTS ARE INCORPORATED BY REFERENCE AS PART OF THIS PERMIT.

FINANCIAL SUMMARY PERMIT FEE \$0.00 PLAN REVIEW FEE..... \$0.00 PARK FEE..... \$0.00 OTHER FEE..... \$0.00 BOND..... \$0.00 INSPECTION DEPOSIT..... \$0.00 OTHER BOND \$0.00 TOTAL COSTS \$0.00 TOTAL CHECK AMOUNT \$0.00	DEPOSITOR LETTER OF CREDIT DEPOSITO	APPROVED PLANS PREPARED BY PLANS APPROVED BY DATE PLANS APPROVED 1/1/2018 REQUIRED ATTACHMENTS GENERAL CONDITIONS ANNUAL ROAD SPECIAL EVENTS FOR MUNICIPALITIES ANNUAL BANNER PERMIT ATTACHMENT FOR MUNICIPALITIES SAMPLE COMMUNITY RESOLUTION RULES, SPECIFICATIONS AND PROCEDURES FOR PERMIT CONSTRUCTION - AVAILABLE ONLINE AT www.waynecounty.com/dps_engineering_cpoffice.htm
CASHIER DATE 1/1/2018		(PERMIT VALID ONLY IF ACCOMPANIED BY ABOVE ATTACHMENTS)

In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

01-24-18 WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES

SHANNON PRICE **KURT HEISE** DATE PREPARED BY
 PERMIT HOLDER / AUTHORIZED AGENT

<BLANK> DATE VALIDATED BY Ms. Janice Clarke DATE
 CONTRACTOR / AUTHORIZED AGENT



**Wayne County Department of Public Services
Engineering Division – Permit Office**

**Annual Special Events for Municipalities
Road Closure/Detour Guidelines**

An Annual Permit granting permission to temporarily close a County road for a reasonable length of time for a parade, marathon, celebration, festival or similar activity, or to use a County road as a detour for traffic around such activity taking place on a non-County road may be issued by the Permit Office to a governing body of a city, incorporated village or township.

A permit, granting authorization to close County roads and to set detours over County roads may be issued if an annual Special Events Permit was previously executed with an associated blanket resolution. For each event, the Permit Holder shall submit a written request at least ten (10) business days prior to the commencement of a road closure. Each request shall be submitted on municipal letterhead and include the following information:

- a) The nature of the activity for which the permit is requested;
- b) The dates and times it is proposed to close and reopen the County road to traffic;
- c) The roads and/or portions of roads to be closed;
- d) The proposed detour route or routes, including a map if necessary to clearly describe the proposed detour.

The written request shall be sent to the following offices:

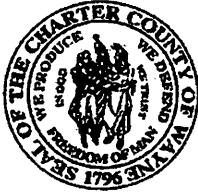
Wayne County Permit Office
33809 Michigan Ave
Wayne MI 48184

Wayne County Division of Roads
Traffic Operations Office
29900 Goddard Road
Romulus MI 48242

Upon approval of the request, a permit will be issue authorizing the special event activities.

Permit Conditions:

1. All roads temporarily closed under the permit shall be County local roads, as certified under Act 51, P.A. 1951, with residential frontage exclusive of section line (mile roads), quarter section line (collector roads) and border line roads.
2. Road closures authorized under the permit shall not be for the purpose of allowing private commercial activities such as advertising or the sale of goods, wares or produce.
3. The Permit Holder, at no expense to the County, shall provide any necessary police supervision.
4. Road closures authorized under the permit shall not have the effect of depriving property which is not adjacent to the section of road being closed from continuous uninterrupted access to the main public road system.
5. The closure or partial closure of the road and any detour route selected shall allow alternative routes for the reasonably safe and convenient movement of traffic.
6. Road closures authorized by the permit shall not exceed the approved duration, generally between 24 and 72 hours.
7. The Permit Holder shall, at no expense to the County, install, maintain and remove all traffic control devices required for the temporary road closure and detour routes.
8. All traffic control devices installed in conjunction with the road closure or partial closure and any detour route shall conform to the provisions of the current MMUTCD.
9. The Permit Holder shall, at its sole expense, immediately following conclusion of the permitted activity clean up and remove any litter, debris, refuse, etc., placed or left in the right-of-way as a result of the permitted activity. In the event that the Permit Holder fails to clean up as required, causing Wayne County to do the cleanup work, the Permit Holder shall reimburse Wayne County any costs incurred to restore the right-of-way.
10. The Permit Holder acknowledges that the County may, at its sole discretion, deny any road closure proposed under the permit.



**Wayne County Department of Public Services
Engineering Division – Permit Office
Banner Attachment for Municipalities
Guidelines**

Pursuant to MCL §247.323, a permit for installation of any banner to be placed within or over County road right-of-way may be issued to a governing body of a city, incorporated village or township. Commercial signs shall not be permitted within the right-of-way of any road under the jurisdiction of the Wayne County.

A permit, authorizing the placement of banners within the County right-of-way may be issued if an annual Special Events Permit was previously executed with an associated blanket resolution. For each event, the Permit Holder shall submit a written request at least ten (10) business days prior to the placement of banner(s). Each request shall be submitted on municipal letterhead and include the following information:

- a) The activity in connection with which the banner is to be placed;
- b) The location of the proposed installation, including distance to overhead traffic control devices;
- c) A description of the banner, including any legend or symbol thereon;
- d) The height of any overhead banner from the road surface to its lowest point;
- e) The dates the banner will be erected and removed. This period shall not exceed a time specified by the Permit Office. An acceptable period of time for banners to be in place is a total of three (3) weeks, except for Holiday decorations which may be in place for eight (8) weeks;
- f) Such other information as the Permit Office may deem necessary.

Upon approval of the request, a permit will be issue authorizing the special event activities.

Design & Placement Requirements

- a) Any banner shall be designed, installed and located so as to avoid danger to those using the road or undue interference with the free movement of traffic or maintenance operations.
- b) Any banner shall be securely fastened so as to have a minimum bottom height of 18 feet above the surface of the traveled way, shall be placed no closer than 100 feet in advance of flashing beacons or traffic control signals and shall be placed so as to not obstruct a clear view of traffic lights, signals or other traffic control devices.
- c) Banners shall not be attached to trees.
- d) No banner shall have displayed thereon any legend or symbol which may in any way be construed to advertise or otherwise promote the sale of or publicize any merchandise or commodity, or which may be construed to be political in nature.
- e) No banner shall have displayed thereon any device that is or purports to be an imitation of, resembles or may be mistaken for a traffic control device or which attempts to direct the movement of traffic.
- f) No banner shall be above ground figures, signs or other structures, objects or devices whether lit or unlit.
- g) Decorations shall not include flashing lights, reflective materials or other devices that may distract motorists.

Permit Conditions

- a) Any authorization may be revoked by the Permit Office if the banner placement becomes dangerous to those using the road or unduly interferes with the free movement of traffic or maintenance operations.
- b) The city, village or township making application shall faithfully fulfill all permit requirements.

An addendum authorization may be revoked by the Permit Office upon failure to comply with any permit conditions.

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 23, 2018**

**ITEM F.4
*ANNUAL MDOT RIGHT-OF-WAY
PERMIT
RESOLUTION #2018-01-23-03
PATRICK FELLRATH***



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: January 23, 2018

ITEM: Annual MDOT Right-of-Way Permit, Resolution #2018-01-23-03

PRESENTER: Patrick J. Fellrath, Director of Public Services

OTHER INDIVIDUALS IN ATTENDANCE: Kevin L. Bennett, Township Attorney

BACKGROUND: Township is required to apply for an annual permit from MDOT to perform work in the MDOT road right-of-way. As part of the permit application, the Township is required to pass a resolution as provided by MDOT.

Township Attorney reviewed the proposed resolution and general permit conditions. Proposed motion to conditionally approve resolution is based on his recommendation and consistent with past Township practice.

ACTION REQUESTED: Approve

BUDGET/ACCOUNT NUMBER: n/a

RECOMMENDATION: Approve with a reservation of rights to challenge the indemnification provisions of the permit.

MODEL RESOLUTION: I move to approve Resolution Number 2018-01-23-03 and authorize the signature of same with a cover letter to be sent reserving the Township's right to challenge the indemnification provisions of the Permit as beyond the authority of the Township.

ATTACHMENTS: Cover Letter to MDOT; Resolution; Permit Conditions

PERFORMANCE RESOLUTION FOR GOVERNMENTAL AGENCIES

Resolution #2018-01-23-03

This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way", or an "Annual Application and Permit for Miscellaneous Operations Within State Highway Right of Way".

RESOLVED WHEREAS, the Charter Township of Plymouth
(city, village, township, etc.)

hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the GOVERNMENTAL AGENCY is performed by a contractor, the GOVERNMENTAL AGENCY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the GOVERNMENTAL AGENCY. Failure of the GOVERNMENTAL AGENCY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.
4. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

- 5. The GOVERNMENTAL AGENCY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.
- 6. With respect to any activities authorized by a PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
- 7. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
- 8. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

Title and/or Name:

 Kurt Heise, Township Supervisor

 Patrick Fellrath, Director of Public Services

 Dan Hamann, Department of Public Works (DPW) Foreman

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the Board of Trustees

 (Name of Board, etc)
 of the Charter Township of Plymouth of Wayne

 (Name of GOVERNMENTAL AGENCY) (County)

at a regular meeting held on the 23rd day
 of January A.D. 2018.

Signed _____ Title Supervisor
Kurt Heise

This permit is issued subject to the following conditions:

1. This permit grants to the permittee only those rights specifically stated and no other. Maintenance work within the trunkline right of way may require a separate permit unless authorized within the scope of the annual permit.
2. Issuance of this permit does not relieve permittee from meeting any and all requirements of law, or of other public bodies or agencies. The permittee shall be responsible for securing including but not limited to any other permissions including or required by law including but not limited to cities, villages, townships, corporations, or individuals for the activities hereby permitted.
3. The permittee agrees as a condition of this permit to:
 - a. Have in the permittee's or the permittee's representative's possession on the job site at all times the approved permit, advanced notice and any necessary plans or sketches.
 - b. Submit Advance Notice through the online Construction Permit System (CPS) at least five (5) working days prior to commencement of any operations covered by this permit. No work shall start until an approved Advance Notice is emailed to the permittee.
 - c. Perform no work except emergency work, unless authorized by the Department, on Saturdays, Sundays, or from 3:00 p.m. on the day proceeding until the normal starting time the day after the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.
 - d. Provide and maintain all necessary precautions to prevent injury or damage to persons and property from operations covered by this permit.
 - e. Furnish, install and maintain all necessary traffic controls and protection during permittee's operations in accordance with the Michigan Manual of Uniform Traffic Control Devices and any supplemental specifications set forth herein.
 - f. Notify the Department of completion of work authorized by this permit through CPS, so that final inspection may be made and surety deposit released (where applicable). Surety deposit will not be released until the work authorized by the permit has been completed and inspected, and all inspection charges billable to the permittee are paid.
4. Nothing in this permit shall be construed to grant any rights what so ever to any public utilities, except as to the consent herein specifically given, nor to impair any existing rights granted in accordance with the constitution or laws of this state.
5. Any operations in the trunkline right of way not covered by permit and the appropriate Department specifications are in violation of the jurisdictional authority of the Department, with respect to the control of the trunkline right of way, unless approved by the Department. Any change or alteration in the permit activities requires prior approval of the Department and may require a new permit.
6. Performance of the requirements of this permit is the responsibility of the permittee. The permittee shall complete all operations for which this permit is issued in accordance with the conditions of this permit, by the specified completion date. The permittee shall meet all requirements of the current Department Standard Specifications for Construction, and the Supplemental Specifications set forth on/or incorporated as a part of this permit.
7. The construction, operation and maintenance of the facility covered by this permit shall be performed without cost to the Department unless specified herein. The permittee shall be responsible for the cost of restoration of the state trunkline and right of way determined by the Department to be damaged as a result of the activities of the permittee.
8. Facilities allowed on state trunkline right of way shall be placed and maintained in a manner which will not impair the state trunkline or interfere with the reasonable safe and free flow of traffic. Failure of the permittee to maintain the facilities located within the State trunkline right of way so as not to interfere with the operation, maintenance or use of the state trunkline by the traveling public may result in revocation of the permit.
9. The permittee is solely and fully responsible for all activities undertaken pursuant to the permit. Any and all actions by the Department and those governmental bodies performing permit activities for the Department pursuant to a maintenance contract, including but not limited to any approved reviews and inspections of any nature, permit issuing, and final acceptance or rejection of the work or activity authorized by the permit shall not be construed as a warranty or assumption of liability on the part of the Department or those governmental bodies. It is expressly understood and agreed that any such actions are for the sole and exclusive purposes of the Department and the governmental bodies acting in a governmental capacity. Any such actions by the Department and governmental bodies will not relieve the permittee of its obligations hereunder, nor are such actions by the Department and the governmental bodies to be construed as a warranty as to the propriety of the permittee's performance. The permittee shall indemnify and save harmless the State of Michigan, Michigan Transportation Commission, the Department and all officers, agents and employees thereof, and those governmental bodies performing permit activities for the Department and all officers, agents and employees thereof, pursuant to a maintenance contract, against any and all claims for damages arising from operations covered by this permit except claims resulting from the sole negligence or willful acts or omissions of said indemnities, its agent, or employees. In addition, permittee upon request shall furnish proof of insurance coverage for the term of this permit in an amount pre-specified.
10. The permittee or representative must ensure that all insurance policies and binders include an endorsement by which the insurer agrees to notify the Department in writing at least 30 days before there is a cancellation or material change in coverage. The permittee or representative must stop operations if any insurance is cancelled or reduced, and must not resume operations until new insurance is in force. The State of Michigan, Michigan Transportation Commission, Department of Transportation, and governmental bodies performing permit activities under a maintenance contract, and all officers, agents, and employees of all the above, for claims arising out of, under, or by reason of operations covered by the permits issued to the permittee.
11. This permit is not assignable and not transferable unless specifically agreed to by the Department.
12. The permittee, upon request of the Department, shall immediately remove, cease operations, and surrender this permit, or alter or relocate, at the permittee's own expense, the facility for which this permit is granted. Upon failure to do so, the Department may take any necessary action to protect the trunkline interest and the permittee shall reimburse the Department for its costs in doing same. The permittee expressly waives any right to claim damages or compensation in the event this permit is revoked.

13. The permittee shall, upon request by the Department, furnish a performance surety deposit in the form of a bond, cash, certified check, or (when authorized by the Department) an irrevocable letter of credit in such amount as deemed necessary by the Department to guarantee restoration of the trunkline highway or performance under the conditions of the permit.
14. The permittee hereby acknowledges and agrees that the Department has the right to demand completion by the permittee, or the performance surety, or to complete any uncompleted activity authorized by this permit which adversely affects the operation and/or maintenance of the state trunkline highway, or which is not completed by the expiration date of the permit, including:
 - a. Completion of construction of driveway and/or approach (not authorized by annual permit).
 - b. Removal of materials.
 - c. Restoration of the trunkline facilities and right of way as necessary for the reasonably safe and efficient operations of the trunkline highway.

The permittee further agrees to immediately reimburse the Department in full for all such costs incurred by the Department upon receipt of billing, and that upon failure to pay, the Department may effect payment with the performance surety deposit. Should the surety deposit be insufficient to cover expenses incurred by the Department, the permittee shall pay such deficiency upon billing by the Department. If the surety deposit exceeds the expense incurred by the Department, any excess will be returned or released to the depositor upon completion of the work to the satisfaction of the Department.
15. The Department reserves the right during the time any or all of the work is being performed to assign an inspector to protect the trunkline interest, and to charge the permittee all such costs incurred. In addition, the permittee may be billed any engineering and review fees incurred by the Department or its agent in connection with the work covered by this permit.
16. **Emergency Operations:** In time of disaster or emergency, or when utility lines or facilities are so damaged as to constitute a danger to life and/or property of the public, access to the same may be had by the most expeditious route. Work is to be completed in a manner which will provide the traveling public with maximum possible safety and minimize traffic distribution. Notice of such situations shall be given to the nearest police authority and the department as soon as can reasonably be done under the circumstances. During normal Department work hours, the facility owner shall advise the Department of any operations within right of way which affect traffic operations or the highway structure or facilities prior to performance of the work. After normal Department work hours, the permittee, at the beginning of the first working day after the emergency operation, shall advise the Department of any operations which affect traffic operations or the highway structures and facilities. If determined necessary by the Department, the permittee shall secure an individual permit for such work after notification.
17. Upon the Department's request, as built drawings of work performed will be furnished to the Department within 30 days after completion of the work.
18. The permittee shall give notice to public utilities in accordance with Act 174 of 2013, as amended, and comply with all applicable requirements of this act. The permittee shall also comply with requirements of Act 451, P.A. of 1994, as amended.
19. The permittee acknowledges that the Department is without liability for the presence of the permittee's facility which is located within the trunkline right of way. Acceptance by the Department of work performed, and/or notice of termination of performance obligations for the surety and/or the permittee do not relieve the permittee of full responsibility for the permittee's work or for the presence of the permittee's facility in the trunkline right of way.
20. Where the Department has accepted an Indemnification Commitment in lieu of bond and/or insurance policies, such commitment is incorporated into this permit by reference.
21. It is illegal to discharge substances other than storm water into the Department's storm sewer system unless permission has been obtained in writing for other discharges.
22. The permittee shall be responsible for obtaining information on permitted environmental site closures within MDOT right of way. MDOT has implemented a program that allows environmental contamination to remain within the right of way by use of a permit. Issued permit information can be obtained from the Region/TSC in which the permit is issued. If the permittee will encounter a site area identified as a site closure permit area, the permittee shall follow instructions and conditions set forth in Supplemental Specifications #3 and specifications found in form 2205-C, "Special Conditions for Underground Construction".

SUPPLEMENTAL SPECIFICATIONS

1. **Construction and Maintenance of Facilities** – To construct and maintain utility crossings of limited access highways, access for the utility's service vehicles may be from county roads, service roads, and openings authorized in limited access right of way fences. The construction of utilities across limited access highways should be for the purpose of serving a general area rather than providing individual services, unless extenuating circumstances necessitate such crossings.

Equipment, vehicles or personnel will not operate within a distance of 30 feet from the edge of the pavement of roadways or ramps on limited access highways. At locations where utilities have been constructed in medians having a width greater than 80 feet or have otherwise been allowed to remain or to be constructed in limited access right of way, ingress and egress shall be by such routes as specified by the Department, which may also specify additional safety provisions.

2. **Restoration**- Restoration of the trunkline highway and right of way will be such that it will provide a condition equal to or better than the original condition, in accordance with Michigan Department of Transportation Standard Specifications.
3. **Excavation and Disposal of Excavated Material** – The permittee shall provide and place the necessary sheeting, shoring and bracing required to prevent caving, loss or settlement of foundation material supporting the pavement, or any other highway installation such as sewers, culverts, etc. The permittee shall assume the full responsibility for this protection and shall not proceed in these areas before approval of the methods by the Department.

Construction equipment and excavating material shall not be stocked in such locations that it creates a traffic hazard or interferes with the flow of traffic; and on limited access highways, shall be a minimum of 30 feet from the traveled way. Sod and topsoil shall be stacked separately from other excavated material. The permittee shall dispose of all surplus and unsuitable material outside of the limits of the highway, unless the permit provides for disposal at approved locations within right of way. In the latter case, the material shall be leveled and trimmed in an approved manner.

When the permittee is excavating within trunkline right of way and discovers existing contaminated soil and/or an abandoned underground storage tank, special permit specifications entitled "Special Conditions for Underground Construction" (Form 2205-C) shall apply.

4. **Utility Cuts, Trenches and Pavement Replacement** – Utility crossing by pavement cutting and removal are generally prohibited. If extenuating circumstances make tunneling, boring and jacking impractical pavement cutting may be used with approval of the Department. All utility cuts, trenching and pavement replacement shall comply with the requirements of the Standard Specifications and the Standard Plan "Utility Cuts, Trenches and Pavement Replacement". Unless otherwise specified, cuts in concrete residential and commercial drives shall be as above; except that the patch width shall be a minimum of 3 feet and the remaining slab from patch to existing joint shall be a minimum of 3 feet. Backfill shall be made with sand-gravel as specified in the Standard Specifications, unless otherwise directed. After the backfill has been placed and compacted by controlled density method, the pavement shall be replaced with new pavement of the original type and quality, unless at the season of the year when it is not feasible to replace pavement in kind. In this case, a temporary surface of bituminous material shall be placed with Department approval and later replaced with pavement of the original type at the applicant's expense. Other pavement types may be allowed with prior approval of the Department.

5. **Crossing Roadbed by Tunneling or Boring and Jacking** – All crossing of roadbed operations involving tunneling, boring and jacking shall comply with the Department's special provisions for such work.

6. **Backfilling and Compacting Backfill** – Unless otherwise specified, all trenches, holes and pits shall be filled with sound earth or with sand-gravel if so provided, placed in successive layers not more than 9 inches in depth, loose measure, and each layer shall be thoroughly compacted by tamping. All backfill compaction will be subject to check by the controlled density method.

7. **Depth of Cover Method**- Unless otherwise authorized, pipes shall be placed to a depth that will provide not less than 4 feet of cover between the top of the roadway surface and the pipe, 3 feet cover below the ditch line and the pipe.

8. **Trees:**

- a. The permittee is responsible for obtaining permission from abutting owners when trimming or removing trees on easement right of way.
- b. Tree removal or trimming may be undertaken only after submission of an "Advance Notice" through CPS, a field review by the Region Resource Specialist and an approved copy of the advanced notice is e-mailed to the permittee.
- c. Limbs, logs, stumps and litter shall be disposed of in a manner acceptable to the Department.
- d. Tree roots shall be bored a distance of one foot for each one inch of trunk diameter for underground utility installations

9. **Aerial Wire Crossings** – Vertical clearance of wires, conductors and cables over state trunkline shall not be less than required by Section 232 of the National Electrical Safety Code, except in no case shall the under-clearance below any wire, conductor, or cable, under any temperature or loading condition, be less than eighteen feet (18').

**HEMMING, POLACZYK, CRONIN,
WITTHOFF, BENNETT & DEMOPOULOS, P.C.**

Counselors at Law
217 West Ann Arbor Road
Suite 302
Plymouth, Michigan 48170

KEVIN L. BENNETT

(734) 453-7877
FAX (734) 453-1108

kbennett@hpcswb.com

January 5, 2018

Michigan Department of Transportation
Taylor Transportation Service Center
6510 Telegraph Road
Taylor, MI 48180-3923
Attn.: Andrea L. Jones
Utility and Permit Technician

**RE: Charter Township of Plymouth
Performance Resolution for Governmental Agencies**

To the Michigan Department of Transportation:

Be advised that this office is general counsel to the Charter Township of Plymouth. I have reviewed the General Conditions set forth in MDOT Form 2205-1 (08/17), and it contains indemnification provisions.

Be advised that the Charter Township of Plymouth does not have the authority to enter into an indemnification agreement because it would be an unlawful loan of credit. In *Solomon v Department of State Highways & Transp*, 131 Mich App 479; 345 NW2d 717 (1984), the court of appeals held that the credit of the state (and by extension its municipalities) cannot be used as a guarantee or surety in favor of any person, association, or corporation, public or private. Further, in *Michigan Mun Liability & Prop Pool v Muskegon County Bd of County Rd Comm'rs*, 235 Mich App 183; 597 NW2d 187 (1999), the court held that the road commission did not have the authority to enter into an agreement to indemnify a city and its engineer. As such, the Charter Township of Plymouth may not indemnify another entity.

To the extent that the Charter Township of Plymouth Board of Trustees adopts a resolution to accept the annual permit, and to the extent that the General Conditions, or any other form, purport that the Charter Township of Plymouth is indemnifying the State of Michigan or

any other entity, the Charter Township of Plymouth disputes the validity of such indemnification provisions, and reserves the right to challenge such provisions.

Respectfully,



Kevin L. Bennett

cc: Kurt Heise, Supervisor
Patrick Fellrath, Director of Public Utilities

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 23, 2018**

**ITEM F.5
*PURCHASE OF FORD F-150
PICK-UP TRUCK FOR DPW
RESOLUTION #2018-01-23-04
PATRICK FELLRATH***



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: January 23, 2018

ITEM: Purchase of 2018 Ford F150 Pickup Truck, Resolution #2018-01-23-04

PRESENTER: Patrick J. Fellrath, Director of Public Services

BACKGROUND:

DPW requests purchase of one (1) pickup truck to replace 2009 Ford Escape assigned to DPW Foreman.

The proposed vehicle is subject to State of Michigan MiDeal governmental pricing.

Specifications are attached for your review.

ACTION REQUESTED: Approve

BUDGET/ACCOUNT NUMBER: Water & Sewer / 592-172-978.000

MODEL RESOLUTION: I move to approve the purchase of a 2018 Ford 150 pickup truck from Signature Ford Lincoln in the amount of \$29,148.00 per the attached quote and specifications, for use by the DPW Foreman, Resolution #2018-01-23-04.

ATTACHMENTS: Quote and Specifications

Moved By _____ Seconded By _____

ROLL CALL:

___ Vorva ___ Curmi, ___ Clinton, ___ Heitman, ___ Doroshewitz, ___ Dempsey, ___ Heise



January 12, 2018

Plymouth Township, Building Department
Attn: Steve Melow
9955 N. Haggerty Road
Plymouth, MI 48170

Dear Steve Melow:

Price on 2018 Vehicle State of Michigan (MIDEAL) Contract# 071B7700180
and Macomb County Contract# 71-15 Bid:

2018 Ford F150 Super Cab 4x4 Pickup 6 ½' Box in White	\$27,748.00 ea
Strobe Light Package	\$1,400.00 ea
Total Delivered Price	\$29,148.00

Standard Service Contract: 36,000 miles or 36 months factory Bumper to Bumper Warranty and 60,000miles 60 months Powertrain Warranty . Service to be handled by your local Ford Dealer.

Order Cutoff Date: TBD.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. A \$9.50 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-FLEET (923-5338)

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

Macomb#71-15 T.1, T.2, T.3
2018 F-150
Reg. Cab, SuperCab XL
Major Standard Equipment

MECHANICAL

- 3.3L V6 PFDI with Auto Start-Stop Technology and Flex-Fuel Capability (standard 4x2/4x4; NA with 163.7" WB)
 - 2.7L V6 EcoBoost® with Auto Start-Stop Technology (standard 4x2 with 163.7" WB)
 - 5.0L V8 with Auto Start-Stop Technology and Flex-Fuel Capability (standard 4x4 with 157" or 163.7" WB)
 - 4x4 Electronic-Shift-On-the-Fly (ESOF) with Neutral Towing Capability
 - Axle, Front-Independent Front Suspension (IFS)
 - Brakes – 4-Wheel Disc with ABS
 - Electronic Six-Speed Automatic Transmission with Selectable Drive Modes: Normal/Tow-Haul/Sport (standard w/3.3L V6 PFDI)
 - Electronic Ten-Speed Automatic Transmission with Selectable Drive Modes: Normal/Tow-Haul/Snow-Wet/EcoSelect/Sport (standard w/3.5L V6 EcoBoost®, 2.7L V6 EcoBoost®, & 5.0L V8 engines)
 - Fail-Safe Cooling
 - Jack
 - Electric Parking Brake
 - SelectShift® Automatic Transmission with Progressive Range Select
 - Shock Absorbers, Gas – Heavy-Duty, Front
 - Shock Absorbers, Gas – Heavy-Duty, Outboard Mounted, Rear
 - Springs, Front – Coil
 - Springs, Rear – Leaf, Two-Stage Variable Rate
 - Stabilizer Bar, Front
 - Steering – Power, Rack-and-Pinion
- EXTERIOR**
- 17° Degree Rear-Door (SuperCab)
 - Bumper and Fascia, Front – Black
 - Bumper, Rear – Black
 - Cargo Lamp – integrated with Center High-mounted Stop Lamp (CHMSL)
 - Daytime Running Lamps (DRL) (On/Off Cluster Controllable)
 - Easy Fuel® Capless Fuel - Filler
 - Exhaust – Single Rear
 - F-150 Fender Badge
 - Fuel Tank
 - Standard Range 23 Gallon (Regular Cab and SuperCab)
 - Fully Boxed Steel Frame
 - Grille – Black Two Bar Style with Black Nostrils and Black Surround
 - Handles, Black – Door and Tailgate with Black Bezel
 - Hooks – Pickup Box Tie-Down, four (4)
 - Hooks – Front Tow 4x4, two (2)
 - Mirrors, Sideview – Manual-folding, Manual Glass with Black Skull Caps
 - Spare Tire Carrier – Rear Under Frame
 - Spare Tire/Wheel Lock
 - Stone Cuffs, Front & Rear
 - Tailgate – removable with key lock
 - Tires
 - 245/70R 17 BSW all-season tires (A/S) BSW 4x2
 - 265/70R 17 OWL all/season/all-terrain tires (A/S A/T) 4x4
 - Trailer Sway Control
 - Trailer Towing – 4-pin wiring, ball mounting provisions in rear bumper
 - Wheels – 17" Silver Steel

- Wipers – Intermittent speed Late Availability for Flex-Fuel Capability

INTERIOR/COMFORT

- 1st Row Manual Windows
 - 2nd Row Fixed Windows (SuperCab)
 - 2.3" Productivity Screen in Instrument Cluster
 - 4.2" Center - stack Screen w/Audio Controls
 - Air Conditioning Registers – Black Vanes with Chrome Knob
 - Auxiliary Audio Input Jack (NA w/SYNC®)
 - Black Vinyl Floor Covering
 - Cupholder, deployable – under 20% seat
 - Dome Light
 - Fade- to-Off Interior Lighting
 - Gauges and Meters – Fuel, Oil Pressure, Transmission Temperature and Engine Coolant Temperature Gauges; Speedometer, Odometer and Tachometer
 - Grab Handles
 - Front – A-Pillar, Driver and Passenger Side
 - Horn – Dual-Note
 - Manual Air Conditioning, Single Zone
 - Manual Locks
 - Outside Temperature Display
 - Powerpoint 12V – Front
 - Rear-window with Fixed Glass and Solar Tint
 - Rearview Mirror, Day/Night
 - Scuff Plate, Driver and Front-Passenger Doors
 - Seat, Front
 - Vinyl 40/20/40
 - 2-Way manual driver/passenger
 - Armrest
 - Seat, Rear
 - Vinyl
 - 60/40 flip-up split seat (SuperCab)
 - Steering Wheel, Black Urethane – Manual Tilt/Telescoping and Manual Locking
 - Visor, Driver Side; Visor with Mirror, Passenger-Side
- SAFETY/SECURITY**
- AdvanceTrac® w/RSC® (Roll Stability Control™)
 - Airbags
 - Driver and Passenger Front Airbags
 - Driver and Passenger Seat-Mounted Side Airbags
 - Safety Canopy® Side-Curtain Airbags (1st and 2nd row coverage)
 - Curve Control
 - Halogen Headlamps
 - Rainlamp Wiper Activated Headlamps
 - Rear View Camera with Dynamic Hitch Assist
 - Seat Belts, Active Restraint System (ARS). Three-point Manual Lap/Shoulder Belts with Height Adjusters, Pretensioners & Energy Mgmt Retractors on Outside Front Positions. Includes Autolock Features for Child Seats
 - SecuriLock® Passive Anti-Theft System (PATS)
 - SOS Post-Crash Alert System™
 - Tire Pressure Monitoring System (TPMS)
- DRIVER ASSIST TECHNOLOGY**
- Autolamp – Auto On/Off Headlamps
- FUNCTIONAL**
- AM/FM Stereo (speakers; four (4) with Regular Cab, six (6) with SuperCab)
 - Hill Start Assist

XL 100A Regular Cab 8 Ft. Box

[] Base Price F1C 4x2	(3.3L PFDI V6 engine 6100 GVWR 1900 PAYLOAD) 99B/446 (T.1)	\$19,670.00
[] Base Price F1C 4x2	(2.7L V6 EcoBoost™ engine 6100 GVWR 1800 PAYLOAD) 99P/44G	\$20,888.00
[] Base Price F1C 4x2	(5.0L 4V FFV V8 engine 6750 GVWR 2360 PAYLOAD) 99S/44G (T.2)	\$20,946.00
[] Base Price F1C 4x2	(3.5L V6 EcoBoost™ engine 7050 GVWR 2060 PAYLOAD) 99G/44G	\$22,252.00
[] Base Price F1E 4x4	(3.3L PFDI V6 engine 6100 GVWR 1670 PAYLOAD) 99B/446	\$23,239.00
[] Base Price F1E 4x4	(2.7L V6 EcoBoost™ engine 6250 GVWR 1700 PAYLOAD) 99P/44G	\$24,037.00
[] Base Price F1E 4x4	(5.0L 4V FFV V8 engine 6950 GVWR 2300 PAYLOAD) 99S/44G (T.3)	\$24,045.00
[] Base Price F1E 4x4	(3.5L V6 EcoBoost™ engine 7050 GVWR 2330 PAYLOAD) 99G/44G	\$25,401.00

XL 100A Super Cab 6.5 Ft. Box

[] Base Price X1C, 4x2	(3.3L PFDI V6 engine 6100 GVWR 1680 PAYLOAD) 99B/446	\$20,880.00
[] Base Price X1C, 4x2	(2.7L V6 EcoBoost™ engine 6250 GVWR 1740 PAYLOAD) 99P/44G	\$21,678.00
[] Base Price X1C, 4x2	(5.0L 4V FFV V8 engine 6900 GVWR 2330 PAYLOAD) 99S/44G	\$22,556.00
[] Base Price X1C, 4x2	(3.5L V6 EcoBoost™ engine 6900 GVWR 2280 PAYLOAD) 99G/44G	\$23,042.00
[] Base Price X1E, 4x4	(3.3L PFDI V6 engine 6300 GVWR 1660 PAYLOAD) 99B/446	\$23,907.00
[] Base Price X1E, 4x4	(2.7L V6 EcoBoost™ engine 6500 GVWR 1740 PAYLOAD) 99P/44G	\$24,743.00
[x] Base Price X1E, 4x4	(5.0L 4V FFV V8 engine 7050 GVWR 2230 PAYLOAD) 99S/44G	\$25,583.00
[] Base Price X1E, 4x4	(3.5L V6 EcoBoost™ engine 7050 GVWR 2170 PAYLOAD) 99G/44G	\$26,069.00

XL 100A Super Cab 8 Ft. Box

[] Base Price X1C, 4x2	(2.7L V6 EcoBoost™ engine 6500 GVWR 1910 PAYLOAD) 99P/44G	\$21,982.00
[] Base Price X1C, 4x2	(5.0L 4V FFV V8 engine 7000 GVWR 2330 PAYLOAD) 99S/44G	\$22,833.00
[] Base Price X1C, 4x2	(3.5L V6 EcoBoost™ engine 7050 GVWR 2290 PAYLOAD) 99G/44G	\$23,345.00
[] Base Price X1E, 4x4	(5.0L 4V FFV V8 engine 7000 GVWR 2060 PAYLOAD) 99S/44G	\$25,847.00
[] Base Price X1E, 4x4	(3.5L V6 EcoBoost™ engine 7050 GVWR 2030 PAYLOAD) 99G/44G	\$26,358.00

XL 100A Heavy Duty Payload Package (627) 8 Ft. Box

Package Includes: 17" Silver Steel Heavy Duty Wheels, Upgraded springs, radiator and auxiliary transmission oil cooler, 9.75" gear set, 3.73 Electronic Locking Rear Axle, Trailer Towing package, and LT245/70R17E BSW All-Terrain Tires

Regular Cab Heavy Duty Payload Package

[] Base Price F1C, 4x2	(5.0L 4V FFV V8 engine 7600 GVWR 3070 PAYLOAD) 99S/44G	\$23,577.00
[] Base Price F1C, 4x2	(3.5L V6 EcoBoost™ engine 7600 GVWR 3040 PAYLOAD) 99G/44G	\$24,809.00
[] Base Price F1E, 4x4	(5.0L 4V FFV V8 engine 7600 GVWR 2680 PAYLOAD) 99S/44G	\$26,676.00
[] Base Price F1E, 4x4	(3.5L V6 EcoBoost™ engine 7600 GVWR 2820 PAYLOAD) 99G/44G	\$27,358.00

Super Cab Heavy Duty Payload Package

[] Base Price X1C, 4x2	(5.0L 4V FFV V8 engine 7600 GVWR 2790 PAYLOAD) 99S/446G	\$24,620.00
[] Base Price X1C, 4x2	(3.5L V6 EcoBoost™/engine 7600 GVWR 2770 PAYLOAD) 99G/44G	\$25,302.00
[] Base Price X1E, 4x4	(5.0L 4V FFV V8 engine 7600 GVWR 2540 PAYLOAD) 99S/44G	\$27,634.00
[] Base Price X1E, 4x4	(3.5L V6 EcoBoost™ engine 7600 GVWR 2520 PAYLOAD) 99G/44G	\$28,315.00

<u>Available Options</u>		<u>Option Code</u>	<u>Price</u>
<input type="checkbox"/>	Cloth 40/20/40 Split Bench Seats	CG	N/C
<input type="checkbox"/>	Cloth 40/Console/40 Front Bucket Seats w/Center Console (SuperCab Only)WG		295.00
<input type="checkbox"/>	Manual Driver Lumbar	90L	40.00
<input type="checkbox"/>	36 Gallon Fuel Tank	655	445.00
<input type="checkbox"/>	LT245/70R17E BSW All-Terrain (A/T) Tires	T7C	295.00
<input type="checkbox"/>	CNG/Propane Gaseous Engine Prep Pack (req. 995 5.0L V8 engine)	98G	315.00
<input checked="" type="checkbox"/>	Trailer Tow Package	53A	995.00
<input type="checkbox"/>	Trailer Towing Package with Integrated Trailer Brake Controller	53A/67T	1270.00
<input type="checkbox"/>	Pro Trailer Backup Assist (Includes Tailgate LED and 4.2" LCD productivity screen in instrument cluster, Power Equipment Group (85A), and Trailer Towing Package.(53A/53C))	47E/76C/85A/53B/53A	2800.00
<input type="checkbox"/>	Reverse Sensing System (Must Order Trailer Towing Package)	76R	275.00
<input type="checkbox"/>	Axle Locking Rear	XL_	570.00
<input type="checkbox"/>	Front / Rear Chrome Bumper with Fog Lamps	17C	315.00
<input type="checkbox"/>	Chrome Appearance Package (17" Silver Painted Aluminum Wheels, Chrome Front and Rear Bumpers and Fog Lamps)	86A	775.00
<input type="checkbox"/>	AM/FM Stereo/Clock/Single-CD	58B	290.00
<input type="checkbox"/>	Cruise Control	50S	225.00
<input type="checkbox"/>	Cruise Control with SYNC	50S/52P	645.00
<input type="checkbox"/>	Power Equipment Group, Power Locks/Windows, w/Keyless Entry, Power Mirrors, Reg. Cab Only	85A	970.00
<input checked="" type="checkbox"/>	Power Equipment Group, Power Locks/Windows, w/Keyless Entry, Power Mirrors, SuperCab Only	85A	1170.00
<input type="checkbox"/>	Mirrors Sideview Manual-folding, Power Glass with Heat, Turn Signal Auto-Dimming Feature (Driver's Side), High-Intensity LED Security Approach Lamps, LED Side-mirror Spotlights and Black Skull Caps Only Available with Power Equipment Group (85A)	54R/59S	480.00
<input type="checkbox"/>	Skid Plates 4x4 Only	413	160.00
<input type="checkbox"/>	Snow Plow Prep (4x4, and Available w/5.0L Engine Only)	68P	50.00
<input type="checkbox"/>	Rear Window, Privacy Glass with Defroster	57Q/924	320.00
<input type="checkbox"/>	Black Platform Running Boards	18B	250.00
<input type="checkbox"/>	Black Step Bars (Regular Cab Only)	18E	300.00
<input type="checkbox"/>	100V/400W Outlet (Super Cab Only)	91V	200.00
<input type="checkbox"/>	Fog Lamps	59S	140.00
<input type="checkbox"/>	Tailgate Step	63T	375.00
<input type="checkbox"/>	Pickup Box Access Steps (6.5' or 8' styleside box only)	63S	325.00
<input type="checkbox"/>	Daytime Running Lights	942	50.00
<input type="checkbox"/>	Engine Block Heater	41H	90.00
<input type="checkbox"/>	Back up Alarm System	85H	125.00
<input type="checkbox"/>	Front License Plate Holder	153	N/C
<input type="checkbox"/>	Color-Coordinated Carpet w/Carpeted Floor Mats	168	145.00
<input type="checkbox"/>	Spray in Bedliner	96W	495.00
<input type="checkbox"/>	Bed Liner – Plastic, Drop-in (NA w/ Cable Lock – 47S)	96P	350.00
<input type="checkbox"/>	LED Warning Strobes – Amber (Includes Center High-Mounted Stop Light	94S	675.00

TOTAL \$27,748.00 ea

Colors & Trim Availability:

<u>Exterior</u>		<u>Interior</u>
Shadow Black	(G1)	[]
Oxford White	(YZ)	[x]
Magnetic	(J7)	[]
Race Red	(PQ)	[]
Blue Jeans	(N1)	[]
Ingot Silver	(UX)	[]
Stone Gray	(D1)	[]
Lightning Blue	(N6)	[]

SPECIAL PAINT

School Bus Yellow Add \$730.00	[84S53]	[]
Omaha Orange Add \$595.00	[W5684E]	[]

28130 Groesbeck Hwy.
Roseville, MI 48066
(586) 774-4900



Fax: (586) 772-1280
e-mail: dpetit@nbctruckequip.com
Web Site: www.nbctruckequip.com

SALES ORDER

August 31, 2017

Ref: Plymouth Twp, Strobe Package

Customer: Signature Ford
Address: 1960 East Main Street
City/State: Owosso, MI 48867
Attention: Bill Campbell
bcampbell@signatureautogroup.com
Phone: 888-923-5338

Fax: 517-625-5832

P.O.:
Terms: COD
Salesman: David Petit
Via: NBC P&D

Year: 2017/18 Make: Ford Model: F150 or Escape

**Federal Signal LED AMBER MINI LIGHT BAR
ROOF MOUNTED**

**FOUR CORNER STROBE LIGHTS
6 DIODE LED AMBER LIGHTS
SURFACE MOUNTED
[2] ON FRONT GRILL
[2] AT REAR**

LABELED & LIGHTED SWITCH AT DASH TO OPERATE ALL LIGHTS

Complete package installed fob dealership.....\$1,400.00

**David R. Petit, Sales Representative
NBC TRUCK EQUIPMENT, Inc.**

FOR ORDER ACCEPTANCE:

Purchased By: _____ Date: _____

**Plymouth Township
9955 N. Haggerty
Plymouth, MI 48170
Phone: 734-354-3200**

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 23, 2018**

**ITEM F.6
*APPLICATION FOR HISTORICAL
MARKER*
TRUSTEE DEMPSEY**



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: January 23, 2018

ITEM: Approval of application and placement for Michigan Historical Marker

PRESENTER: Trustee Jack Dempsey

BACKGROUND: State Law provides that a township board may raise and appropriate money for the purpose of fostering any activity or project which, in the opinion of the board, tends to advance the historical interests of the township.

The Arts, Recreation & Heritage Committee of the Citizens Advisory Council recommended that the Board seek approval of the State of Michigan for a historical marker to commemorate the history of Plymouth Township. No such marker exists. The marker would cover themes such as the founding of the township in the 1820s, its early years, as well as other significant developments in its heritage. The marker would be located on Township property; preferably the east side of Township Hall.

With the bicentennial of the Township arriving in 2027, erection of this marker in 2018-2019 will place a foundation for that commemoration and potentially inspire citizens to take similar steps in advance of the celebration.

There are two cost items for such a marker. It is recommended that the Board authorize expending the \$250 application fee for such a marker from public funds, thus using money received from the public as support for this project component. The cost of a 2-sided 2-post marker with different text on each side currently is \$3,900; private funds will be raised to cover this cost. Installation of the marker could be handled by the Township DPS.

PROPOSED MOTION: I move to approve the Township's application for a Michigan Historical Marker, to authorize the Supervisor to sign for the application, and to authorize payment of the associated \$250 application fee; funding to come from general fund/recreation.

Moved By _____ Seconded By _____

ROLL CALL:

___Vorva___ Curmi, ___ Clinton, ___Heitman, ___Doroshewitz, ___Dempsey, ___Heise

MICHIGAN HISTORICAL MARKER APPLICATION

MICHIGAN HISTORICAL MARKER PROGRAM
MICHIGAN HISTORY CENTER
 MICHIGAN DEPARTMENT OF NATURAL RESOURCES
 P.O. BOX 30740
 LANSING, MI 48909-8240

FOR OFFICE USE ONLY	
INFORMATIONAL SITE:	_____
SR DESIGNATION	_____
DATE LISTED:	_____
SR NUMBER:	_____
NR DESIGNATION	_____
LISTED _____	DET ELIG _____

Historic Name of Site: Charter Township of Plymouth			
Common Name of Site: Plymouth Township			
Address of Site (including cross streets, i.e., 520 Pine Street, between Ottawa & Ionia): 9955 N Haggerty Road		City & Zip Code: Plymouth 48170	
Local Governmental Unit: Charter Township of Plymouth	MI	County: Wayne	
Is the site listed in the State Register of Historic Sites? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Is the site listed in the National Register of Historic Places? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Where will the marker be placed on the site? NOTE: Marker must be accessible to the public. In front of and on the premises of the Township Hall.			
Site Owner's Name (PLEASE PRINT): Charter Township of Plymouth		Organization: _____	
Site Owner Mailing Address: Same as above		City: _____	State: _____
Email: kheise@plymouthtp.org		Daytime telephone: (734) 354-3201	
I recognize that the historical marker is the property of the State of Michigan and that the historical marker must remain at the historic site. When making alterations to the exterior of the resource, I agree to consult with the State Historic Preservation Office and follow the Secretary of the Interior's Standards for Rehabilitation. I agree to the placement of a historical marker on my property and make no claim to the ownership of the marker.			
Site Owner's Signature: _____		Date: _____	
Sponsoring Individual or Organization (PLEASE PRINT): Charter Township of Plymouth			
Contact Person (PLEASE PRINT): This will be the sole point of contact with our office by phone, Email, and U.S. mail. Jack Dempsey, Trustee			
Mailing Address: Same as above		City: _____	State: _____
Daytime Telephone: (734) 358-2752		Fax: _____	Email: jdempsey@plymouthtp.org
I have reviewed the "Marker Price List" and understand that I am responsible for payment for the manufacture of a Michigan Historical Marker for the above-named site. I understand that the enclosed \$250 is the application fee and <u>is not</u> included in the cost of the marker. I recognize that the marker is owned by the State of Michigan and make no claims to ownership of the marker.			
Sponsor's Signature: _____		Date: _____	

This Michigan Historical Marker will be about::

- A historic person A building or historic site A historic event Other **Historic community**

Please refer to the “**Marker Price List**” and indicate marker size preference below. NOTE: In order to provide as much information as possible to the public, it is recommended that markers contain different text on each side.

Small Informational Marker, 24” x 36” with one post* wall-mounted

Large Informational Marker, 42” x 54” with two posts* wall-mounted

*If you chose a post-mounted marker, do you want the same text OR different text on each side?

Briefly, why is this subject significant to Michigan history? Explain how this resource is significant locally, regionally, or statewide. You must build your case for why this property is significant and worthy of being recognized by the State of Michigan. You may add additional pages as needed.

The area served as home to the Potawatomi Indians for generations until the arrival of settlers from the East in the early nineteenth century. The streams furnished opportunity for fishing; the heavily forested land provided all sorts of game. The story of Chief Tonquish is already commemorated by a Michigan Historical Marker.

The township is marked by several notable natural resources. Rouge River tributaries, including the Middle Branch of the river, traverse it.

Plymouth Township settlement began in the early 1820’s. The earliest ‘permanent’ settler came in 1825, coincident with the opening of the Erie Canal. The Township was formed in 1827 and is among the oldest in Michigan. This became a reality by virtue of the Act of Territorial Council, Apr. 12, 1827, dividing Wayne County, comprised of surveyed townships one and two south, in range eight east. The first Township meeting was on the property of one of those early settlers, John Tibbits (see Laws of the Territory of Michigan, Vol. II, Lansing: W.S. George & Co., 1874, p. 479), on May 25, 1827, in the Tibbits barn, 46225 North Territorial (still in existence). Self-government thus began nearly two hundred years ago. The same desire for responsive local government led the Township to be split into four subdivisions: the southern half split off as Canton Township in the 1830s; the northern quarter split off as Northville Township; and the City of Plymouth incorporated in the mid-1860’s. Today’s township size of 16 square miles is one-fourth the original.

One of Michigan’s territorial roads runs westerly through the township all the way to the Meridian/Baseline State Historic Park. Both the “North Territorial” and the “South Territorial” (known now as Goddard Road) were among the earliest transportation routes for Native Americans and early settlers.

The community name harkens back to the New England roots of many early-comers to Michigan.

One of Michigan’s most famous Civil War units, the 24th Michigan Infantry Regiment, was raised in significant part from Plymouth. The regiment became part of the Iron Brigade and on the first day of the Battle of Gettysburg went into action with 499 present for duty; the next morning 99 answered the call to fall in. The regiment also served as honor guard during the funeral services for President Abraham Lincoln.

An early industrial/commercial establishment was a mill on one of the Rouge River tributaries running through the township. The Hardenburg Grist Mill, built around 1850, provided milling services to the many farms in the area. Henry Ford bought the Mill in 1920. It was in a state of such disrepair then, in 1923 he had to replace the mill with the present structure. According to <http://detroit1701.org/Plymouth%20Mill.html>, the architect then was Albert Kahn. Under Ford, the plant was powered by a 30 horsepower hydroelectric generator. The Plymouth Mill initially produced generator cut outs. It was soon converted into tap production after the electrical parts assembly was moved to the nearby Phoenix Plant. The Plymouth Mill became the primary source of taps for the Ford Motor Company. It employed about 30 men at \$6.00 a day. During World War II, the plant employed 60 workers who made B-24 bomber aircraft engine parts. In 1948, the mill and the adjacent lands were deeded by Ford Motor

Company to Wayne County to be incorporated into the Edward Hines Parkway. The Mill is on the State Register.

The Phoenix Plant is nearby off of Northville Road and was part of Henry Ford's village industries initiative. The Phoenix Mill Ford Plant was the first-ever all-female factory where women earned the same wage as men—something unheard of before or during the 1940s.

The township has served as the home base for a number of iconic American corporations including Burroughs, which gifted substantial land holdings in the area to the Wayne County Road Commission for creation of the historic Hines Drive; several historic structures along the Drive, dating to the 1930's. The Commission prepared a master plan for the Drive in 1928 and sought to establish similar parkways along every major river course in the county. The Daisy air rifle originated as a premium given to township farmers who purchased an iron windmill for their farms from a local company.

The township is home to several sites in the Motor Cities-Automobile National Heritage Area.

Between 1950 and 1980 Plymouth Township's population swelled from approximately 5,000 to over 20,000. Situated between the Detroit and Ann Arbor metro communities, and after the opening of the M-14 limited access trunkline highway in the 1970's, it became a convenient commuter hometown. Charter status, attained in 1977, helped provide a modern form of government while maintaining the township structure. Farms became residential subdivisions and apartment complexes, and the transition from farming to suburban home community has transformed a once-rural area.

If the marker involves a historic building, please fill out this section.

Type of Structure:

- Commercial Industrial Public/Recreational Residential Other _____

Indicate the materials used in the construction of the roof of the subject structure:

- Ceramic Tiles Composition Shingles Metal Organic Slate/Stone Wood Shingles
(asphalt, bitumen, tar, etc.)

Indicate the materials/building techniques used in the construction of the subject structure.

- | | | |
|----------------------------------------------|------------------------------------------|------------------------------------------|
| <input type="checkbox"/> Adobe Brick | <input type="checkbox"/> Fired Brick | <input type="checkbox"/> Concrete Block |
| <input type="checkbox"/> Reinforced Concrete | <input type="checkbox"/> Stone | <input type="checkbox"/> Synthetic Stone |
| <input type="checkbox"/> Aluminum Siding | <input type="checkbox"/> Asbestos Siding | <input type="checkbox"/> Metal Siding |
| <input type="checkbox"/> Vinyl Siding | <input type="checkbox"/> Wood Cladding | <input type="checkbox"/> Stucco |

- Other: Mail Order Modular Pre-fabricated

How would you evaluate the physical integrity of this property? Does it retain most of its original building materials? Has the property been altered, either through additions or through the removal of original elements? Explain the changes, whether historic or recent, and provide documentation of these changes with dated primary sources.

Has the subject structure been moved from its original location? If moved, indicate when and why.

Architect/Builder: Enter the full name of the person(s) responsible for designing and/or constructing the resource, the name of their firm and the city and state where they were based. Include the source of that information.

Does the site you are marking include a cemetery?

- Yes* No

*If Yes, you must also complete and attach the "Michigan Historical Marker -- Cemetery Supplement Form."

Application Form Documentation Summary

NOTE: All information must be documented with **primary sources** (things that were created at the time an event occurred, such as historic newspaper articles or obituaries, tax records, deeds, blueprints, maps, photographs) **with dates clearly shown**. Secondary sources may be submitted as supplemental documentation. Books are generally secondary sources and useful only if they document the sources for their statements. Please locate and submit the sources for any secondary references, whenever possible.

Instructions: Use this table to summarize the facts and sources of documentation for them. (You may make multiple copies of this form.) Provide as much historical information about the property as possible. Attach supporting historical materials and a bibliography (including page and column numbers) to document the facts that you wish to have included in the marker text. Be certain to note the source of the information and attach photocopies of the sources used.

Facts	Sources
List each important fact that is relevant to this marker subject. All places, dates, sites, names of people involved must be documented as noted in the instructions above.	Each fact must be verified with notation of the source material. Include a copy of the page from each document that was used as noted in the above instructions.

Photographs

Photographs may be submitted as high quality prints or digitally. Label all photographs, including the name of the property, date of the photograph, and description. The description should include what is depicted in each view, e.g. "front façade," "stamped metal ceiling detail." Directional information is also helpful, e.g. "view facing west." **NOTE: The Michigan History Center accepts all photographs and images only on the condition that the State of Michigan has full right to use such accepted photographs and images for reports, presentations, or other purposes as it sees fit.**

For buildings and historic sites, current photographs should be provided of the resource that includes these views:

- ✦ Each visible facade of the property's exterior (frontal and oblique views)
- ✦ Primary spaces in the property's interior (if interior is accessible)
- ✦ Details of historic architectural elements, both interior and exterior
- ✦ The subject property in the context of its immediate neighborhood

For all applications, historic photographs should be provided wherever possible. Also, include a photo of the proposed marker site.

Map

Plot the subject property on a sketch map. Be sure to indicate major streets and include a north arrow. If the subject property comprises more than just a single building (such as a park or farmstead), then provide a rough sketch map with historic features clearly marked. Indicate on the map where the marker will be placed. (A hand-drawn map or annotated printed map will suffice.)

Delivery of Marker

When the marker text is approved, you will receive a letter with directions for payment, ordering, and delivery of the marker.

***Marker Dedication:** Is there a proposed date for the dedication of the marker?

No Yes, our proposed dedication date is: _____

Is this date an anniversary or other special date appropriate for this marker dedication?

No Yes, it is: _____

***Please note that the marker process takes 10-12 months to complete.**

Mail:

- 1 original and 1 copy of the completed application, photographs and primary source documentation;
- \$250 application fee (payable to "State of Michigan") to:

Michigan Historical Marker Program
Michigan History Center
Michigan Department of Natural Resources
P.O. Box 30740
Lansing, MI 48909-8240

***Prices are determined at the time the marker is ordered from the manufacturer and are subject to change.**

IMPORTANT

Applications that are missing information, primary source documentation, photographs, or the application fee will be delayed in processing. Use this CHECKLIST to be sure your application package is complete before mailing.

Michigan Historical Marker Application Checklist

- Site owner (owner of property where the marker will be placed) has signed the application (page 1).
- Sponsor (person responsible for payment of the marker) has signed the application (page 1).
- Primary source documentation, with dates clearly shown, is enclosed (see page 4).
- Historic and current photographs are labeled and enclosed (see photo requirements on page 5).
- Map, including where marker will be placed, is enclosed (see instructions on page 5).
- If the site includes a cemetery, the “Michigan Historical Marker—Cemetery Supplement” has been completed and is enclosed. This is a separate document that is also on our website.
- I have reviewed the “Marker Price List,” know the cost of the marker I will be purchasing, and understand that I am responsible for the entire cost and installation of that marker. (You will be billed for the cost of the marker after the text is approved.)
- I have enclosed the application fee of \$250 in the form of a check made payable to the **“State of Michigan.”**
- I have enclosed 1 original set and 1 copy of the application and all required materials (photographs, map, primary source documentation).

Mail the \$250 application fee with 1 original and 1 copy of the application and materials to:

Michigan Historical Marker Program
Michigan History Center
Michigan Department of Natural Resources
P.O. Box 30740
Lansing, MI 48909-8240

Upon receipt of your application and fee, you will receive an acknowledgement from our office.

Thank you for participating in the Michigan Historical Marker Program!

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 23, 2018**

**ITEM F.7
*ENGAGEMENT LETTER WITH
PLANTE MORAN FOR 2017 AUDIT
CLERK VORVA***



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: January 23, 2018

ITEM: Approval of Contract with Plante-Moran for 2017 Audit Services

PRESENTERS: Clerk Vorva

BACKGROUND: I would appreciate your consideration and support for the attached contract with Plante-Moran for the 2017 Township Audit. Thanks to the tremendous amount of work spent last year by Accountant Cindy Kushner, Treasurer Clinton, and our respective staff, this year's audit work should be easier and completed in a more timely manner. Plante-Moran helped guide us through the last several audits, and is being recommended at this time due to their familiarity with our history and past audit difficulties.

PROPOSED MOTION: I move to authorize the Supervisor to sign the attached agreement with Plante-Moran for 2017 Audit Services.

Moved By _____ Seconded By _____

ROLL CALL:

___Vorva___ Curmi, ___ Clinton, ___Heitman, ___Doroshewitz, ___Dempsey, ___Heise



Plante & Moran, PLLC
27400 Northwestern Highway
P.O. Box 307
Southfield, MI 48037-0307
Tel: 248.352.2500
Fax: 248.352.0018
plantemoran.com

January 8, 2018

Mr. Kurt Heise, Supervisor
Charter Township of Plymouth
9955 N. Haggerty Road
Plymouth, MI 48170

Dear Supervisor Heise:

Thank you for your selection of Plante & Moran, PLLC to assist you. We are sending this letter and the accompanying Professional Services Agreement, which is hereby incorporated as part of this engagement letter, to confirm our understanding of the nature, limitations, and terms of the services we will provide to Charter Township of Plymouth ("the Township").

Scope of Services

We will audit the Township's basic financial statements as of and for the year ended December 31, 2017.

In addition, the supplemental information accompanying the financial statements, consisting of the scheduled required for Fiduciary funds and component units, will be subjected to the auditing procedures applied in our audit of the financial statements.

In connection with our audit engagement, we will assist you in drafting your financial statements, supplementary information, and related notes. This assistance is considered a non-audit service; you agree to the contemporaneous provision of these audit and non-audit services.

If you determine that you need additional services, including accounting, consulting, or tax assistance, Plante Moran can be available to provide such additional services if and to the extent provided for in a separate, signed engagement agreement.

Timing of Services

We anticipate that our report will be issued by June 30, 2018.

Fees and Payment Terms

Our fee for this engagement will be based on the value of the services provided, which is primarily a function of the time that Plante Moran staff expends at our current hourly rates and will not exceed \$39,900. Invoices for audit services and out-of-pocket costs will be rendered as services are provided and are due when received. In the event an invoice is not paid timely, a late charge in the amount of 1.25 percent per month will be added, beginning 30 days after the date of the invoice.

Mr. Kurt Heise, Supervisor
Charter Township of Plymouth

January 8, 2018

If you require any additional services, including accounting or consulting, those services will be discussed in detail with you prior to any time incurred, and a separate engagement letter will be drafted.

If you are in agreement with our understanding of this engagement, as set forth in this engagement letter and the accompanying Professional Services Agreement, please sign the enclosed copy of this letter and return it to us with the accompanying Professional Services Agreement.

Thank you for the opportunity to serve you.

Very truly yours,

Plante & Moran, PLLC



Martin J. Olejnik, CPA

Agreed and Accepted

We accept this engagement letter and the accompanying Professional Services Agreement, which set forth the entire agreement between Charter Township of Plymouth and Plante & Moran, PLLC with respect to the services specified in the Scope of Services section of this engagement letter.

Charter Township of Plymouth

Kurt Heise

Date

Supervisor
Title

Professional Services Agreement – Audit Services Addendum to Plante & Moran, PLLC Engagement Letter

This Professional Services Agreement is part of the engagement letter for audit services dated January 8, 2018 between Plante & Moran, PLLC (referred to herein as "PM") and Charter Township of Plymouth (referred to herein as "the Township").

1. **Financial Statements** – The financial statements of the Township being audited by PM are to be presented in accordance with accounting principles generally accepted in the United States of America (GAAP).
2. **Management Responsibilities** – The Township management is responsible for the preparation and fair presentation of these financial statements in accordance with the applicable financial reporting framework, including compliance with the requirements of accounting principles generally accepted in the United States of America and the completeness and accuracy of the information presented and disclosed therein. Management is also responsible for the capability and integrity of the Township personnel responsible for the Township's underlying accounting and financial records.

The Township personnel will provide PM, in a timely and orderly manner, with access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters and additional information that the auditor may request from management for the purpose of the audit. This includes providing assistance and information PM requests during the course of its audit, including retrieval of records and preparation of schedules, analyses of accounts, and confirmations. A written request for information to be provided will be submitted under separate cover and supplemented by additional written and oral requests as necessary during the course of PM's audit. In addition, the Township will provide PM with all information in its possession that has a material impact on any material transaction and that information will be complete, truthful, and accurate. The Township will allow PM unrestricted access to personnel within the Township from whom PM determines it necessary to obtain audit evidence.

Management is responsible for making all management decisions and performing all management functions relating to the financial statements, supplementary financial information, and related notes and for accepting full responsibility for such decisions, even if PM provides advice as to the application of accounting principles or assists in drafting the financial statements, supplementary financial information, and related notes. The Township has designated Mr. Kurt Heise to oversee financial statement related services PM provides. Management will be required to acknowledge in the management representation letter that it has reviewed and approved the financial statements, supplementary financial information, and related notes prior to their issuance and have accepted responsibility for the adequacy of the financial statements.

Management is responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing PM about all known or suspected fraud affecting the Township involving (a) management, (b) employees who have significant roles in internal control, and (c) others where the fraud could have a material effect on the financial statements. Management's responsibilities include informing PM of its knowledge of any allegations of fraud or suspected fraud affecting the Township received in communications from employees, former employees, regulators, or others. In addition, management is responsible for identifying and ensuring that the entity complies with applicable laws and regulations.

3. **Objective of an Audit of Financial Statements** – The objective of PM's audit is the expression of an opinion on the Township financial statements specified in the accompanying engagement letter. PM offers no guarantee, express or implied, that its opinion will be unmodified or that it will be able to form an opinion about these financial statements in the event that the Township's internal controls or accounting and financial records prove to be unreliable or otherwise not auditable. If PM's opinion is to be modified, PM will discuss the reasons with the Township management in advance of the issuance of its audit report. If, for any reason, PM is prevented from completing its audit or is unable to form an opinion on these financial statements, PM may terminate the engagement and decline to issue a report.
4. **Supplementary Information** – In any document that contains supplementary information to the basic financial statements that indicates that the auditor has reported on such supplementary information, management agrees to include the auditor's report on that supplementary information. In addition, management agrees to present the supplementary information with the audited financial statements or to make the audited financial statements readily available no later than the date of issuance by the Township of the supplementary information and the auditor's report thereon.
5. **Internal Controls** – The Township is responsible for the design, implementation, and maintenance of internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including controls established for the purpose of preventing or detecting errors in financial reporting, preventing fraud or misappropriation of assets, and identifying and complying

Professional Services Agreement – Audit Services

with applicable laws and regulations. PM, in making its risk assessments, will consider internal control relevant to the Township's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. PM's audit will not be designed to provide assurance on the design or operating effectiveness of the Township's internal controls or to identify all conditions that represent significant deficiencies in those internal controls. PM will communicate all significant deficiencies and material weaknesses in internal controls relevant to the audit of the financial statements, instances of fraud, or misappropriation of assets that come to PM's attention.

6. **Audit Procedures and Limitations** – PM's audit will be conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and will include examination, on a test basis, of evidence supporting the amounts and disclosures in the Township financial statements specified in this engagement letter. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. An audit in accordance with GAAS involves judgment about the number of transactions to be tested and the overall approach to testing in each area. As a result, PM's audit can only be designed to provide reasonable rather than absolute assurance that these financial statements are free from material misstatement. In addition, an audit in accordance with GAAS is not designed to detect errors or fraud that are immaterial to the financial statements. Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected always exists, even in an audit properly planned and performed in accordance with GAAS. In recognition of these limitations, the Township acknowledges that PM's audit cannot guarantee that all instances of error or fraud will be identified.
7. **Auditor Communications** – PM is obligated to communicate certain matters related to the audit to those responsible for governance of the Township, including instances of error or fraud and significant deficiencies and material weaknesses in internal control that PM identifies during its audit. PM will communicate these matters to the members of the Township's governing board, and the Township acknowledges and agrees that communication in this manner is sufficient for the Township's purposes.

Communication to Group Auditor – In instances where PM has been engaged as a component auditor for the purposes of a Group Audit, the terms of the engagement may include communication of certain matters related to the audit to the Group Auditor. The Township permits such communication. PM will discuss matters being communicated with those responsible for governance of the Township.

8. **Accounting and Financial Records** – The Township agrees that it is responsible for providing PM with accounting and financial records that are closed, complete, accurate, and in conformity with the requirements of GAAP, for providing schedules and analyses of accounts that PM requests, and for making all the Township financial records and related information available to PM for purposes of PM's audit. Where PM has provided estimates of the timing of its work and completion of PM's engagement and issuance of PM's report, those estimates are dependent on the Township providing PM with all such accounting and financial records, schedules, and analyses on the date PM's work commences. PM will assess the condition of the Township's accounting and financial records, schedules, and analyses of accounts prior to commencing its work. In the event that such records, schedules, and analyses are not closed, complete, accurate, or in conformity with GAAP, PM may have to reschedule its work, including the dates on which PM expects to complete its on-site procedures and issue its audit report.

In any circumstance where PM's work is rescheduled due to the Township's failure to provide information as described in the preceding paragraph, PM offers no guarantee, express or implied, that PM will be able to meet any previously established deadlines related to the completion of the audit work or issuance of its audit report. Because rescheduling audit work imposes additional costs on PM, in any circumstance where PM has provided estimated fees, those estimated fees may be adjusted for the additional time PM incurs as a result of rescheduling its work. These fee adjustments will be determined in accordance with the Fee Adjustments provision of this agreement.

9. **Audit Adjustments** – PM will recommend adjustments to the Township's accounting records that PM believes are appropriate. The Township management is responsible for adjusting the Township accounting records and financial statements to correct material misstatements and for affirming to PM in writing that the effects of any unrecorded adjustments identified during PM's audit are immaterial, both individually and in the aggregate, to the Township financial statements specified in this agreement.
10. **Management Representations** – The Township is responsible for the financial statements being audited and the implicit and explicit representations and assertions regarding the recognition, measurement, presentation, and disclosure of information therein. During the course of the audit, PM will request information and explanations from the Township officers, management, and other personnel regarding accounting and financial matters, including information regarding internal controls, operations, future plans, and the nature and purpose of specific

Professional Services Agreement – Audit Services

transactions. PM will also require that management make certain representations to PM in writing as a precondition to issuance of PM's report.

PM's audit procedures will be significantly affected by the representations and assertions PM receives from management and, accordingly, false representations could cause material error or fraud to go undetected by PM's procedures. Accordingly, the Township acknowledges and agrees that it will instruct each person providing information, explanations, or representations to an auditor to provide true and complete information, to the best of his or her knowledge and belief. It is also agreed that any deliberate misrepresentation by any director, officer, or member of management, or any other person acting under the direction thereof ("Client Personnel"), intended to influence, coerce, manipulate, or mislead PM in the conduct of its audit of the financial statements will be considered a material breach of this agreement. In addition, as a condition of its audit engagement, the Township agrees to indemnify and hold PM and its partners, affiliates, and employees harmless from any and all claims, including associated attorneys' fees and costs, based on PM's failure to detect material misstatements in the Township financial statements resulting in whole or in part from deliberate false or misleading representations, whether oral or written, made to PM by Client Personnel. This indemnity will be inoperative only if, and to the extent that, a court having competent jurisdiction has determined that PM failed to conduct its audit in accordance with generally accepted auditing standards and such failure resulted in PM not determining such misrepresentation by Client Personnel was false.

- 11. Use of Report** – PM's report on the financial statements must be associated only with the financial statements that were the subject of PM's audit engagement. the Township may make copies of the audit report, but only if the entire financial statements (including related footnotes and supplemental information, as appropriate) are reproduced and distributed with that report. The Township agrees not to reproduce or associate PM's audit report with any other financial statements, or portions thereof, that are not the subject of this engagement.

If PM's report on the financial statements being audited is to be published in any manner or if the Township intends to make reference to PM in a publication of any type, the Township agrees to submit proofs of the publication to PM for review prior to such publication and cooperate with PM in PM's performance of any additional audit procedures PM deems necessary in the circumstances, the nature and extent of which will be at PM's sole discretion. The Township acknowledges and agrees that additional fees for such work will be determined in accordance with the Fee Adjustments provision of this agreement. With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on the Township's Internet website, the Township understands that electronic sites are a means to distribute information and, therefore, PM is not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

- 12. Securities Offerings** – PM's audit does not contemplate, and does not include, any services in connection with any offering of securities, whether registered or exempt from registration. In the event the Township elects to incorporate or make reference to PM's report in connection with any offering of debt or equity securities and request PM's consent to such incorporation or reference, the Township understands that PM must perform additional procedures, the nature and extent of which will be at PM's sole discretion, and agrees that additional fees for such work will be determined based on the actual time that PM staff expend at current hourly rates, plus all reasonable and necessary travel and out-of-pocket costs incurred, and that payment for all such additional fees will be made in accordance with the payment terms provided in this agreement.
- 13. Tax Return Preparation** – This engagement does not include preparation of any tax returns or filings. If the Township requires tax services, including tax consulting or preparation of tax returns, those services will be detailed in a separate engagement letter.
- 14. Confidentiality, Ownership, and Retention of Workpapers** – During the course of this engagement, PM and PM staff may have access to proprietary information of the Township, including, but not limited to, information regarding trade secrets, business methods, plans, or projects. PM acknowledges that such information, regardless of its form, is confidential and proprietary to the Township, and PM will not use such information for any purpose other than its audit or disclose such information to any other person or entity without the prior written consent of the Township.

In the interest of facilitating PM's services to the Township, PM may communicate or exchange data by internet, e-mail, facsimile transmission, or other electronic method. While PM will use its best efforts to keep such communications and transmissions secure in accordance with PM's obligations under applicable laws and professional standards, the Township recognizes and accepts that PM has no control over the unauthorized interception of these communications or transmissions once they have been sent, and consents to PM's use of these electronic devices during this engagement.

Professional Services Agreement – Audit Services

Professional standards require that PM create and retain certain workpapers for engagements of this nature. All workpapers created in the course of this engagement are and shall remain the property of PM. PM will maintain the confidentiality of all such workpapers as long as they remain in PM's possession.

Both the Township and PM acknowledge, however, that PM may be required to make its workpapers available to regulatory authorities or by court order or subpoena in a legal, administrative, arbitration, or similar proceeding in which PM is not a party. Disclosure of confidential information in accordance with requirements of regulatory authorities or pursuant to court order or subpoena shall not constitute a breach of the provisions of this agreement. In the event that a request for any confidential information or workpapers covered by this agreement is made by regulatory authorities or pursuant to a court order or subpoena, PM agrees to inform the Township in a timely manner of such request and to cooperate with the Township should it attempt, at the Township's cost, to limit such access. This provision will survive the termination of this agreement. PM's efforts in complying with such requests will be deemed billable to the Township as a separate engagement. PM shall be entitled to compensation for its time and reasonable reimbursement of its expenses (including legal fees) in complying with the request.

Both the Township and PM acknowledge that upon completion of the audit PM is required to send an electronic copy of the Township's financial report, PM's official letter of comments and recommendations, and auditing procedures report directly to the State of Michigan pursuant to Michigan Department of Treasury Regulations. The Township authorizes and directs PM to provide such information and disclosure of such information shall not constitute a breach of the provisions of this agreement.

PM reserves the right to destroy, and it is understood that PM will destroy, workpapers created in the course of this engagement in accordance with PM's record retention and destruction policies, which are designed to meet all relevant regulatory requirements for retention of workpapers. PM has no obligation to maintain workpapers other than for its own purposes or to meet those regulatory requirements.

Upon the Township's written request, PM may, at its sole discretion, allow others to view any workpapers remaining in its possession if there is a specific business purpose for such a review. PM will evaluate each written request independently. The Township acknowledges and agrees that PM will have no obligation to provide such access or to provide copies of PM's workpapers, without regard to whether access had been granted with respect to any prior requests.

- 15. Consent to Disclosures to Service Providers** – In some circumstances, PM may use third-party service providers to assist with its services. In those circumstances, PM will require any such third-party service provider to: (i) maintain the confidentiality of any information furnished; and (ii) not use any information for any purpose unrelated to assisting with PM's services for the Township. In order to enable these service providers to assist PM in this capacity, the Township, by its duly authorized signature on the accompanying engagement letter, consents to PM's disclosure of all or any portion of the Township's information to such service providers to the extent such information is relevant to the services such third-party service providers may provide and agrees that PM's disclosure of such information for such purposes shall not constitute a breach of the provisions of this agreement. The Township's consent shall be continuing until the services provided for this engagement agreement are completed.
- 16. Fee Quotes** – In any circumstance where PM has provided estimated fees, fixed fees, or not-to-exceed fees ("Fee Quotes"), these Fee Quotes are based on information provided by the Township regarding the nature and condition of its accounting, financial, and tax records; the nature and character of transactions reflected in those records; and the design and operating effectiveness of its internal controls. The Township acknowledges that the following circumstances may result in an increase in fees:
- Failure by the Township to prepare for the audit as evidenced by accounts and records that have not been subject to normal year-end closing and reconciliation procedures;
 - Failure by the Township to complete the audit preparation work by the applicable due dates;
 - Significant unanticipated or undisclosed transactions, audit issues, or other such unforeseeable circumstances;
 - Delays by the Township causing scheduling changes or disruption of fieldwork;
 - After audit or post fieldwork circumstances requiring revisions to work previously completed or delays in resolution of issues that extend the period of time necessary to complete the audit;
 - Issues with the prior audit firm, prior year account balances, or report disclosures that impact the current year engagement;
 - An excessive number of audit adjustments.

Professional Services Agreement – Audit Services

PM will advise the Township in the event these circumstances occur, however it is acknowledged that the exact impact on the Fee Quote may not be determinable until the conclusion of the engagement. Such fee adjustments will be determined in accordance with the Fee Adjustments provision of this agreement.

- 17. Payment Terms** – PM's invoices for professional services are due upon receipt unless otherwise specified in the engagement letter. In the event any of PM's invoices are not paid in accordance with the terms of this agreement, PM may elect, at PM's sole discretion, to suspend work until PM receives payment in full for all amounts due or terminate this engagement. In the event that work is suspended, for nonpayment or other reasons, and subsequently resumed, PM offers no guarantee, express or implied, that PM will be able to meet any previously established deadlines related to the completion of PM's audit work or issuance of PM's audit report upon resumption of PM's work. The Township agrees that in the event PM stops work or terminates this Agreement as a result of the Township's failure to pay fees on a timely basis for services rendered by PM as provided in this Agreement, or if PM terminates this Agreement for any other reason, PM shall not be liable for any damages that occur as a result of PM ceasing to render services.
- 18. Fee Adjustments** – Any fee adjustments for reasons described elsewhere in this agreement will be determined based on the actual time expended by PM staff at PM's current hourly rates, plus all reasonable and necessary travel and out-of-pocket costs incurred, and included as an adjustment to PM's invoices related to this engagement. The Township acknowledges and agrees that payment for all such fee adjustments will be made in accordance with the payment terms provided in this agreement.
- 19. Exclusion of Certain Damages** – In no event shall either party be liable to the other, whether a claim be in tort, contract, or otherwise, for any indirect, consequential, punitive, exemplary, lost profits, or similar damages in claims relating to PM's services provided under this engagement.
- 20. Receipt of Legal Process** – In the event PM is required to respond to a subpoena, court order, or other legal process (in a matter involving the Township but not PM) for the production of documents and/or testimony relative to information PM obtained and/or prepared during the course of this engagement, the Township agrees to compensate PM for the affected PM staff's time at such staff's current hourly rates, and to reimburse PM for all of PM's out-of-pocket costs incurred associated with PM's response unless otherwise reimbursed by a third party.
- 21. Subsequent Discovery of Facts** – After the date of PM's report on the financial statements, PM has no obligation to make any further or continuing inquiry or perform any other auditing procedures with respect to the audited financial statements covered by PM's report, unless new information that may affect the report comes to PM's attention. If PM becomes aware of information that relates to these financial statements but was not known to PM at the date of its report, and that is of such a nature and from such a source that PM would have investigated it had it come to PM's attention during the course of the audit, PM will, as soon as practicable, undertake to determine whether the information is reliable and whether the facts existed at the date of PM's report. In this connection, PM will discuss the matter with the Township and request cooperation in whatever investigation and modification of the financial statements that may be necessary. Additional fees for such work will be determined based on the actual time that PM staff expend at PM's current hourly rates, plus all reasonable and necessary travel and out-of-pocket costs incurred, and the Township acknowledges and agrees that payment for all such additional fees will be made in accordance with the payment terms provided in this agreement.
- 22. Termination of Engagement** – This agreement may be terminated by either party upon written notice. Upon notification of termination, PM's services will cease and PM's engagement will be deemed to have been completed. The Township will be obligated to compensate PM for all time expended and to reimburse PM for all out-of-pocket expenditures through the date of termination of this engagement.
- 23. Entire Agreement** – This engagement agreement is contractual in nature, and includes all of the relevant terms that will govern the engagement for which it has been prepared. The terms of this letter supersede any prior oral or written representations or commitments by or between the parties regarding the subject matter hereof. Any material changes or additions to the terms set forth in this letter will only become effective if evidenced by a written amendment to this agreement, signed by all of the parties.
- 24. Severability** – If any provision of this engagement agreement (in whole or part) is held to be invalid or otherwise unenforceable, the other provisions shall remain in full force and effect.
- 25. Force Majeure** – Neither party shall be deemed to be in breach of this engagement agreement as a result of any delays or non-performance directly or indirectly resulting from circumstances or causes beyond its reasonable control, including, without limitation, fire or other casualty, acts of God, war or other violence, or epidemic (each individually a "Force Majeure Event"). The Township acknowledges and agrees that a Force Majeure Event shall not excuse any payment obligation relating to fees or costs incurred prior to any such Force Majeure Event.

Professional Services Agreement – Audit Services

- 26. Signatures** – Any electronic signature transmitted through DocuSign or manual signature on this engagement letter transmitted by facsimile or by electronic mail in portable document format may be considered an original signature.
- 27. Governing Law** – This agreement shall be governed by and construed in accordance with the laws of the State of Michigan, and jurisdiction over any action to enforce this agreement, or any dispute arising from or relating to this agreement shall reside exclusively within the State of Michigan.

End of Professional Services Agreement – Audit Services

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 23, 2018**

**ITEM F.8
*AGREEMENT FOR WAIVER OF FEES
RESOLUTION #2018-01-23-05
CLERK VORVA***



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: January 23, 2018

ITEM: Resolution #2018-01-23-05 to approve the waiver of penalties for late filing of property transfer affidavits

PRESENTER: Jerry Vorva

BACKGROUND: Michigan statute, in particular, MCL 211.27a (10) requires the buyer, grantee or other transferee of a property to notify the appropriate assessing office within 45 days when a transfer of ownership occurs. The form that is used to satisfy this requirement is called a Property Transfer Affidavit (PTA).

MCL 211.27b provides for a community to impose a fee to the property owner of \$5.00 per day, up to a maximum of \$200.00 if they fail to file the PTA within the requisite 45 day period.

Historically the Township has not collected this fee. However, the State Tax Commission has advised our Assessors they will require this waiver at the next Audit of Minimum Assessing Requirements (AMAR) if we are not collecting the fees.

If we are not going to collect the fees, we are required to pass a resolution stating our intent to waive the fees and make it part of the official record. The attached resolution will have to be approved if we are going to continue to waive the late fees and it is my recommendation that we do so.

PROPOSED MOTION: I move to approve Resolution #2018-01-23-05 waiving the penalties for failure to file the Property Transfer Affidavits with the Assessing Office within the prescribed 45 day timeline.

Moved By _____ Seconded By _____

ROLL CALL:

___Vorva___ Curmi, ___ Clinton, ___Heitman, ___Doroshewitz, ___Dempsey, ___Heise

**CHARTER TOWNSHIP OF PLYMOUTH
WAYNE COUNTY, MICHIGAN**

RESOLUTION #2018-01-23-05

**WAIVER OF PENALTIES FOR FAILURE TO FILE
PROPERTY TRANSFER AFFIDAVITS**

WHEREAS, the Charter Township of Plymouth is aware that Michigan statute, MCL 211.27a (10) requires the buyer, grantee or other transferee of a property to notify the appropriate assessing office within 45 days when a transfer of ownership occurs, and

WHEREAS, MCL 211.27a (10) further requires that such notification be made on a form prescribed by the State Tax Commission, commonly known as a Property Transfer Affidavit (form 2766 or L-4260), and

WHEREAS, the Charter Township is aware that MCL 211.27b (1) (c) and (d) provides for specific penalties to be levied if the appropriate assessing office is not notified within 45 days, and

WHEREAS, MCL 211.27b (5) allows the governing body to waive, by resolution, the penalty levied under subsection (1) (c) or (d), and

WHEREAS, the Charter Township of Plymouth Assessing Office has procedures in place to notify the buyer, grantee or transferee of a property when the Property Transfer Affidavit has not been filed, and

WHEREAS, the Charter Township of Plymouth has determined the cost to administer and collect the penalty, then share collected penalties with other taxing jurisdictions outweighs the benefit, and

WHEREAS, the Charter Township of Plymouth Board of Trustees finds the collection of penalties is unnecessary.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Charter Township of Plymouth, waives the collection of penalties under subsections (1) (c) or (d) as provided in MCL 211.27b (5), and, also,

THEREFORE BE IT RESOLVED that any resolution, policy or directive in conflict with this Resolution is hereby repealed.

Moved by: _____ Supported by: _____

Roll Call:

____Curmi, ____Doroshewitz, ____Heitman, ____Vorva, ____Clilnton, ____Dempsey, ____Heise ____

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 23, 2018**

**ITEM F.9
GOLF COURSE COMMITTEE UPDATE
SUPERVISOR HEISE**



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: January 23, 2018

ITEM: Proposed Golf Course Committee

PRESENTERS: Supervisor Heise

BACKGROUND: I am requesting your concurrence in the creation of an ad-hoc "Golf Course Study Committee" that would be charged with making non-binding recommendations to the Board of Trustees on the future of Hilltop Golf Course, our relationship with Billy Casper Golf Inc., and options for the re-purposing of Hilltop, should we go that route.

I would like this committee to begin its work in February, with final recommendations by May 1. This timeline is tight for several reasons: our current and future contractual obligations to Billy Casper, our need to plan for timely repurposing of the course (if needed) and integration of our plans for the golf course into our joint recreation plan with the City of Plymouth. I would envision the committee meeting at least twice a month, and that all meetings comply with the Open Meetings Act for full transparency and public input. Please see the attached memo for additional details and membership.

PROPOSED MOTION: None required; verbal concurrence requested.

Moved By _____ Seconded By _____

ROLL CALL:

___Vorva___ Curmi, ___ Clinton, ___Heitman, ___Doroshewitz, ___Dempsey, ___Heise



CHARTER TOWNSHIP OF PLYMOUTH

9955 N HAGGERTY RD • PLYMOUTH, MICHIGAN 48170-4673
www.plymouthtp.org

MEMORANDUM

To: Board of Trustees
From: Supervisor Kurt L. Heise *KH*
Re: Proposed "Golf Course Study Committee"
Date: January 9, 2018

I am requesting your concurrence in the creation of a "Golf Course Study Committee" that would be charged with making non-binding recommendations to the Board of Trustees on the future of Hilltop Golf Course, our relationship with Billy Casper Golf Inc., and options for the re-purposing of Hilltop, should we go that route.

I would like this committee to begin its work in February, with final recommendations by May 1. This timeline is tight for several reasons: our current and future contractual obligations to Billy Casper, our need to plan for timely repurposing of the course (if needed) and integration of our plans for the golf course into our joint recreation plan with the City of Plymouth. I would envision the committee meeting at least twice a month, and that all meetings comply with the Open Meetings Act for full transparency and public input.

I have taken the liberty of organizing the committee along the lines of a State board or commission, with an eye toward bringing together a diverse set of individuals, each with a stake or interest in the golf course, but from different perspectives and experiences.

With this in mind, the committee would be comprised of the following Plymouth Township residents and background categories:

(next page, please)

SUPERVISOR
Kurt L. Heise
(734) 354-3200

CLERK
Jerry Vorva
(734) 354-3224

TREASURER
Mark J. Clinton
(734) 354-3214

TRUSTEES
Charles Curmi, Jack Dempsey
Robert Doroshewitz, Gary Heitman

Trustees (2)

Jack Dempsey

Bob Doroshewitz

Members interested in the Golf Course (2)

Andrew Malm

Mr. Malm has attended various Board meetings on this subject and has expressed a sincere interest in serving.

Jason Winters

Mr. Winters is a Principal at Plante-Moran and has served as CFO of the University of Michigan Athletic Department. He is familiar with the financial challenges of a golf course, and his position at Plante-Moran involves reviewing business plans and evaluation of alternative strategies for municipal governments.

Members residing near the Golf Course (2)

Joanne Lamar

Chris Hunter

Both individuals live near the course and have expressed an interest in serving, as Hilltop's future will impact their long-term property values and quality of life. Both are familiar with the history of other current and proposed recreation projects at Township Park and Hilltop over the years.

Member with professional experience in golf course operations (1)

Robert McCurdy

Mr. McCurdy has substantial personal experience in golf course management and has specific knowledge and insight into the operations at Hilltop.

Please contact me with any comments or questions you may have.

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 23, 2018**

**ITEM G
SUPERVISOR AND TRUSTEE
COMMENTS**

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 23, 2018**

**ITEM H
PUBLIC COMMENT AND
QUESTIONS**

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 23, 2018**

**ITEM I
ADJOURNMENT**